

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School - Cafeteria
Wednesday, December 22, 2021
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in notices dated **08/27/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Larry Blake	Cynthia Moore
	Lorraine Dredden	John M. Shaw, Jr.
	Rita Martin	Julie Peterson, Vice President
	Abena McClendon	Cheryl Pitts, President

Absent: Kelly Thomas

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

V. 2021-2022 DISTRICT GOALS

(Mr. Shaw)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff

2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

1. WTHS Chorus– Mr. Doheny

Dr. Poteat introduced Mr. Doheny and shared that six students being selected for the South Jersey Chorus is the most Winslow Township has had selected at a single time. Mr. Doheny presented five of the new members: Sophia DiCicco, Jordyn Storck, Alyvia Janicki, Gavin Sherzer and Shilo Garnett. Mr. Doheny also presented an additional four students. Together they performed several holiday songs for the Board.

Dr. Poteat shared two more acknowledgements. He explained that several schools competed in the Climate Change Challenge. The Climate Change Challenge is a challenge that offers local solutions to the issue of climate change. Students were asked to submit videos and presentations of their projects. He shared that the Winslow Township High School took 1st Place in the High School Category. In the Middle School Category, the Winslow Township Middle School took 2nd Place and School #5 took 3rd Place. Dr. Poteat will ask the schools to attend and share their winning projects at the next Regular Board Meeting.

Dr. Poteat also publicly shared that Mr. John Mills has completed his Doctoral requirements from Holy Family University. He received his Doctor of Education in Educational Leadership. Congratulations Dr. Mills!

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meeting	December 8, 2021	Open Session
Roll Call:		
Mr. Blake	Yes	Ms. Moore Yes
Ms. Dredden	Yes	Mr. Shaw Yes
Ms. Martin	Yes	Ms. Thomas Absent
Ms. McClendon	Yes	Ms. Peterson Yes
		Ms. Pitts Yes
Motion Carried		

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meeting December 8, 2021 Closed Session

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – The Athletic Committee did not have an official meeting, but Mr. Shaw provided an update on the Athletic Teams. The update is attached.

Education Committee – Ms. Peterson – None at this time.

Marketing Committee – Ms. McClendon – The minutes for December 1, 2021 and December 10, 2021 are attached. The Marketing Committee also met on Wednesday, December 22, 2021 at 6:00 p.m. to discuss the Community Pep Rally on December 12, 2021. Ms. McClendon thanked everyone for their contributions and support. The meeting included a brief discussion about hosting a STEM Spring Fair with all of the schools during the springtime. Finally, Ms. McClendon thanked the Marketing Team for a great year. The next meeting will be determined in January.

Mr. Shaw thanked Ms. McClendon for doing a great job with the Marketing Committee.

Operations Committee – Ms. Dredden – None at this time.

Policy Committee – Ms. Pitts – Minutes are attached. The next Policy Committee meeting will be determined at a later date.

Citizens Advisory Committee – Ms. Martin – A report will be made during Public Comments.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations

Exhibit X A: 1

Approve the First Reading of Board Policies and Regulations as listed below and in the attached exhibit.

Policy/ Regulation	Policy/Regulation Title
P1648.13	School Employee Vaccination Requirements
P2425	Emergency Virtual or Remote Instruction Program
P&R5751	Sexual Harassment of Students

2. Second Reading & Adoption of Board Policies & Regulations **None at this time.**

3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of November 2021, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	11/22/21	3 min. 7 sec.	Fire Drill	10:06 PM
	11/23/21	4 min. 54 sec.	Lockdown Drill	2:48 PM
School #2	11/10/21	8 min. 34 sec.	Bomb Threat Drill	2:56 PM
	11/17/21	3 min. 58 sec.	Fire Drill	11:32 AM
School #3	11/18/21	10 min.	Fire Drill	10:55 AM
	11/30/21	6 min.	Shelter in Place	9:55 AM
School #4	11/10/21	7 in. 46 sec.	Fire Drill	11:54 AM
	11/18/21	7 min. 52 sec.	Non-fire Evacuation	2:05 PM
School #5	11/29/21	7 min.	Shelter in Place	2:16 PM
	11/22/21	4 min. 15 sec.	Fire Drill	1:37 PM
School #6	11/12/21	12 min. 3 sec.	Fire Drill	10:52 AM
	11/29/21	4 min. 1 sec.	Lock Out Drill	2:01 PM
Winslow Twp. M.S.	11/12/21	7 min.	Fire Drill	9:39 AM
	11/22/21	7 min.	Shelter in Place Drill	9:38 AM
Winslow Twp. H.S.	11/10/21	11 min.	Shelter in Place Drill	12:58 PM
	11/15/21	12 min.	Fire Drill	9:55 AM

4. Professional Development/Workshops & Conferences

Exhibit X A: 4

Approve Professional Development as presented in the attached exhibit.

5. Field Trip(s)

None at this time.

6. Tuition Students **Exhibit X A: 6**
- Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
- Approve to Terminate Out-of-District Student placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **Exhibit X A: 10**
- Approve the following Fundraisers for the 2021-2022 school year:
- School No. 6
- Scholastic Book Fair (1/18/22-1/21/22), H.S.A.
- High School
- California Tortilla (1/19/22 & 3/22/22), Spanish Honor Society
11. School 1: Great Kindness Challenge
- Approval requested for School 1 to celebrate the Great Kindness Challenge with theme days and other fun activities during the week of January 24th. The Winslow Fire Department, Police Department, and EMS have been invited to participate.
12. School 1: Check Acceptance
- Approval requested for School 1 to accept a check for \$125.00 from November 2021, from The Alliance to Save Energy. The check will be used for supplies for the NJ Sustainable School projects.
13. School 2: Check Acceptance
- Approval requested for School 2 to accept a check in the amount of \$125.00 from The Alliance to Save Energy.

14. School 5: Battle of the Books Competition

Approval requested for School 5 to participate in the Battle of the Books Competition on the following dates and locations:

- 4th grade: May 16, 2022 at Haddonfield Central School, Haddonfield, NJ
- 5th/6th grade: May 17, 2022 at Rohrer Middle School, Haddon Township, NJ

Bussing will be provided to both events with 2 advisors and 16 students each day.

15. School 5: Jump Rope for Heart

Approval requested for School 5 to host Jump Rope for Heart on Tuesday, February 15, 2022 during school hours.

16. High School: Air Force Visit

Approval requested to have Air Force Recruiter Sergeant Andrew Schmitz come in and speak with students on January 24, 2022 during lunch periods.

17. High School: Grant Acceptance

Approval requested for Winslow Township High School to accept the grant of \$2,500 for its first place finish in the 2020-2021 New Jersey Student Climate Challenge. The Climate Challenge was administered by the Drumthwacket Foundation and Sustainable Jersey, and sponsored by Atlantic City Electric and Exelon.

18. High School: Hugh O'Brian Youth (HOBY) Leadership Seminar

Approval requested for student Favour Nyanjoh to attend the Hugh O'Brian Youth Leadership (HOBY) Seminar from June 10, 2022 – June 12, 2022 at Kean University in Union, New Jersey. The Hugh O'Brian Youth Leadership (HOBY) Seminar is a program that empowers High School Sophomores to develop their leadership talents to become the leaders of their communities. The cost of the seminar is \$250 which includes the school registration fee plus all expenses for meals, lodging, and training material for the entire seminar weekend. The seminar will be paid for out of account 11-000-218-800-153-08.

19. Frontline IEP Training

Approval requested for Frontline to provide an IEP training session to CST staff on February 25, 2022. The training will be held remotely. Total cost of \$400 will be funded by account number 11-000-219-500-000-10.

20. Donation

Approve the acceptance of five \$25.00 holiday gift cards for needy students from the Physical and Mental Health Committee of the New Jersey Garden City Alumnae Chapter of Delta Sigma Theta Sorority, Inc.

21. Plan Submission

Exhibit X A: 21

Approve the resubmission of the Comprehensive Corrective Action Plan, for the Consolidated Monitoring of April, 2021.

22. Out of District Student

Approve the following Out of District student to be applied to the IDEA Grant for the 2021-2022 school year.

Account No. 20-252-100-500-000-00 (IDEA Basic)

Student #	School	Tuition
2783	Archbishop/St. John Damiano	\$32,185.68

B. Principal's Update

- 1. Harassment, Intimidation & Bullying Report (December 1-15, 2021) **Exhibit X B: 1**
- 2. Suspension Report **Exhibit X B: 2**
- 3. Ethnicity Report **Exhibit X B: 3**
- 4. School Highlights **Exhibit X B: 4**

Roll Call:

Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredde	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes

Motion Carried

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredde, to approve A. & B. as recommended the Business Administrator/Board Secretary.

A. REPORTS

None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers

Exhibit XI B: 1

Approve the Line Item Transfers, for the month of October 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report

Exhibit XI B: 2

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report

Exhibit XI B: 3

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of October 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of October 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

6. Bill List

Exhibit XI B: 6

- a. Approve the Vendor Bill List in the amount of \$1,600,410.61 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$881,478.73 as per attached exhibit.

7. Payroll

None at this time.

8. Disposal of School Property

Exhibit XI B: 8

Approve the Disposal of School Property listed below:

Location	Department	Description
School 1	Kitchen	(1) Deli slicer, tag #0116, 15 years old
School 2	Kitchen	(1) Deli slicer, tag #003009 000332, 15 years old
School 3	Kitchen	(1) Deli slicer, tag #002804 0655, 15 years old
School 3	Library	(3000+) Outdated library books, 20+ years old, damaged/pages missing
School 4	Kitchen	(1) Deli slicer, tag #000280 005588
School 5	Kitchen	(1) Deli slicer, tag #002004 000115
School 6	Kitchen	(1) Deli slicer, tag #000095
Middle School	Kitchen	(1) Cold food table, tag #08/01-206009, (1) 2 door refrigerator, tag #001-396 000036, (1) hot food table, tag #005-270, (1) hot food table, tag #005275, (1) warming cabinet, tag #001-394 000038, (1) 2 door glass refrigerator, tag #000037 – all 15 years old

9. Use of Facilities

Approve the Use of Facilities application as listed below:

School	Organization	Dates	Day/Time	Room	Fee
School #3	Winslow Township Youth Soccer Association	January 4, 2022 – March 31, 2022	Tuesday – Thursday 7:00 pm – 9:00 pm	Cafeteria	\$25.00
School #5	Omega Track Club	REVISED December 14, 2021 – March 10, 2022	Tuesday and Thursday 6:45 pm – 8:00 pm	Cafeteria	\$25.00
School #5	Winslow Township Youth Soccer Association	January 3, 2022 – March 30, 2022	Monday, Wednesday and Friday 7:00 pm – 9:00 pm	Cafeteria	-0-
School #6	Winslow Township Youth Soccer Association	January 7, 2022 – March 25, 2022	Friday 6:30 pm – 9:30 pm	Gymnasium	-0-

10. Transportation Contract – Department of Children and Families

Approve a student transportation contract for the 2021-2022 school year with the New Jersey Department of Children and Families (DCF) to transport a student from a group home in Winslow Township to the Office of Education Regional School in Cherry Hill at a rate of \$45.00 per day.

11. Grant Acceptance – High School

Approve to accept the Drumthwacket Foundation Grant for the Winslow Township High School in the amount of \$2,500 for its first-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science classes.

12. Grant Acceptance – Middle School

Approve to accept the Drumthwacket Foundation Grant for the Winslow Township Middle School in the amount of \$1,000 for its second-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science club.

13. Grant Acceptance – School 5

Approve to accept the Drumthwacket Foundation Grant to School #5 in the amount of \$500 for its third-place finish in the 2020-2021 New Jersey Student Climate Challenge. Funds will be used to support climate education initiatives within the school's science classes.

14. National School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs require school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at *the following NSBA training program and informational event:*

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Rita Martin	NSBA Equity Symposium – Washington D.C.	January 22, 2022	\$225.00 Registration Fee per person, plus hotel, meals, travels & incidentals
Rita Martin	Advocacy Institute – Washington D.C.	January 23-25, 2022	\$695.00 Registration Fee per person, plus hotel, meals, travels & incidentals

15. Quote 2022-04 – Project Monitoring and Air Quality Testing – Middle School

Approve the award for Project Monitoring and Air Quality Testing – Middle School to Epic Environmental Services, LLC, the low quote vendor (Q2022-04), in the amount of \$2,852.00. Services are to be charged to account #11-000-251-340.

16. Alliance for Competitive Energy Services (ACES) Program

Approve the Winslow Township School District to participate in the ACES program, offered through the New Jersey School Boards Association, for the procurement of electricity and natural gas.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Abstain	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2021/2022 New Hires

Approve the following New Hires for the 2021/2022 school year:

	Name	Location	Position	Salary	Effective
A	Campisi, Cynthia	School No. 4	Grade One Teacher	\$75,195.00 (pro-rated) MA+45, Step 10	1/1/2022
B	Falciani, Michael	BOE	District Technology Network Supervisor	\$68,000.00 (pro-rated)	1/1/2022

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P.A.	Medical	12/9/2021	1/7/2022	Paid
B	K.D.	FMLA *Intermittent	1/1/2022	12/31/2022	Unpaid

3. Resignations

Approve the following Resignations for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Collins, Daniel	Mathematics Teacher	High School	2/11/2022
B	Lalli, Nina	Kindergarten Teacher	School No. 4	1/31/2022

4. Termination

Approve to terminate the following employee, effective December 23, 2021:

	Name	Rationale
A	T.S.	Chronic Absenteeism

5. 2021/2022 Sixth Period Assignments

Approve the following Middle School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Cruz, Ross	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
B	Fernicola, Rachel	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
C	Medina, Michelle	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)
D	Sinatra, Allyson	Science 1/1/2022-5/13/2022	\$8,489.00 (pro-rated)

6. 2021/2022 Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour: (11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
A	Connor, Traci	Social Studies
B	Ferrara, Franklin	Science
C	Guzman, Jeovanni	Mathematics
D	McGunnigle, Shelby	English
E	Ovalle, Vanessa	English

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIII. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Textbook Purchase

Approve the purchase of the textbook, Inspire Science, 2020, McGraw Hill. Purchase not to exceed \$80,000.

2. Tuition Students

Exhibit 1 A: 2

Approve the placement of Tuition Student(s), for the 2021-2022 school year, as listed in the attached exhibit.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

II. PERSONNEL REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Interim Assistant Principal- High School

Approve Willie H. Maddox, Jr., Ed.D. to serve as Interim Assistant Principal at the High School, at a rate of \$450.00 per day, effective January 3, 2022.

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	L.B.	Maternity	3/14/2022 4/23/2022	4/22/2022 9/15/2022	Paid Unpaid
B	A.H.	Medical	12/20/2021	1/14/2022	Paid
C	L.M.	Medical	12/15/2021	12/23/2021	Paid

3. 2021/2022 Homebound Instruction Tutors

Approve the following Homebound Instruction Tutors for the 2021/2022 school year, on an as needed basis, at a rate of \$43.73 per hour:
(11-150-100-101-000-98 & 11-219-100-101-000-98)

	Name	Subject Area
A	Cathie, Linda	Special Education
B	DeShazior, Wanda	Special Education
C	Stewart-Dixon, Cynthia	Special Education

4. Resignation

Approve the following Resignation for the 2021/2022 school year:

	Name	Position	Location	Effective
A	Desir, Marc	Bus Driver	Transportation	12/31/2021

5. 2021/2022 Substitute Bus Driver

Approve the following 2021/2022 Substitute Bus Driver, at a rate of \$18.00 per run, effective January 1, 2022:

	Name
A	Desir, Marc

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

III. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve A. as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit III A: 1

Approve the Vendor Bill List in the amount of \$522,127.30 as per the attached exhibit.

2. Use of Facilities

Approve the Use of Facilities as listed below:

School	Organization	Dates	Day/Time	Room	Fee
High School	Winslow Elite Track and Field	January 5, 2022 – February 23, 2022	Monday and Wednesday 6:30 pm – 8:00 pm	J Circle Hall	\$25.00

3. Maintenance of Equity – American Rescue Plan

Exhibit III A: 3

Approve the submission of the Certification of Exception form Local Maintenance of Equity Requirements to the New Jersey Department of Education per the attached exhibit. This exception is for Districts not facing overall budget reductions in combined State and local per-pupil funding in School year 2021-2022 relative to School year 2020-2021.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

1. The Winslow Board of Education responded to the following OPRA Requests between December 3, 2021 and December 16, 2021.

Received	Requested by	Document Requested	Approved	Denied
1	Gloria Berwick	District use of Covid-19 funding	✓	

XV. OLD BUSINESS

None at this time.

XVI. NEW BUSINESS

Ms. Pitts

Ms. Pitts congratulated Ms. Peterson on receiving her pin for 10 years of service with NJSBA and her certification. She also congratulated Mr. Shaw for becoming a certified Master School Board Member.

Ms. Pitts also reminded all of the Board Members to complete the Board Self-Evaluation before December 31, 2021.

Ms. Moore

Ms. Moore shared that Ms. Pitts was also recognized for 15 years on the Board.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

Dr. Poteat shared with the Board the survey results regarding the Uniform Dress Code Policy. Parents were asked to vote on whether or not they want to continue with uniforms in the 2022-2023 school year. There were 1,711 votes cast. There were 675 “yes” votes (39.5%), 954 “no” votes (55.7%) and 82 “neutral” votes (4.8%). The survey results will be posted on the website tomorrow.

Ms. McClendon asked if the number of votes cast was a significant number of parents in the District. Dr. Poteat replied that 1,711 votes is roughly 50% of the parent population.

Dr. Poteat wanted to share a travel reminder with parents and staff that any unvaccinated individual that travels outside of New Jersey, New York, Pennsylvania, and Delaware will be required to quarantine upon return. The District has modified the quarantine requirements per the recommendation of the New Jersey Department of Health and CDC. Quarantine is now 10 day or 7 days with a negative test result that was collected at 5-7 days of contact. The individual may return on the eighth day without symptoms. The Department of Education and New Jersey Department of Health are trying to keep students in the schools as much as possible. Dr. Poteat has revised the Safe Return Plan and it is available on the website. It has also been provided to the Building Principals and Nurses.

Mr. Blake inquired about switching to remote learning after the Winter Break if cases continue to rise. Dr. Poteat explained that the New Jersey Department of Education made it clear that we do not have the authority to close the schools for remote learning unless they have made the recommendation. Governor Murphy has maintained the mask mandate but has not closed the schools. Dr. Poteat shared that the entire state is in a "high" range and that Omicron variant is more contagious and spreading like wildfire. We should anticipate another spike in cases two weeks after the holidays.

Dr. Poteat also shared that last year the District administered the Start Strong Assessment and the results are available. We will be mailing the results to parents in mid-January and a presentation will likely be hosted at the first Board meeting in February. Schools 5, 6, the Middle School and the High School were part of the Start Strong Assessment. The results will help us understand if there is any learning loss and what steps we need to take for the students. The New Jersey State Assessment will be administered this spring.

The Principals Honor Roll was posted to the Facebook page. We will continue to post this information for the parents to see.

Dr. Poteat wanted to wish everyone Happy Holidays and to please be safe. The variants are out there and we are experiencing the highest case numbers since last January.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Peterson, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:17 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Ian Moran

Mr. Moran thanked the Board for all of their hard work throughout the year. He also thanked Ms. McClendon and shared that she will be missed.

Mr. Moran is the Chair of the Citizens Advisory Committee. He explained that at the most recent meeting the members of the committee were surveyed to ask what went well and what could be better. The responses were generally positive but the members shared that ideas or suggestions that are brought forward by the committee need more feedback. They also discussed ways to help parents that have trouble navigating the school system. It was suggested that a Winslow Parent Support Group be implemented to help parents. The group could consist of other parents that have already gone through the system that could act as mentors. The CAC would seek to recruit these parents, provide training for them, and have them available for anyone that needs assistance. The CAC would appreciate the support of the District to help with training recruits and would like to partner with the District so ensure its success.

Ms. Pitts reminded the community that the Board is looking for candidates that are interested in joining the Citizens Advisory Committee. Ms. Moore wanted to know if mailed or hand delivered applications would be delivered during Winter Break. Discussion was had about making sure the applications can be received.

Ms. Moore also thanked Ms. McClendon for her service and leadership.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Peterson, seconded by Ms. Dredden, to close the meeting for Public Comments at 8:26 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 8:26 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on December 22, 2021 at 8:26 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

- X (1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: a special education matter and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is student privacy laws;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: _____;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 35 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Yes	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Absent
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Yes
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to close the meeting of the Executive Session at 9:03 p.m.

Voice Vote: All in favor

XXII. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Dredden, to adjourn the meeting at 9:04 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary