

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, July 11, 2017**  
***Winslow Township Middle School Cafeteria***  
**Agenda**  
**7:00 p.m.**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/13/2017**. It was advertised in the Courier Post, posted in all schools, the Adm. Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Larry Blake	
Lorraine Dredden	
LaVonya B. Wilson-Mitchell	
John Shaw, Jr.	H. Major Poteat, Ed.D., Superintendent
Carlos Vascos	Tyra McCoy-Boyle, Business Admin./Board Secretary
Gail P. Watkins	Howard Long, Jr. Esq., Solicitor
Julie A. Peterson, Vice President	
Cheryl Pitts, President	

**IV. PLEDGE OF ALLEGIANCE**

**V. 2016-2017 DISTRICT GOALS**

1. Student Achievement – Continue implementation of the academic plan to address:
  - a. The Middle School and articulation from Elementary to MS
  - b. Increasing the Upper Elementary proficiency rates
  - c. 9<sup>th</sup> Grade Issues
  - d. Evaluation and updating all district programs
2. Continue to foster a positive school environment that is conducive to teaching and learning.
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. Promote creative instruction (training and retraining)
  - c. Emphasis on collaboration with all district stakeholders
3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our Public Relations/Marketing Plan
  - b. Continue to work with the various advisory committees in the district

**VI. AWARDS/PRESENTATIONS**

**VII. CORRESPONDENCE**

**VIII. MINUTES**

1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Tuesday, June 27, 2017	Open Session
Regular Meeting	Tuesday, June 27, 2017	Closed Session

<p><b>On a motion made by _____, seconded by _____, approval of Minutes is granted.</b>  <b>Exceptions:</b> _____  <i>Roll Call:</i></p>	
_____ Mr. Blake	_____ Mr. Vascos
_____ Ms. Dredden	_____ Ms. Watkins
_____ Ms. Mitchell	_____ Ms. Peterson
_____ Mr. Shaw	_____ Ms. Pitts

**IX. BOARD COMMITTEE REPORTS**

**X. PUBLIC COMMENTS (Time Limited)**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

<p><b>On a motion made by _____, seconded by _____, approval of Public Comments is granted.</b>  <b>Exceptions:</b> _____  <i>Voice Vote:</i></p>
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**XI. ADJOURNMENT OF PUBLIC COMMENTS**

<p><b>On a motion made by _____, seconded by _____, approval to adjourn Public Comments is granted.</b>  <b>Exceptions:</b> _____  <i>Voice Vote:</i></p>
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**XII. SUPERINTENDENT'S REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**  
Approve Professional Development as listed in the attached exhibit.
5. Field Trips (2017-2018) **None at this time.**
6. Tuition Students **None at this time.**  
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit XII A: 7**  
Approve termination of the following Out-of-District Student placement as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**  
Approve the placement of Homeless Students as listed in the attached exhibit.
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**  
Approve the placement of students in the care of DCP&P as listed in the attached exhibit.
10. Fundraiser(s) **Exhibit XII A: 10**  
Approve Fundraisers for the 2017-2018 school year as listed below:  
School No. 5
  - Cherrydale Farms Sales (Sept. 2017) – H.S.A.
  - Scholastic Book Fair (Sept. 2017 & March 2018) – H.S.A.
  - Dine Out Nights (Entire School Year) – H.S.A.
  - School Store (Entire School Year) – H.S.A.
  - Smencil Sale (Entire School Year) – H.S.A.
  - Winslow Wear Clothing (Entire School Year) – H.S.A.
  - Jostens Yearbook (Entire School Year) – H.S.A.
  - Box Tops for Education (Entire School Year) – H.S.A.

11. School No. 5 – Acceptance of Donation

Approve the donation of activity boxes from the Girl Scouts. The boxes will contain coloring books, games, puzzles, origami paper/directions and board/card games. They will be used during lunch periods on inclement days. There is no cost to the school.

**B. Principal’s Update**

**None at this time.**

On a motion made by _____, seconded by _____, approval of Superintendent’s Report is granted.	
Exceptions: _____	
Roll Call:	
_____ Mr. Blake	_____ Mr. Vascos
_____ Ms. Dredden	_____ Ms. Watkins
_____ Ms. Mitchell	_____ Ms. Peterson
_____ Mr. Shaw	_____ Ms. Pitts

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT**

**A. REPORTS**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

- 1. Line Item Transfers **None at this time.**
- 2. Board Secretary’s Report **None at this time.**
- 3. Reconciliation Report **None at this time.**
- 4. Board Secretary’s Certification **None at this time.**
- 5. Boards’ Certification **None at this time.**
- 6. Bill List **Exhibit XIII B: 6**
  - a. Approve the Vendor Bill List in the amount of \$ 1,300,593.34 as per the attached exhibit.
  - b. Ratify the Manual Bill List in the amount of \$ 3,576.92 as per the attached exhibit.
- 7. Payroll

Approve Payroll, for the month of June 2017, as listed below:

○ June 15, 2017	\$ 2,346,879.60
○ June 20, 2017	\$ 2,033,897.60
○ June 30, 2017	\$ 694,808.47

8. Disposal of School Property and Textbooks

**Exhibit XIII B: 8**

Approve the Disposal of School Property listed below:

Location	Department	Description
Middle School	ELA	Writing, Grammar and English text – Outdated
Middle School	Computer Rm C116	14 Blue chairs – Poor condition, unsafe
Middle School	Media Center	Medical dictionary, cookbooks, almanac, encyclopedia, atlas, etc. – Outdated/damaged
Middle School	Computer Rm C116	10 computer tables – Outdated
Middle School	Unified Arts	Tables – Poor condition/dry rotted
Middle School	Computer Rm C116	Textbooks, AOL CD ROM & manual, Dell Info Guide, Color Monitors, Student work packets – Outdated materials

9. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School 5	Prime Time Basketball	9/8/17-6/30/18	6:30 pm - 9:15 pm Mon-Thurs	Gym	\$25.00
School 6	Prime Time Basketball	9/11/17-6/28/18	6:30 pm - 9:15 pm Mon & Wed	Gym	-0-
Middle School	Winslow Twp HSA Council	7/14/17 7/15/17	6:00 pm - 9:00 pm Fri 7:00 am - 1:00 pm Sat	Cafeteria	-0-

10. Professional Development

Approve Regina Chico, Assistant Business Administrator, to receive Mentor Training from a local School Business Administrator for certification. Cost not to exceed \$2,000.00.

11. IDEA Basic and Preschool 2017-2018 Grants

Approve to accept 2017-2018 IDEA Basic and Preschool awards, inclusive of the Chesilhurst Award, as follows:

	<b>Basic</b>	<b>Preschool</b>
<b>Winslow- Public</b>	\$1,207,678	\$ 59,779
<b>Chesilhurst- Public</b>	<u>37,193</u>	<u>2,049</u>
<b>Total Amount:</b>	<u>\$1,244,871</u>	<u>\$ 61,828</u>

12. ARRA Funding

Approve to amend original salary amount charged to the ARRA Funding as follows:

From:

Employee	Total Salary	Salary Charged to Funding	Percentage of Salary Charged to Grant	Account Number
E. K	\$29,821.00	\$5,666.00	19.00%	17-000-270-160-099-16

To:

Employee	Total Salary	Salary Charged to Funding	Percentage of Salary Charged to Grant	Account Number
E. K	\$29,821.00	\$7,666.00	25.71%	17-000-270-160-099-16

13. State Contract Vendors – 2017-2018

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a**

**WHEREAS**, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

**RESOLVED**, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual State contracts; and be it further

**RESOLVED**, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

**RESOLVED**, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2017 to June 30, 2018.

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor	State Contract #
MOTOR OIL AND AUTOMOTIVE LUBRICANTS	CONSOLIDATED MOTOR OIL INC	A81517
PAPER, FINE, VARIOUS AGENCIES RE-BID	PAPER MART INC	A81663
INDUSTRIAL/MRO SUPPLIES & EQUIP	W. W. GRAINGER INC.	A79875
CARPET/FLOORING SUPPLY&INSTALL	MOHAWK GROUP	A81753
CARPET/FLOORING SUPPLY&INSTALL	HERITAGE FLOORING LLC (Authorized Dealer)	A81753

14. Purchase - State Contract Vendor

Ratify Heritage Flooring, LLC, an approved state contract vendor, to install flooring at School No. 6, Room A133 at a cost of \$7,094.86 and at School No. 5, Room C129 at a cost of \$7,172.81. State contract #81751. Services charged to 11-000-261-420 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

15. Purchase – State Contract Vendor

Approve Genserve Inc., an approved state contract vendor, to provide weekly monitoring of District generators, at an annual cost of \$2,000.00. State contract #81867. Services to be charged to 11-000-261-420, and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

16. Low Quote Vendor

Ratify Electro-Mech Scoreboard Co., the low quote vendor, to install new football and basketball/volleyball scoreboards at the High School in the amount of \$21,635.00. Services to be charged to 12-402-100-730 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

17. Purchase – Ed Data Vendor

Approve the purchase of classroom supplies, in the amount of \$9,454.49 for School No. 6 from School Specialty Inc., an approved Ed Data Vendor. Ed-Data Vendor # 8116. Items to be charged to 11-190-100-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

18. Purchase – Ed Data Vendor

Approve the purchase of classroom furniture for School No. 2, in the amount of \$8,431.92 from W.B. Mason, an approved Ed Data Vendor. Ed Data vendor #8005. Items to be charged to 11-190-100-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

19. Low Quote Vendor

Approve Dave's Cleaning Service, Inc., the low quote vendor, to screen and recoat gymnasium floors at the High School, Middle School, School No. 5 and School No 6, at a total cost of \$17,825.00. Services to be charged to 11-000-261-420 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the service listed.

\_\_\_\_\_  
Tyra McCoy-Boyle



20. Purchase – Ed Data Vendor

Approve JC Magee Security Solutions, Inc., an approved Ed Data Vendor, to install security locks at School No. 4 at a cost of \$7,600.00. Ed Data vendor #16417. Items to be charged to 30-000-400-700 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

21. Purchase – State Contract

Approve the purchase of electrical supplies in the amount of \$2,268.00 from United Electric Supply Co. Inc., an approved state contract vendor. State contract vendor #85581. Items to be charged to 11-000-262-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

\_\_\_\_\_  
Tyra McCoy-Boyle

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Business Administrator/ Board Secretary's Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

\_\_\_\_\_ Mr. Blake  
\_\_\_\_\_ Ms. Dredden  
\_\_\_\_\_ Ms. Mitchell  
\_\_\_\_\_ Mr. Shaw

\_\_\_\_\_ Mr. Vascos  
\_\_\_\_\_ Ms. Watkins  
\_\_\_\_\_ Ms. Peterson  
\_\_\_\_\_ Ms. Pitts

**XIV. PERSONNEL**

1. **2017/2018 New Hires**

Approve the following New Hires for the 2017/2018 school year:

	<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Salary</b>	<b>Effective</b>
<b>A</b>	Brehm, Diane	School No. 5	School Secretary	\$36,340.00 Step 5 (prorated)	8/16/2017
<b>B</b>	Butler, Jacqueline	Board of Education Office	Bookkeeper	\$45,000.00 (prorated)	8/1/2017
<b>C</b>	Francis, Joseph	School No 2	Special Ed Teacher	\$52,233.00 BA – Step 1	9/1/2017
<b>D</b>	King, Jenene	School No. 1 & School No. 4	School Social Worker	\$74,758.00 MA – Step 11	9/1/2017

2. **Leaves of Absence**

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	<b>Name</b>	<b>Type of Leave</b>	<b>From</b>	<b>To</b>	<b>Paid/Unpaid</b>
<b>A</b>	L. A.	Medical	8/18/2017	9/15/2017	Paid
<b>B</b>	R. W.	Medical	6/30/2017	7/31/2017	Paid

3. **Resignations**

Approve the following Resignations for the 2016/2017 school year:

	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Burlingame, Kaitlyn	Speech Language Specialist	School No. 3 & No. 4	6/30/2017
<b>B</b>	Hans, Amy	Preschool Disabled Teacher	School No. 3	6/30/2017
<b>C</b>	Klaus, Theresa	Speech Language Specialist	School No. 2	8/3/2017

4. **2017/2018 Teaching Assignment Changes**

Approve the following Teaching Assignment Changes for the 2017/2018 school year:

		<b>FROM</b>		<b>TO</b>		
	<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
<b>A</b>	Bellaver, Carole	Grade 6 Teacher	School No. 5	Computer Teacher	School No. 5	9/1/2017
<b>B</b>	Douglas, Kitty	Computer Teacher	School No. 5	Grade 6 Teacher	School No. 5	9/1/2017

**5. 2017/2018 Educational Support Services Stipends**

a. Approve the following Speech Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	Campbell, Tanesha	\$554.00
<b>B</b>	Colombo, Melissa	\$1,107.00
<b>C</b>	Haliburton, Gabrielle	\$1,107.00
<b>D</b>	Levan, Sabrina	\$554.00
<b>E</b>	Maiden-White, Yolanda	\$1,107.00
<b>F</b>	Mann-Burgess, Beverly	\$1,107.00
<b>G</b>	Marshall, Jessica	\$1,107.00
<b>H</b>	McGrory, Mary	\$1,107.00
<b>I</b>	Stoffel, Jessica	\$554.00
<b>J</b>	Vazquez, Wanda	\$1,107.00
<b>K</b>	Voss, Joyce	\$1,107.00

b. Approve the following Social Worker Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	DiMartino-Cowdin, Lynn	\$1,107.00
<b>B</b>	Hawkins, Diane	\$1,107.00
<b>C</b>	Jacovelli-Robey, Karen	\$1,107.00
<b>D</b>	King, Jenene	\$554.00
<b>E</b>	Pino, Tracey	\$1,107.00
<b>F</b>	Rabinowitz, Marni	\$1,107.00
<b>G</b>	Speaks, Nequia	\$1,107.00

c. Approve the following LDT-C Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	Cathie, Linda	\$1,107.00
<b>B</b>	Cooper, Pamela	\$1,107.00
<b>C</b>	DeGerolamo, Jennifer	\$554.00
<b>D</b>	Lowery, Karen	\$554.00
<b>E</b>	Schollenberger, Dawn	\$1,107.00
<b>F</b>	Smith, Kellie	\$554.00

- d. Approve the following Nurse Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	Auguste, Adeline	\$554.00
<b>B</b>	Burghart, Coleen	\$554.00
<b>C</b>	Carey, Jeanne	\$554.00
<b>D</b>	Jones, Frances	\$554.00
<b>E</b>	MacDonnell, Maureen	\$554.00
<b>F</b>	Reese-Reeber, Patricia	\$554.00
<b>G</b>	Taylor, Susan	\$554.00
<b>H</b>	Trail, Jennifer	\$554.00

- e. Approve the following Reading Specialist Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	Edgerly, Cynthia	\$1,107.00
<b>B</b>	Fitzpatrick, Phyllis	\$1,107.00
<b>C</b>	Hebbons, Crystal	\$1,107.00
<b>D</b>	Ripp, Roberta	\$1,107.00
<b>E</b>	Schultz-Ford, Theresa	\$1,107.00
<b>F</b>	Schwartz, Cheryl	\$1,107.00

- f. Approve the following Psychologist Stipends for the 2017/2018 school year:

	<b>Name</b>	<b>Stipend</b>
<b>A</b>	Baskerville, Shannara	\$554.00
<b>B</b>	Dunphy, Kevin	\$1,107.00
<b>C</b>	Esposito, Kristina	\$1,107.00
<b>D</b>	Fleigel, Jaime	\$1,107.00
<b>E</b>	Laster, Melissa	\$554.00
<b>F</b>	Panagos, Rena	\$1,107.00
<b>G</b>	Panarello, Santina	\$1,107.00
<b>H</b>	Riley, Coswaylo	\$1,107.00

**6. 2017 Special Education Summer Extended School Year Program**

Approve to rescind the following 2017 Special Education Summer Extended School Year Program Teacher, at a rate of \$40.00 per hour, on an as needed basis, not to exceed seven (7) hours per day. The program will be held July 5, 2017 – August 3, 2017 at School No. 3: (11-000-219-104-998-10)

	Name	Position
A	Burlingame, Kaitlyn	Speech Language Specialist

**7. Lateral Movements on Salary Guide**

- a. Approve to ratify the following Lateral Movements on the Salary Guide, effective September 1, 2016:

				FROM			TO		
	Last Name	First Name	School	From	Step	Salary	To	Step	Salary
A	Bellaver	Carole	No. 5	MA+45	13	\$88,700.00	Doc	13	\$89,500.00
B	Dickol	Ashley	No. 4	BA+30	4	\$54,451.00	MA+30	4	\$56,851.00
C	Goodwin	Monique	No. 5	MA	4	\$55,251.00	MA+15	4	\$56,051.00
D	Merulla	Katelyn	MS	BA+30	4	\$54,451.00	MA+30	4	\$56,851.00
E	Rossi	Julie	No. 5	MA	4	\$55,251.00	MA+45	4	\$57,651.00
F	Stowell	Bruce	HS	BA	13	\$83,900.00	BA+15	13	\$84,700.00

- b. Approve to ratify the following Lateral Movements on the Salary Guide, effective February 1, 2017:

				FROM			TO		
	Last Name	First Name	School	From	Step	Salary	To	Step	Salary
A	Gutierrez	Sav Enna	No. 6	BA+30	2	\$53,851.00	MA	2	\$54,651.00
B	LeVan	Sabrina	MS	BA+30	2	\$53,851.00	MA	2	\$54,651.00
C	Loiacono	Heather	No. 3	BA	13	\$83,900.00	BA+15	13	\$84,700.00
D	Nauss	Kelly	No. 2	BA+15	2	\$53,051.00	MA	2	\$54,651.00
E	Nelson	Claudine	No. 5	BA+30	6	\$55,051.00	MA	6	\$55,851.00
F	Reese-Reeber	Patricia	No. 4	BA	13	\$83,900.00	BA+30	13	\$85,500.00
G	Schreider	Kimberly	No. 4	BA+15	5	\$53,951.00	MA	5	\$55,551.00
H	Stephens	Talia	No. 5	MA	4	\$55,251.00	MA+15	4	\$56,051.00

**On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted.**

**Exceptions:** \_\_\_\_\_

*Roll Call:*

_____ Mr. Blake	_____ Mr. Vascos
_____ Ms. Dredden	_____ Ms. Watkins
_____ Ms. Mitchell	_____ Ms. Peterson
_____ Mr. Shaw	_____ Ms. Pitts

**XV. ADDENDUM**

**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS**

- 1. The Winslow Board of Education responded to the following OPRA Request between June 24, 2017 and July 7, 2017:

Received	Requested by	Document Requested	Approved	Denied
1	Jenna Kramer Execu Search Group	1. Requested to inspect or obtain copies of public records that were presented for Professional Services – Occupational Therapy and/or Physical Therapy. Specifically bids presented by the awarded firm(s).	1	

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. INFORMATIONAL ITEMS**

**XX. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on July 11, 2017 at \_\_\_ p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.” The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress

or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and \_\_\_\_\_;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

<b>On a motion made by _____, seconded by _____, approval to move to Executive Session is granted at _____. Exceptions: _____</b>	
<i>Roll Call:</i>	
_____ Mr. Blake	_____ Mr. Vascos
_____ Ms. Dredden	_____ Ms. Watkins
_____ Ms. Mitchell	_____ Ms. Peterson
_____ Mr. Shaw	_____ Ms. Pitts

**XXI. ADJOURNMENT OF EXECUTIVE SESSION Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Executive Session is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____

**XXII. ADJOURNMENT Time: \_\_\_\_\_**

<b>On a motion made by _____, seconded by _____, approval to adjourn Meeting is granted. Exceptions: _____</b>
<i>Voice Vote:</i> _____