

## 5420 REPORTING STUDENT PROGRESS (M)

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The Board believes that the cooperation of school and home is vital to the growth and education of the whole child. It recognizes its responsibility to keep parent(s) or legal guardian(s) informed of student welfare and progress in school.

The Board directs the establishment of a system of reporting student progress which shall include written reports, student-teacher conferences, and parent(s) or legal guardian(s) – teacher conferences. If the parent/legal guardian's primary language is other than English, translation shall be provided whenever possible.

The Superintendent shall develop procedures for reporting student progress which:

1. Use various methods of reporting appropriate to grade level and curriculum content;
2. Ensure that both student and parent(s) or legal guardian(s) receive ample warning of a pending grade of "failure" or one that would adversely affect the student's status;
3. Enable the scheduling of parent(s) or legal guardian(s) - teacher conferences in such places and at such times as will ensure the greatest degree of participation by parent(s) or legal guardian(s);
4. Specify the issuance of report cards at appropriate intervals during the school year and issuance of deficiency notices as required during the school year;
5. Ensure the continual review and improvement of methods of reporting pupil progress to parent(s) or legal guardian(s) and involve students, staff and parent(s) or legal guardian(s) in that review.

A record shall be kept indicating the legal custodian of each student, so that reports can be made to and conferences arranged with the proper person.

N.J.A.C. 6:3-4A.1

Adopted: 17 March 2010

