

NEW TO WINSLOW PARENTS:

MEALTIME ONLINE IS HERE!

WELCOME! As a **new & safer** option to our present procedure of sending your child in with his/her lunch money, Winslow Parents now have the opportunity to access their child's cafeteria lunch account and make credit card deposits into your child's account. Parents may also view student's purchase history and balances. Simply follow the few easy steps below to access.

To Use MealTime Online:

Visit <u>www.winslow-schools.com</u> and locate the Mealtime Online link on the left of the page.

Or go directly to: <u>www.mymealtime.com</u>

Step 1: Create a MealTime Online profile. Click on the "Create new profile" link and enter a Username and Password that you will use to login to MealTime Online. The Username and Password must be at least 6 characters. For example, Username: jsmith Password: pty845.

Step 2: Add your student. Login to your MealTime Online account (using the Username and Password that you created in Step 1), click on "Meal Account Deposits" then click the "Add New Student" link and add your student by entering their first name and student ID number.

Step 3: Make a Deposit. Click on the "Make Deposit" link to make a deposit into a school account. There is a transaction fee for making deposits. Click on the "View Details" link next to your student's name to view their cafeteria account balance and purchase history.

Note:

Online Deposits are processed each day at 5:00 a.m. and will be automatically reflected in your student's account at that time. **Deposits made after 5:00 a.m. will be processed the following day at 5:00 a.m.**