

**WINSLOW TOWNSHIP BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
***Winslow Township Middle School Cafeteria***  
**30 Cooper Folly Road**  
**Atco, New Jersey 08004**

**Tuesday, February 14, 2017**  
**7:00 p.m.**

**Minutes**

**I. PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **01/13/2017**. It was advertised in the Courier Post, posted in all schools, the Adm. Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

**II. MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

**III. ROLL CALL**

Present:	Lorraine Dredde	Carlos Vascos (Arrived at 7:28 p.m.)
	Paul A. Hilton	Gail Watkins
	LaVonya B. Wilson-Mitchell	Julie Peterson, Vice President
	John M. Shaw Jr.	Cheryl Pitts, President

Absent: Larry Blake

Also Present: H. Major Poteat, Ed.D., Superintendent  
Tyra McCoy-Boyle, Business Admin/Board Secretary  
Howard Long, Jr. Esq., Solicitor

**IV. PLEDGE OF ALLEGIANCE**

**V. 2016-2017 DISTRICT GOALS**

(Mr. Shaw)

1. Student Achievement – Continue implementation of the academic plan to address:
  - a. The Middle School and articulation from Elementary to MS
  - b. Increasing the Upper Elementary proficiency rates
  - c. 9<sup>th</sup> Grade Issues
  - d. Evaluation and updating all district programs
2. Continue to foster a positive school environment that is conducive to teaching and learning.
  - a. Focus on building relationships among staff that will result in increased learning and more effective instruction
  - b. Promote creative instruction (training and retraining)
  - c. Emphasis on collaboration with all district stakeholders

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
  - a. Continue with our Public Relations/Marketing Plan
  - b. Continue to work with the various advisory committees in the district

**VI. AWARDS/PRESENTATIONS**

1. Dr. Poteat Presentation

Winslow Township High School was included on the 7<sup>th</sup> Annual Advanced Placement Honor Roll for increasing its AP enrollment since 2014 while maintaining test scores of three or higher for the participating students. High School Principal Mr. Marella was in attendance to receive the commemorative placard. Replicas will be on display throughout the High School and Administration Building.

**VII. CORRESPONDENCE**

**None at this time.**

**VIII. MINUTES**

**A motion was made by Mr. Hilton, seconded by Ms. Dredde, to approve the Open Session minutes of the following meeting:**

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	January 24, 2017	Open Session
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Roll Call:			
Mr. Blake	Absent	Mr. Vascos	Absent
Ms. Dredde	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Shaw Jr.	Abstain		
Motion Carried			

**A motion was made by Ms. Watkins, seconded by Ms. Dredde, to approve the Closed Session minutes of the following meeting:**

- 2. Approve the following Meeting Minutes of the Board of Education

Regular Meeting	January 24, 2017	Closed Session
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Roll Call:			
Mr. Blake	Absent	Mr. Vascos	Absent
Ms. Dredde	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Abstain	Ms. Pitts	Yes
Mr. Shaw Jr.	Abstain		
Motion Carried			

**IX. BOARD COMMITTEE REPORTS**

**Education** – Ms. Peterson – None at this time.

**Operations** – Ms. Dredden – Minutes attached.

**X. PUBLIC COMMENTS (Time Limited)**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 7:21 p.m.**

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

**Notation of Public Comments on Agenda Items** – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

**Please respect the following procedures:**

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

**Pamela Shaw – Parent**

Ms. Shaw asked the Board to review the dress code policy and questioned whether suspension is the best solution for violations/infractions. Additionally she noted that the policy should be consistent in all of the schools and offered suggestions to combat the problem without suspending the students.

Dr. Poteat responded by saying that the majority of students are in compliance with the dress code. There is financial assistance available to families in need and students who arrived to school out of uniform have been given a shirt for the day. Unfortunately, on the high school level particularly, shirts were not being returned. He further stated that it has never been the intention to have children put out of school, but after three years we should not be having the same issues. Families with unique situations must make them known before an infraction or violation occurs in order for those situations to be addressed.

**XI. ADJOURNMENT OF PUBLIC COMMENTS**

**A motion was made by Ms. Peterson, seconded by Ms. Dredden, to close the meeting for Public Comment at 7:30 p.m.**

Voice Vote: All in favor

**XII. SUPERINTENDENT'S REPORT**

A motion was made by Ms. Mitchell, seconded by Mr. Hilton, to approve A. 1- 42 & B. as recommended by the Superintendent.

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading & Adoption of Board Policies & Regulations **Exhibit XII A: 2**

Approve the Second Reading and Adoption of the following Board Policy as listed below:

<b>Policy/ Regulation</b>	<b>Policy/Regulation Title</b>
P2415.30	Title I-Educational Stability for Children in Foster Care

3. Security/Fire Drill Reports **None at this time.**
4. Professional Development/Workshops & Conferences **Exhibit XII A: 4**  
 Approve Professional Development opportunities as presented in the attached exhibit.
5. Field Trips (2016-2017) **Exhibit XII A: 5**  
 Approve Field Trips, for the 2016-2017 school year, as listed in the attached exhibit.
6. Tuition Students **Exhibit XII A: 6**  
 Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit XII A: 7**  
 Approve termination of the following Out-of-District Student placement as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**

10. Fundraiser(s)

**Exhibit XII A: 10**

Approve the following fundraisers/school activities for the 2016-2017 school year:

School No. 2

- Scholastic Book Fair (May/June) – H.S.A.
- Ice Cream Social (June) – H.S.A.
- Chick-Fil-A Night (March 2017) – H.S.A.

School No. 3

- Smencil Sale (Feb.-June) – P.T.O

School No. 4

- Family Fun Dine-Out Night (Feb. 2017) – H.S.A.

WTHS

- Traditional African Jewelry (Feb./March) – African American Club
- Cake Pop Sales (Feb./March) – African American Club
- “Guess How Many” Lucky Charms (March 2017) – FBLA
- Class of 2020 T-Shirt Sales (Feb.-June) – Class of 2020
- Flea Market/Concessions (April 29, 2017) – H.S.A.
- Concessions for Movie Night (March 2017) – National Honor Society
- Bertucci’s Dining for Dollars (March 2017) – H.S.A.

11. CST Evaluations – NJ Specialized Child Study Team

Approve New Jersey Specialized Child Study Team to provide educational, psychological, and speech and language evaluation services for the 2016-2017 school year for students who are deaf or hard of hearing. The cost is \$550/1 evaluation, \$950/2 evaluations, \$1,350/three evaluations. To be funded through account numbers 11-000-216-320-000-10 for Learning and Speech, and 11-000-213-300-000-10 for Psychological.

12. Professional Development – Language & Literacy Associates for Multilingual & Multicultural Education

Approve Language & Literacy Associates for Multilingual and Multicultural Education to provide three days of sheltered instruction training during the 2016-2017 school year. The cost of each training is \$2,500 per day. Total cost of \$7,500 to be paid out of the NCLB Grant Title III: \$5,000 from account #20-241-200-300-000-00, \$2500 from account #20-241-200-300-000-80.

13. Professional Development – Foundation for Educational Administration

Approve Foundation for Educational Administration to provide a one-day workshop on “Teaching with the Brain in Mind” on February 17, 2017 at a rate of \$2,050 per workshop. Total cost of \$2050 to be paid through the NCLB Grant Title II account #20-277-200-300-000-00.

14. Professional Development – Winslow Emergency Medical Services

Approve Winslow Emergency Medical Services to conduct CPR training for Health and Physical Education teachers and school nurses on February 17, 2017. Cost will be \$10 per person, 28 participants, for a total of \$280. To be funded through acct. #11-000-221-320-000-20.

15. School No. 2 – Young Audiences Arts for Learning

Approve School No. 2 to have a Young Audiences Arts for Learning Performance/Demo on Tuesday, February 28, 2017 at 10:00 a.m. Cost will be \$825 to be paid from the Student Activity Account.

16. School No. 3 – NJ Commission for the Blind & Visually Impaired

Approve the NJ Commission for the Blind and Visually Impaired to give free vision screenings for School 3 Pre-K and K students on March 7 & 9<sup>th</sup>, 2017.

17. School No. 4 – Gloucester County Christian Choral Speaker Group

Approve the Gloucester County Christian Choral Speaker group to visit School No. 4 to perform in anticipation of Read Across America Week. This group is led by Janet Iles and competes nationally. They visit School No. 4 each year to provide a free performance in preparation for their competition. Anticipated date is 3/1/17.

18. School No. 4 – Guest Speakers

Approve to invite parents to read to our classes as part of Read Across America week.

19. School No. 4 – Black History Month Assembly

Approve Winslow School No. 4 to host an assembly entitled "History and Evolution of the Drum-From Africa to the Americas" in honor of Black History Month provided by the House of Ghana Enterprises on February 28, 2017, in the amount of \$500. Assembly to be funded by the Student Activity Account.

20. School No. 4 – "Family Read" Event

Approve Winslow School No. 4 to host a "Family Read" event during Read Across America week. Refreshments to be funded in part by Title I funds.

21. School No. 5 & School No. 6 – Band/Orchestra Concert

Approve Schools No. 5 & No. 6 to hold their Upper Elementary Band/Orchestra Concert Dates for 2017 as follows:

Spring Concerts:

- May 19, 2017-School 6 Assembly at 9:30 AM
- May 22, 2017-School 5 Assembly at 9:30 AM
- May 22, 2017-Night Concert at School 5 at 7:00 PM

22. School No. 5 – Spring Chorus Concert

Approve Winslow Township School No. 5 to hold their Spring Chorus Concert on April 5, 2017 at 7:00 p.m.

23. School No. 5 – Read-A-Thon

Approve School No. 5 to participate in a school wide Read-A-Thon fundraising program from February 27, 2017-March 24, 2017. Students will pledge to read for a specific amount of time each day during the Read-A-Thon and sponsors will make donations to support the students' efforts. All proceeds raised will benefit the School No. 5 Home and School Association.

24. School No. 5 – 6<sup>th</sup> Grade Dance

Approve the Home and School Association to hold a 6<sup>th</sup> Grade Dance at School No. 5 from 6:00-8:00 p.m. on March 3, 2017. In order to attend, each child is required to have a signed permission slip.

25. School No. 6 – Spring Choral Concert

Approve School 6 students to hold its annual Spring Choral Concert on April 5, 2017 at 7:00 p.m.

26. School No. 6 – Physical Education Activities

Approve School 6 to hold the following Physical Education Events:

- March 7, 2017-Fourth Grade Family Fun Night: This event is an opportunity for 4<sup>th</sup> grade students and their families to enjoy an evening of fun and competition.
- April 13, 2017- Jump Rope for Heart: This event is an opportunity for students to raise funds and awareness for the American Heart Association.
- June 2, 2017-Field Day (Rain date-June 6, 2017) - This event is an opportunity for students and staff to enjoy a day of fun and competition.

27. School No. 6 – Acceptance of Donation

Approve Mrs. Torchia (fifth grade teacher) to accept items from DonorsChoose.org for a classroom project called "Staying Healthy". Items include tissues, disinfecting wipes, and hand sanitizer.

28. School No. 6 – Black History Month Assembly

Approve School No. 6 to hold a Black History Month Assembly on February 24, 2017 by the Bright Star Children's Theatre LLC. The total cost of \$795.00 will be paid by the School #6 HSA.

29. WTMS – Orchestra/Band/Chorus Concert

Approve the Winslow Middle School Orchestra/Band/Chorus concert to be held on Thursday, May 18, 2017 at 7:00 p.m. at the Middle School Cafeteria.

30. WTMS – Scholastic Book Fair

Approve the Middle School to host the Scholastic Book Fair from March 13<sup>th</sup> through March 17<sup>th</sup>, 2017. The Book Fair will be hosted by the Home and School Association. Proceeds will benefit the HSA.

31. WTMS – 8<sup>th</sup> Grade Promotion Ceremony

Approve the Winslow Township Middle School 8<sup>th</sup> Grade Promotional Ceremony for Monday, June 19, 2017 from 6:00 p.m. to 8:00 p.m. at the Winslow Township High School Gymnasium. Each eighth grade student will receive three tickets to be distributed to family members.

32. WTMS – NJHS Induction Ceremony

Approve the Winslow Township Middle School's Induction Ceremony for the National Junior Honor Society to be held on May 8, 2017 from 6:30 p.m. to 8:30 p.m. in the cafeteria.

33. WTMS – Grant Acceptance

Approve the Middle School to accept a grant in the value of \$15,000 from Bernzomatic. The purpose of the grant is to support the creation of a maker space and the development of a garden for the Environmental STEM program.

34. WTMS – Read Across America Activity

Approve NJEA's Cat in the Hat to Visit Ms. Conley's classroom in celebration of Read Across America week on March 7, 2017.

35. WTHS – Thespian Award Ceremony

Approve Winslow Township High School to hold their annual Thespian Awards on May 25, 2017 in the Auditorium from 4:00 p.m. to 7:00 p.m.



36. WTHS – Small Ensemble Concert

Approve Winslow Township High School to hold their annual Small Ensemble Concert on June 5, 2017 at 7:00 p.m. at Winslow Township High School.

37. WTHS – Senior Awards Night

Approve Winslow Township High School to hold their annual Senior Award Night on June 1, 2017 at 6:00 p.m. in the High School Cafeteria.

38. WTHS – “G.E.R.L.S” Program

Approve the Hispanic Family Center of Southern New Jersey to collaborate with Eagle’s Landing to provide their “G.E.R.L.S” (Girls Exercising Real Life Skills) 10 week program after school to select freshman and sophomore girls.

39. WTHS – Guest Speaker

Approve Dr. Christopher Thomas, the Director of Choral Activities at Rowan University, to meet with the WTHS Chamber Choir Class on Monday, May 15, 2017.

40. WTHS – Spring Orchestra & Band Concert

Approve Winslow Township High School to hold their annual Spring Orchestra and Band Concert on Wednesday, May 10, 2017 at 7:00 p.m. at Winslow Township High School.

41. WTHS – “Dress for Success” Workshop

Approve Eagle’s Landing, in conjunction with the Business teachers, to host a dress for success workshop by Men’s Warehouse on February 14, 2017. The 80 minute workshop will be held in the auditorium for our Junior and Senior business students. The workshop is at no cost to the grant.

42. WTHS – CTSO Meetings

Approve the following CTE teachers to operate Career and Technical Skills Organization (CTSO) meetings, on an as needed basis. The meetings are required by the Office of Career and Technical Education for recipients of the Perkins Grant for CTE certification and operation. The teachers are: Cindy Gary, Jena Clark, Norman Ingram, and Greg Safko. Club Advisors will be compensated per the contractual rate of \$40 per hour, not to exceed 30 hours, during the 2016-2017 school year. Perkins Grant Acct. #20-365-200-100-000-00.



Roll Call:

Mr. Blake	Absent	Mr. Vascos	Yes
Ms. Dredde	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Yes	Ms. Pitts	Yes
Mr. Shaw Jr.	Yes		

Motion Carried

**XIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**

A motion was made by Ms. Dredde, seconded by Ms. Peterson, to approve A. & B as recommended by the Business Administrator/Board Secretary.

**A. REPORTS**

1. Aramark Update **Exhibit XIII A: 1**

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers **Exhibit XIII B: 1**

Approve the Line Item Transfers, for the month of December 2016, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIII B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of December 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XIII B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2016. The Reconciliation Report and Board Secretary's Report are in agreement for the month of December 2016.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

**Exhibit XIII B: 6**

- a. Approve the Vendor Bill List in the amount of \$1,720,132.51 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$37,182.55 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of January 2017, as follows:

- o January 13, 2017                      \$2,246,446.83
- o January 30, 2017                      \$2,260,875.80

8. Disposal of School Property and Textbooks

**Exhibit XIII B: 8**

Approve the Disposal of School Property listed below:

<b>Location</b>	<b>Department</b>	<b>Description</b>
School 6	Technology	Computer equipment - Broken
High School	Math	Smart Board – Damaged
High School	History	Teacher's desk – Old/damaged

9. Acceptance of Donation

Approve to accept a donation from New Jersey Manufacturers Insurance Group in the amount of \$400.00 to be used for the Winslow High School Band.

10. Allowance for Doubtful Accounts

Approve the establishment of an allowance for doubtful accounts to be recorded in the Before/After School program for balances outstanding for one year or more per the auditor's request.

11. Transfer of Local Share – Other Capital Project - Replace Flooring, Winslow Township High School.

Having received approval for the replacement of flooring in the old section of the High School, DOE project #5820-010-17-1000, from the State of New Jersey, Department of Education, Office of School Facilities and Finance in a letter dated January 31, 2017, the Board approves the transfer of the local share, \$634,258.00, to the Capital Projects fund.

12. Authorization to Amend Long Range Facilities Plan

Authorize Garrison Architects to amend the District's approved Long Range Facilities plan to include the following projects:

1. Boiler Replacement – Schools 5, 6 and High
2. Main Entrance Renovation – School 3 and 4. Security vestibule included.
3. Main Entrance Security Vestibules – Schools 1, 2, 5, 6 and Middle
4. Replace RTU – Schools 1 – 4 (Limited at 5 and 6) VAVs at School 5 and Administration Building.
5. Student Parking Lighting – Complete new layout. Minor outdoor restroom.
6. Green House – Middle School.

13. Designation of Capital Reserve Fund

Approve the designation of Capital Reserve Funds for the following capital projects:

1. Boiler Replacement – Schools 5, 6, and High	\$ 2,044,625.00
2. Main Entrance Renovation – School #4	429,825.00
3. Main Entrance Renovation – School #3	429,825.00
4. Main Entrance Security Vestibules – Schools 1, 2, 5, 6 and Middle	850,025.00
5. Replace RTU – Schools 1-4 (Limited at 5&6) VAVs at School 5 and Administration Building	4,172,120.00
6. Green House – Middle School	350,000.00
7. Install new ceiling tiles and grids – All Schools	1,823,580.00
	<u>\$10,100,000.00</u>

14. Capital Projects Fund Interest

Approve the recognition of interest in the Capital Projects Fund as current year revenues for fiscal year 2016-2017.

15. Change Order – Partial HVAC Replacement Project-Middle School

Approve change order #1 for a reduction of \$36,000 for the Partial HVAC Replacement Project at the Middle School.

Original Contract Amount	\$561,428.28
Change Order #1	<u>(36,000.00)</u>
Revised Contract Amount	<u>\$525,428.28</u>

16. 2016-17 IDEA Basic and IDEA Preschool Budget Amendments

Approve the following amendments to the 2016-2017 IDEA Basic and IDEA Preschool Grants by budgeting the 2015-2016 carryovers.

	<u>Original Award</u>	<u>Carryover</u>	<u>Revised Amount</u>
Basic Public	\$1,272,000.00	\$119,390.54	\$1,391,390.54
Basic Nonpublic	1,327.00	4,430.00	5,757.00
Preschool	62,276.00	8,396.86	70,672.86

17. Personal Development

Approve John Gaskill, Director of Transportation, to attend the School Transportation Supervisors of New Jersey Conference and Training, to be held in Atlantic City, N.J., on March 30 and 31, 2017, at a cost of \$425.00.

18. Personal Development

Approve James McCarty, Bus Mechanic, to attend the School Transportation Supervisors of New Jersey training for school bus mechanics, to be held in Atlantic City, N.J., on Thursday, June 30, 2017, at a cost of \$150.00.

19. Use of Facilities

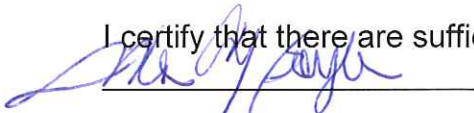
Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track and Field	Mar. 13, 2017 through Jul. 28, 2017	Mon, Tues, Wed, Thurs. 6:30 p.m. - 8:00 p.m.	Field Grounds Lavatories	Annual Fee \$25.00
Middle School	Winslow Elite Track and Field	Feb. 15, 2017 through Mar. 2, 2017	Mon, Wed, Thurs 6:30 p.m. - 8:00 p.m.	Gym Wrestling Rooms	

20. Ratify Purchase – Ed Data

Ratify the purchase of copy paper for the High School in the amount of \$4,472.00, from W.B. Mason. Ed Data #8026. Charged to 11-190-100-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

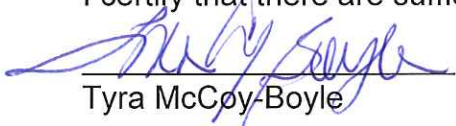


Tyra McCoy-Boyle

21. Purchase – State Contract Vendor

Ratify the purchase of tires for school buses in the amount of \$8,251.84 from Service Tire Truck Center Inc., an approved state contract vendor. State contract #82527. Charged to 11-000-270-615 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

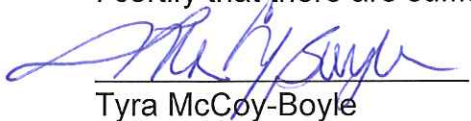


Tyra McCoy-Boyle

22. Purchase – Educational Services Commission of New Jersey

Ratify the purchase of custodial supplies for the High School, in the amount of \$10,347.20 from General Chemical and Supply, through the Educational Services Commission of New Jersey purchasing agreement. Bid #ESCNJ 14/15-34. Charged to 11-000-262-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

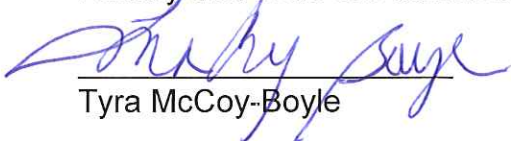


Tyra McCoy-Boyle

23. Purchase – State Contract Vendor

Ratify the purchase of HVAC and Plumbing Supplies for the District, in the amount of \$1,846.29 from W.W. Grainger Inc., an approved state contract vendor. State contract #79875. Charged to 11-000-262-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.




Tyra McCoy-Boyle

24. Purchase – State Contract Vendor

Ratify the purchase of Boiler Repair Supplies for the High School, in the amount of \$3,980.00 from Core Mechanical Inc., an approved state contract vendor. State contract #88697. Charged to 11-000-262-610 and further acknowledge the following statement:


I certify that there are sufficient funds available to purchase the items listed.

  
\_\_\_\_\_  
Tyra McCoy-Boyle

25. Purchase – Educational Services Commission of New Jersey

Approve the purchase of soap for the District, in the amount of \$6,180.12 from Supply Works, through the Educational Services Commission of New Jersey purchasing agreement. Bid #ESCNJ 14/15-34. To be charged to 11-000-262-610 and further acknowledge the following statement:


I certify that there are sufficient funds available to purchase the items listed.

  
\_\_\_\_\_  
Tyra McCoy-Boyle

26. Purchase – Educational Services Commission of New Jersey

Approve the purchase of custodial supplies for the District, in the amount of \$11,427.98 from General Chemical and Supply, through the Educational Services Commission of New Jersey purchasing agreement. Bid #ESCNJ 14/15-34. To be charged to 11-000-262-610 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed.

  
\_\_\_\_\_  
Tyra McCoy-Boyle

27. DECA Student Activity Account

Approve the establishment of the High School DECA Account in the Student Activity Fund. Funds are to be used for dues, compensations and other student activities.



Roll Call:			
Mr. Blake	Absent	Mr. Vascos	Yes
Ms. Dredden	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Yes	Ms. Pitts	Yes
Mr. Shaw Jr.	Yes		
Motion Carried			

**XIV. PERSONNEL**

**A motion was made by Ms. Mitchell, seconded by Ms. Peterson, to approve items 1 - 10 on the Personnel Report.**

1. 2016/2017 New Hires

Approve the following New Hires for the 2016/2017 school year:

	Name	Location	Position	Prorated Salary	Effective
<b>A</b>	Evangelist, Dana	School No. 2	Grade One Teacher	\$51,725.00 BA – Step 1	3/1/2017
<b>B</b>	Forst, Karen	District	Grant Writer (P/T)	\$32,000.00	2/16/2017
<b>C</b>	Petrauski, Kyle	Garage	School Mechanic	\$44,847.00 Step 2	3/1/2017
<b>D</b>	Riley, Danielle	School No. 3	Special Education Teacher	\$52,525.00 BA+15 – Step 1	2/16/2017
<b>E</b>	Trush, Kylie	School No. 3	Grade One Teacher	\$53,325.00 BA+30 – Step 1	3/1/2017

(Salary adjustment pending ratification of WTEA Contract)

2. Leaves of Absence

Approve the following Leaves of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
<b>A</b>	L. B.	Medical	1/26/2017	2/24/2017	Paid
<b>B</b>	A. D.	Medical	5/9/2017	6/16/2017	Paid
<b>C</b>	J. L.	FMLA	2/1/2017	4/30/2017	Unpaid
<b>D</b>	K. M.	Medical (Extension)	2/4/2017	4/30/2017	Paid
<b>E</b>	P. M.	Medical	2/13/2017	3/13/2017	Paid
<b>F</b>	L. O.	FMLA (Intermittent)	1/24/2017	1/23/2018	Unpaid
<b>G</b>	D. T.	FMLA	2/1/2017	3/28/2017	Unpaid

3. Retirements

Approve the following Retirements for the 2016/2017 school year:

	Name	Position	Location	Effective
A	Maminski, Patricia	School Bus Driver	Garage	7/1/2017
B	Zahn, Abby	Special Education Teacher	High School	7/1/2017

4. Employee Transfer

Approve the following employee transfer for the 2016/2017 school year, effective March 1, 2017:

	Name	From Position	From Location	To Position	To Location
A	DeStefano, Michele	1 <sup>st</sup> Grade Teacher	School No. 2	Reading Development Teacher	School No. 2

5. 2016/2017 WINSOAR Alternative Program

Approve the following Staff for the Middle School WINSOAR Alternative Program for the 2016/2017 school year: (11-140-100-101-160-07)

	Name	Hourly rate
A	Martin, Gregg	\$40.00
B	Neff, Elaine	\$40.00
C	Stallard, Nicole	\$40.00

(Hourly rate adjustment pending ratification of WTEA Contract)

6. 2016/2017 College Placements

Approve the following College Placements for the 2016/2017 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Camden County	Apelacio, Io Mae	Field Experience	Lemons, Lena	No. 1	2/15/217 - 5/1/17 (15 hours)	Elementary
B	Camden County	Askew, Jeriah	Field Experience	Watson, Jeff	MS	2/15/17 – 5/1/17 (15 hours)	Math

7. 2016/2017 Support Substitutes

- a. Approve the following Support Substitute Bus Drivers for the 2016/2017 school year, effective February 15, 2017:

	<b>Name</b>	<b>Substitute Position</b>	<b>Rate per run</b>
<b>A</b>	Gregory, June	School Bus Driver	\$18.00
<b>B</b>	Lewis, Anthony	School Bus Driver	\$18.00

- b. Approve the following Support Substitute Nurse for the 2016/2017 school year, effective February 15, 2017:

	<b>Name</b>	<b>Substitute Position</b>	<b>Rate per day</b>
<b>A</b>	Speakman, Tiffany	School Nurse	\$110.00

8. 2016/2017 High School Volunteer

Approve the following High School Athletic Volunteer for the 2016/2017 Spring Sports Program:

	<b>Name</b>	<b>Volunteer Coach Position</b>
<b>A</b>	Passarella, Mark	Assistant Softball Coach/Assistant Baseball Coach

9. 2016/2017 Spring Coaches

- a. Approve the following High School Spring Coaches for the 2016/2017 school year:  
(11-402-100-100-402-08)

	<b>Spring Coach</b>	<b>Spring Coach Position</b>	<b>Stipend</b>	<b>Step</b>
<b>A</b>	Brown-Self, Shawnnika	Assistant Girls' Track and Field Coach	\$4,949.00	3
<b>B</b>	Carr, Kemp	Spring Strength Training Coach	\$2,197.00	2
<b>C</b>	Chmura, Amber	Assistant Girls' Lacrosse Coach	\$4,575.00	1
<b>D</b>	Cuneo, Chris	Head Boys' Lacrosse Coach	\$6,744.00	3
<b>E</b>	Diaz, Suzanne	Assistant Boys' Tennis Coach	\$3,481.00	3
<b>F</b>	Horne, George	Head Girls' Track and Field Coach	\$6,744.00	3
<b>G</b>	Lake, Jeffrey	Assistant Boys' Track and Field Coach	\$4,759.00	2
<b>H</b>	Pino, John	Assistant Boys' Track and Field Coach	\$4,949.00	3
<b>I</b>	Raletz, Michael	Co-Assistant Boys' Lacrosse Coach	\$2,379.50	2 (a split)
<b>J</b>	Regn, David	Co-Assistant Boys' Lacrosse Coach	\$2,287.50	1 (a split)
<b>K</b>	Rossi, Ron	Assistant Baseball Coach	\$4,949.00	3
<b>L</b>	Smolark, Thomas	Head Girls' Lacrosse Coach	\$6,744.00	3
<b>M</b>	Spahn, Matias	Head Baseball Coach	\$6,744.00	3
<b>N</b>	Steinhauer, Candice	Head Softball Coach	\$6,235.00	1
<b>O</b>	Totoro, John	Head Boys' Tennis Coach	\$5,223.00	3
<b>P</b>	Watson, Jeff	Assistant Baseball Coach	\$4,949.00	3
<b>Q</b>	Witter, Anthony	Head Boys' Track and Field Coach	\$6,486.00	2

(Stipend adjustment pending ratification of WTEA Contract)

- b. Approve the following Middle School Spring Coaches for the 2016/2017 school year:  
(11-402-100-100-402-07)

	Spring Coach	Spring Coach Position	Stipend	Step
A	Conn, Christine	Assistant Track and Field Coach	\$1,609.00	1
B	Howell, Jacqueline	Head Softball Coach	\$2,514.00	1
C	Lepre, Bradley	Assistant Track and Field Coach	\$1,609.00	1
D	Martin, Gregg	Head Track and Field Coach	\$2,719.00	3
E	Sheridan, Adam	Head Baseball Coach	\$2,514.00	1
F	Stallard, Nicole	Assistant Softball Coach	\$1,609.00	1

(Stipend adjustment pending ratification of WTEA Contract)

10. 2017/2018 Education Interview Day

Approve Mr. Dion M. Davis, Human Resources Director, to attend the Education Interview Day at the College of New Jersey on April 7, 2017. The cost for the day will be \$100.00. (11-000-251-592-000-13)

Roll Call:			
Mr. Blake	Absent	Mr. Vascos	Yes
Ms. Dredde	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Yes	Ms. Pitts	Yes
Mr. Shaw Jr.	Yes		
Motion Carried			

**XV. ADDENDUM** **None at this time.**

**XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS** **None at this time.**

**XVII. OLD BUSINESS** – Ms. Pitts distributed the notes taken at the previous board meeting regarding possible topics to present at the upcoming 2017 Annual School Board Conference. She also assigned committees of three to continue the discussion. Committee #1: Ms. Peterson, Ms. Dredde, Ms. Pitts. Committee #2: Mr. Hilton, Mr. Shaw, Ms. Watkins. Committee #3: Ms. Mitchell, Mr. Vascos, Mr. Blake

**XVIII. NEW BUSINESS** **None at this time.**

**XIX. INFORMATIONAL ITEMS**

Dr. Poteat shared the most recent athletic accomplishments:

1. Congratulations to the Girl's Track Team for winning the Group 3 South Jersey Sectional Title. This is their 6th South Jersey title since 2011. Recently, the ladies competed at the

110th Millrose Games where they captured the Suburban 4x400 title running a blistering 3:52.17. That time makes them No. 14 in state history and No. 4 in South Jersey history, fastest by a South Jersey school in fourteen years. This time also breaks the Camden County record of 3:52.55, set by Woodrow Wilson in 2006.

- 2. Congratulations to the Girls' Basketball Team and especially High School senior Amiaya Melvins for scoring 1,000 points to date.

**XX. EXECUTIVE SESSION**

**A motion was made by Ms. Dredden, seconded by Ms. Watkins, to approve adoption of Executive Resolution and adjournment to Executive Session at 7:55 p.m. for a period of 30 minutes.**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on February 14, 2017 at 7:55 p.m.; and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: \_\_\_\_\_ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and an update of the WTEA contract negotiations. \_\_\_\_\_;

“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are \_\_\_\_\_ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: \_\_\_\_\_;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_;

**WHEREAS**, the length of the Executive Session is estimated to be 30 minutes after which the public meeting shall reconvene and immediately adjourn.

**NOW, THEREFORE, BE IT RESOLVED** that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

**BE IT FURTHER RESOLVED** that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Absent	Mr. Vascos	Yes
Ms. Dredden	Yes	Ms. Watkins	Yes
Mr. Hilton	Yes	Ms. Peterson	Yes
Ms. Mitchell	Yes	Ms. Pitts	Yes
Mr. Shaw Jr.	Yes		
Motion Carried			

**Tuesday, February 14, 2017**

Regular Board of Education Meeting

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**XXI. ADJOURNMENT OF EXECUTIVE SESSION:**

**A motion was made by Ms. Watkins, seconded by Ms. Peterson, to adjourn Executive Session at 9:10 p.m.**

Voice Vote: All in favor

**XXII. ADJOURNMENT Time: A motion was made by Ms. Watkins, seconded by Ms. Peterson to adjourn the meeting at 9:11 p.m. All Ayes.**

Respectfully Submitted,



Tyra McCoy-Boyle  
Business Administrator/Board Secretary

**OPERATIONS COMMITTEE MEETING AGENDA**  
**February 13, 2017**

The Operations Committee met on Monday, February 13, 2017 at 5:20 p.m. in the Administration building. In attendance were Mrs. Dredde, Mr. Shaw, Mrs. McCoy-Boyle and Mr. Mills. The following items were discussed:

**1. School #1 Parking Lot Expansion:**

Three site plans were reviewed. Once selected, the project will be moved forward. Also discussed was the parking lot drainage at School #3.

**2. High School Front Elevation:**

The project is substantially complete. Several checklist items still need to be addressed.

**3. School # 4 Addition Update:**

The project is still on schedule with an anticipated completion in the spring of 2017.

**4. Electrical Upgrades in all Schools:**

The project is complete. Final inspections were performed. Waiting for closeout documents.

**5. HVAC – School #5:**

Project is on schedule. Training and punch list items have been completed. Waiting for closeout documents.

**6. QSAC Inspections-**

The district received notification that the Facilities inspections were not required.

**7. 2015 Winslow Middle School and High School HVAC Projects – Falasca Mechanical**

The projects are completed. Final payment has been certified by Garrison Architects.

**8. 2017-18 Budget Preparation:**

- a. State Aid figures are currently unknown. The 2017-2018 budget is being prepared with no anticipated increase in state aid.
- b. Districts have been advised to designate reserves. Therefore, there is a resolution on the agenda designating Capital Reserve funds. Included are boiler replacements and HVAC projects. These projects will be moved forward in the 2017-18 budget.

**9. New Items-**

- a. Uniform Reimbursements – reimbursements to date total \$1,404.33.
- b. Solicitor bills were reviewed.

The meeting adjourned at 6:20 p.m.

The next meeting is scheduled for Monday, March 27, 2017 at 5:00 in the Adm. Bldg.