

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting Agenda
Winslow Township Middle School - Cafeteria
Wednesday, September 22, 2021
7:00 p.m.

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **08/31/2021**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present:	Cynthia Moore	John M. Shaw, Jr
	Lorraine Dredden	Kelly Thomas
	Rita Martin	Julie Peterson, Vice President
	Abena McClendon	

Absent: Larry Blake
Cheryl Pitts, President

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long, Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2021-2022 DISTRICT GOALS**

(Ms. Thomas)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a positive school environment that is conducive to teaching and learning
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support.
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Examine communication methods utilized by district

VI. AWARDS/PRESENTATIONS

Dr. Poteat presented the U.S. Department of Education Green Ribbon Schools Award to Ms. Nwanguma, the Middle School Principal, and the “Green Team.”

VII. CORRESPONDENCE

VIII. MINUTES

- 1. Approve the following Meeting Minutes of the Board of Education:

A motion was made by Ms. Moore, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meeting	September 8, 2021	Open Session
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Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

A motion was made by Ms. Moore, seconded by Ms. Dredden, to approve the minutes of the following meeting:

Regular Meeting	September 8, 2021	Closed Session
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Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Athletic Committee – Mr. Shaw – The Athletic Committee met on September 21, 2021. Minutes are attached.

Policy/Human Resources Committee – Ms. Martin Next meeting is on September 23, 2021.

Operations Committee – Ms. Dredden – None at this time.

Education Committee – Ms. Thomas – The Education Committee met on September 13, 2021. Minutes are attached.

Legislative Committee - Mr. Shaw - Legislative Committee met virtually on September 21, 2021. Minutes to be submitted.

Citizens Advisory Committee – Ms. Martin – None at this time. The next meeting is scheduled, Thursday, October 7, 2021.

Marketing Committee – Ms. McClendon – The Marketing Committee met on September 14, 2021. Minutes are attached.

X. SUPERINTENDENT’S REPORT

A motion was made by Ms. Moore, seconded by Ms. Thomas, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Board Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading & Adoption of Board Policies & Regulations</u> | None at this time. |
| 3. | <u>Security/Fire Drill Report</u> | None at this time. |
| 4. | <u>Professional Development/Workshops & Conferences</u>
Approve Professional Development as presented in the attached exhibit. | Exhibit X A: 4 |
| 5. | <u>Field Trip(s)</u> | Exhibit X A: 5 |
| 6. | <u>Tuition Students</u>
Approve the placement of Tuition Students, for the 2021-2022 school year, as listed in the attached exhibit. | Exhibit X A: 6 |
| 7. | <u>Terminate Out-of-District Placement(s)</u>
Approve to Terminate Out-of-District Placements as listed in the attached exhibit. | Exhibit X A: 7 |
| 8. | <u>Homeless Student(s)</u> | Exhibit X A:8 |

9. Division of Child Protection & Permanency (DCP&P) **Exhibit X A: 9**

Approve the placement of students through the Division of Child Protection & Permanency (DCP&P) as listed in the attached exhibit.

10. Fundraiser(s) **Exhibit X A: 10**

Approve the following Fundraisers for the 2021-2022 school year:

School 1

- Scholastic Book Fair (9/27/21-10/1/21) – School 1 student activities

School 4

- Scholastic Book Fair (10/4/21-10/8/21) – H.S.A.
- Barnes & Noble Night (12/2021) – H.S.A.
- Scholastic Book Fair BOGO (4/4/22 – 4/8/22) – H.S.A.

Middle School

- Scholastic Book Fair (10/4/21-10/8/21) – H.S.A.
- Five Guys Spirit Night (10/21/21) – 8th Grade Class of 2026

High School

- Homecoming Dance Tickets (10/16/21) – SGA Student Senate
- Homecoming Dance Food/Drink Sales (10/16/21) –SGA Student Senate
- School Store (2021-2022 school year) – FBLA
- T-Shirt Sale (10/21-5/22) – Class of 2024
- See's Holiday Candy Sale (10/11/21 – 12/1/21) – Junior Class

11. School 1 – Red Ribbon Week

Approval requested for School 1 to hold the following Red Ribbon Week activities to learn about ways to stay health, the week of 10/23/21-10/29/21:

- Monday: Show Yourself Love (wear red).
- Tuesday: Do your Best in School (wear spirit wear)
- Wednesday: Eat Like a Superhero (superhero day)
- Thursday: Let's Exercise (sports jersey day)
- Friday: Student Choice (wear your favorite color day)

12. School 5 – Concert Dates

Approval requested for School 5 to hold concerts on the following dates:

- January 24, 2022 – School 5 Assembly at 9:30 AM
- January 25, 2022 – School 6 Assembly at 9:30 AM
- January 25, 2022 – Night Concert – School 6 at 7:00 PM
- May 16, 2022 – School 6 Assembly at 9:30 AM

- May 17, 2022 – School 5 Assembly at 9:30 AM
- May 17, 2022 – Night Concert – School 5 at 7:00 PM

13. Middle School – Check Acceptance

Approval requested for Winslow Township Middle School to accept a check in the sum of \$250.00 from Alliance to Save Energy. This money is provided to STEM teachers for attending trainings for Power Save Schools. Monies are to be applied to classroom supplies.

14. Middle School – Mentoring Program

Approve the Association of Black Women Lawyers to provide a mentoring program for 7th grade girls at Winslow Township Middle School.

15. High School – Homecoming Dance

Approval requested to host the Homecoming Dance on October 16, 2021 from 7:00 PM – 10:00 PM in the high school cafeteria.

16. High School – Spirit Week

Approval requested for Winslow Township High School to participate in the following Student Government Senate sponsored activities for Spirit Week, to be held from 10/12/21-10/15/21:

- Tuesday: Pink Day for Breast Cancer Awareness (uniform pants and pink tops)
- Wednesday: Winslow Wear Day (any “Winslow” t-shirt or jersey with uniform pants)
- Thursday: Sports Theme (sports jersey worn with uniform pants)
- Friday: Color War Day (uniform pants and designated grade level color t-shirt)

17. Textbook Adoption

Rescind the textbook adoption of myWorld Interactive World History, 2022, Pearson, not to exceed \$45,000.

Approve the textbook adoption of myWorld Interactive World History, 2022, Pearson, not to exceed \$145,000.

18. Curriculum Approval

Approve the existing curriculum for English Language Arts, Mathematics, Science, Social Studies, Health and Physical Education, World Languages, Visual and Performing Arts, Technology, and 21st Century Life and Careers.

B. Principal's Update

- | | |
|---|---------------------------|
| 1. Harassment, Intimidation & Bullying Report | None at this time. |
| 2. Suspension Report | None at this time. |
| 3. Ethnicity Report | None at this time. |
| 4. School Highlights | None at this time. |

Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Moore, seconded by Ms. Dredden, to approve A. & B. as recommended the Business Administrator/Board Secretary:

A. REPORTS **None at this time.**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers **Exhibit XI B: 1**

Approve the Line Item Transfers, for the month of July 2021, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XI B: 2**

Approve the Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XI B: 3**

Approve the Reconciliation Reports in accordance with 18A:17-36 and 18A:17-9 for the month of July 2021. The Reconciliation Reports and Board Secretary's Reports are in agreement for the month of July 2021.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XI B: 6

a. Approve the Vendor Bill List in the amount of \$1,293,821.59 as per the attached exhibit.

b. Ratify the Manual Bill List in the amount of \$838,987.71 as per attached exhibit.

7. Payroll

None at this time

8. Disposal of School Property and Textbooks

Exhibit XI B: 8

Approve the Disposal of School Property and Textbooks per the attached exhibit.

Location	Department	Description
School 3	Technology	12-iPads- broken, 1-iPad cart- broken, 14-Dell Chromebooks-broken,
High School	Guidance Dep- J102C	Blue Office Chair- ripped and stained

9. Use of Facilities

None at this time

10. Purchase – State Contract Vendors

Approve the following purchase, in the following amount from the following approved State Contract Vendors:

Items charged to 11-000-262-610

<u>W.W. Grainger Inc– State contract #19-Fleet-00566</u>		
Maintenance Supplies	BOE	\$10,651.50

11. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 11-000-262-610

<u>Gen Chemical Supply– ESCNJ Contract #17/18-47</u>		
Maintenance Supplies	BOE	\$27,208.05

12. Purchases – Educational Services Commission of New Jersey (ESCNJ)-REVISED

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

Items charged to 20-085-263-420 (Safety Grant)

Rosando Fence Company Inc. – ESCNJ Bid #20-21-37

Install Chain-link Fence Maintenance Bldg. \$13,448.95

Items charged to 20-098-263-420 (Safety Grant)

Rosando Fence Company Inc. – ESCNJ Bid #20-21-37

Install Chain-link Fence Maintenance Bldg. \$16,909.05

13. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.35 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
John Shaw	Legislative Committee Meeting	September 18, 2021	N/A

14. Authorize Architectural and Engineering Services – LAN Associates

Approve LAN Associates, the District’s appointed Architects, to provide architectural and engineering services to complete the District’s planned 2021-2022 Capital Projects as follows:

<u>Project:</u>	<u>Project Budget:</u>	<u>Proposed</u>
<u>Fee:</u>		
Replace Circulation Pumps Schs. 1-4 & MS	\$ 184,500	\$ 14,450
Security (Burglar) Alarm Replacements	2,122,722	166,285
Fire Alarm Replacements Schs. 1 – 3	1,209,402	94,730
Fire Alarm Replacements Schs. 5 & 6	1,546,110	121,110
DDC Air Handlers & Controls	225,000	17,625
Façade and Interior Painting – Middle & High Schs.	307,875	24,115

The services include Survey, NJDOE/County Superintendent submissions, the preparations of Construction Documents; Bid assistance; and Construction Observation Services. The total cost of these services, \$438,315.00, will be charged to 12-000-400-334, (charges will be moved to the Capital Projects Fund once requirements for DOE approval have been met.) and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this award.



Tyra McCoy-Boyle

15. Appointment of the Designated Employer Representative (DER) for the 2021-2022 School Year

Approve to appoint John Gaskill, the Director of Transportation, as the Designated Employer Representative for the 2021-2022 School Year, as required under the US Department of Transportation Commercial Driver’s License (CDL).

16. Professional Development

Approve John Gaskill, the Director of Transportation and District DER, and Ms. Tammy Wall, the Assistant Transportation Director, to attend the Designated Employer Representative Training (DER) to be held on Thursday, October 28, 2021 between 9:00 a.m. and 4:00 p.m. There will be no cost to the District.

17. Bid #2022-01 All-In-One Computers and Accessories

- a. Approve the record of Bid #2022-01, All-In-One Computers and Accessories, received and opened in public on Tuesday, August 31, 2021:

Name of Vendor	Total Bid
Sunflower Lab, LLC	\$786,090.23
ICT Resources	\$614,502.20
Mvation Worldwide, Inc.	\$726,676.40
Solvix Solutions, LLC	\$690,000.00
Y&S Technologies	\$458,470.00 / \$456,280.00
Craving Comps LLC	\$513,540.00
Southern Computer Warehouse, Inc	\$564,770.90
SHI International Corp.	\$697,979.20
CDW Government LLC	\$510,635.00
Dell Marketing LP	\$383,528.00

- b. Approve the award of Bid #2022-01, All-In-One Computers and Accessories, to Dell Marketing LP in the amount of \$383,528.00. Items are to be charged to the American Rescue Plan (ARP) ESSER Grant account #20-487-100-600 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.


Tyra McCoy-Boyle

18. Bid #2022-02 Desktops Computers, Monitors and Mounting Brackets

- a. Approve the record of Bid #2022-02 Desktops Computers, Monitors and Mounting Brackets, received and opened in public on Tuesday, August 31, 2021:

Name of Vendor	Total Bid
ICT Resources	\$422,155.19
CDW Government LLC	\$314,505.00
Solvix Solutions, LLC	\$426,750.00
Dell Marketing LP	\$302,625.00
SHI International Corp.	\$434,917.50

- b. Approve the award of Bid #2022-02, Desktops Computers, Monitors and Mounting Brackets, to Dell Marketing LP in the amount of \$302,625.00. American Rescue Plan (ARP) ESSER Grant account #20-487-100-600 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.



Tyra McCoy-Boyle

19. Authorize Engineering Services – Consulting Municipal Engineers (CME)

Approve Consulting Municipal Engineers, the District’s appointed Engineers, to provide engineering services to complete the District’s planned 2021-2022 Capital Projects as follows:

<u>Project:</u>	<u>Project Budget:</u>	<u>Proposed</u>
<u>Fee:</u> High School Tennis Courts Resurfacing	\$569,457.00	\$ 78,500.00
Middle School Parking Lot Resurfacing and Drainage Improvements Phase I	\$402,701.25	\$52,500.00
Administrative Offices Parking Lot Expansion	\$398,618.75	\$60,500.00

The services include Site Plan Preparation, Bid Phase Services and Construction Phase Services. The total cost of these services, \$191,500.00, will be charged to 12-000-400-334, (charges will be moved to the Capital Projects Fund once requirements for DOE approval have been met.) and further acknowledge the following statement:

I certify that there are sufficient funds available to cover the services listed in this award.



Tyra McCoy-Boyle

Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Moore, seconded by Ms. Dredde, to approve items on the Personnel Report as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	C.D.	FMLA *Intermittent	9/20/2021	9/19/2022	Unpaid
B	R.L.	Maternity	11/8/2021 1/7/2022	1/6/2022 4/1/2022	Paid Unpaid
C	B.M.	FMLA *Intermittent	10/1/2021	9/30/2022	Unpaid
D	A.M.	Maternity	1/1/2022 2/5/2022	2/4/2022 4/8/2022	Paid Unpaid
E	C.R.	Medical *Extended Dates	9/13/2021	9/21/2021	Paid
F	J.S.	Maternity	12/13/2021 2/10/2022	2/9/2022 6/30/2022	Paid Unpaid
G	L.Z.	Medical *Revised Dates	9/29/2021	10/15/2021	Paid

2. 2021/2022 Sixth Period Assignments

Approve to rescind the following High School Sixth Period Teacher Assignments:

	Name	Position	Stipend
A	Bobo, Ethan	Mathematics 9/7/2021- 12/31/2021	\$8,489.00 (pro-rated)
B	Guzman, Jeovanni	Mathematics 9/7/2021- 12/31/2021	\$8,489.00 (pro-rated)
C	Sawyer, Stephanie	Mathematics 9/7/2021- 12/31/2021	\$8,489.00 (pro-rated)
D	Torres, Melissa	Mathematics 9/7/2021- 12/31/2021	\$8,489.00 (pro-rated)
E	Williams, Tony	Mathematics 9/7/2021- 12/31/2021	\$8,489.00 (pro-rated)

3. **2021/2022 Club/Activity Advisors**

Approve to revise the following 2021/2022 High School Club/Activity Advisors:
(11-401-100-100-401-08)

	Name	Club/Activity	Stipend	Step
A	Mack, Jill	Environmental Club Co- Advisor	\$775.00 (split)	N/A
B	Tagmire, Carolyn	Environmental Club Co- Advisor	\$775.00 (split)	N/A

Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

XIII. ADDENDUM **None at this time.**

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST **None at this time.**

XV. OLD BUSINESS **None at this time.**

XVI. NEW BUSINESS

Ms. Peterson

Ms. Peterson wanted to remind the board that the NJ School Board Association’s Virtual Workshop 2021 is scheduled for Oct 26, 2021 to Oct 28, 2021. Ms. Peterson also wanted to mention that The DOT Organization, Inc. was going to recognize our own Ms. Shawnnika Brown.

XVII. INFORMATIONAL ITEMS

Dr. Poteat

School Policy 2361 in regards to acceptable personal use of computer networks, computers and resources, will be posted on our website. It will be open for discussion at the next school board meeting.

Covid-19 update: Dr. Poteat confirmed there were 31 confirmed Covid cases in the District since we opened on September 7, 2021. Of these 31 cases, 26 are students and 5 are staff members. Dr. Poteat reported that none of these cases were contracted in school.

Dr. Poteat reported our student enrollment is currently 4,679. We will submit the accurate count to the State Department of Education by the October 15, 2021 deadline.

Dr. Poteat stated that The NJ Department of Education received a waiver from the Federal Government not to implement a Standard State Assessment. We will be using the NJ Start Strong Assessment. The assessment dates are from September 13, 2021 to October 15, 2021. This is an opportunity for us to determine and measure the student's growth over the past 2 years.

Dr. Poteat reported that our food service manager has informed us that they are having difficulty purchasing food and paper products. Some vendors do not have the staff to produce the products we use which may cause some selections to be limited or repeated.

Dr. Poteat wanted to inform the Board about a disturbing trend going across the country on social media; TikTok, #DeviousLicks. The suggested action is to video tape school property being destroyed and post it. We will take all the appropriate actions if there is any damage to any of the Winslow Township schools or buildings. The family or families will be responsible for all cleanup and repair costs.

Dr. Poteat received some great ideas from the students during the Real Talk Student edition. He felt the young people handled themselves very well. Dr. Poteat is talking to the principals to implement some of the ideas. Uniforms, lunches and playground equipment were some of the ideas discussed.

XVIII. PUBLIC COMMENTS (Time Limited)

A motion was made Ms. Moore, seconded by Ms. Dredden, to open the meeting for Public Comments at 8:01 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Stephanie Simmons

Ms. Simmons thanked the Board for all their kind comments about her son's speech. She would like to discuss the deterioration of the sport teams. Eight years ago, they were playing at the highest level. Now they are playing at the lowest level. Our athletes are leaving the District to go to other schools to have hopes of winning. Dr. Poteat stated it needs to be a community effort and it needs to start at a very young age so those individuals can develop those skills.

Tina Marshall

Ms. Marshall expressed concerned that each school has different rules. We need the same policy for all our schools as we are one District. Also, Ms. Marshall was concerned about our athletic program and uniforms. Dr. Poteat stated what's important to the District is that we are similar in every school in the educational programs, rules and regulations, policies and procedures. The individual school principals have ideas they want to implement. In regards to the Uniform Policy, there are just as many people out there that support the Uniform Policy as there are opposed.

Sandy Anderson

Ms. Anderson is requesting the students have the choice to be taught virtually, whether they are sick or thrive better in a virtual environment. Ms. Anderson said the Uniform Policy is over due to be reassessed as the uniforms are an added cost, uncomfortable and are hard to obtain. Let our students learn how to dress for a successful future that should begin in school. Ms. Anderson also wanted to say our lack of air conditioning is putting our medically challenged students under stress. There is a growing concern on how educators and administrators are addressing the LGBT population. The use of preferred pronouns and not separating girls from boys would be a good place to start. Dr. Poteat responded that the District has been to the community over the years for additional revenue for air conditioning and other renovations. These requests have always been denied. Therefore, the funds for air conditioning has to be planned according to our Long-Range Facilities Plan.

Christy Renzulli

Ms. Renzulli said it very frustrating when parents receive conflicting information among the schools. She stated there was a community survey on how to utilize the funds and air conditioning was one of the choices. She was wondering how these funds were being used. Dr. Poteat stated he had recommended to use these funds to air condition all the schools. When the cost of air conditioning came in, it was way out of the budget and the project was tabled. The funds are still there and are earmarked for this project. It will be looked at again in the summer and hopefully prices will be back to normal.

Monique Williams

Ms. Williams stated parents do not want to speak during the board meetings because of the way Dr. Poteat treats them. The parents just want to be heard. She knows the teachers and principals go above and beyond. Her daughter came home with the sniffles and she decided to keep her home. She is concerned that those days may not be considered excused since she made the decision and not the school nurse. She also expressed concern that children that are home are not receiving the education they would receive in school. Dr. Poteat told Ms. Williams that she had taken the appropriate step and he would call her the following day to discuss his response due to live stream difficulties.

Erica Wallace

Ms. Wallace stated the bus situation was much better. She suggested to have more color options for the uniform shirts considering the availability. She stated building principals should be at the meetings so that they are aware of parents' concerns. Dr. Poteat stated the principals were at the meeting until 5 minutes ago. He will suggest to the Board to address the uniform policy.

Ms. Fisher

Ms. Fisher asked why the children are made to wear their masks during outdoor recess? Dr. Poteat stated he was not aware of this and will look into it.

Dawn Rodriguez

Ms. Rodriguez is concerned about children who are home if there will be some type of live interaction with the teacher. Dr. Poteat stated remote learning is defined in numerous ways; by an electronic device, tape, or a package of lessons. He will call her to finish his response due to live stream difficulties.

Megan Byer

Ms. Byers appreciates the hard work everyone is doing and the wonderful staff. Ms. Byer does not think the building principal should be responsible to put in place a remote learning procedure for each individual student. She thinks a procedure should be in place for each school. Dr. Poteat said it is not that easy because different things will impact the process for setting up remote learning. For instance, the absence starts immediately with no warning, the length of the absence varies and the time it takes to set up a device, if needed, also takes time. It will take 2-3 days for remote learning to start so the teacher has to immediately prepare a lesson package.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made Ms. Moore, seconded by Ms. Dredden, to close the meeting for Public Comments at 9:53 P.M.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made Ms. Moore, seconded by Ms. Dredden, to approve adoption of Executive Resolution and adjournment to Executive Session at 9:56 P.M.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on September 22, 2021 at 9:56 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: an incident at the Middle School and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is matters that are confidential as a matter of law;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are

_____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: a personnel issue that does not involve an individual but a department as a whole;

“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 13 minutes after which the public meeting shall reconvene and immediately adjourn.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Mr. Blake	Absent	Ms. Moore	Yes
Ms. Dredden	Yes	Mr. Shaw	Yes
Ms. Martin	Yes	Ms. Thomas	Yes
Ms. McClendon	Yes	Ms. Peterson	Yes
		Ms. Pitts	Absent
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made Ms. Moore, seconded by Ms. Dredden to close the meeting of the Executive Session at 10:24 P.M.

XXII. ADJOURNMENT

**A motion was made Ms. Moore, seconded by Ms. Dredde
to adjourn the meeting at 10:24 P.M. All Ayes.**

Respectfully Submitted,



Tyra McCoy-Boyle
Business Administrator/Board Secretary

**Winslow Township Board of Education
Marketing Committee Minutes**

September 14, 2021

Submitted by: Ms. McClendon – Chairperson

Meeting called to order at 5:06 p.m. in-person

Attendees: Mr. Blake (by phone), Mr. Davis, Ms. Moore, Ms. McClendon

I. Recap meeting minutes Aug 24, 2021

II. Unfinished Business

A. 20th Anniversary-20th Anniversary -Edgewood became Winslow (3wks, 3d countdown)

-Save the dates! Homecoming (October 15th & 16th)

- Saturday celebration will begin @ 9am - 5pm.

- Mr Blake has started receiving vendor applications. Received around 8 apps for vendors, and 3 possible 4 Food Trucks

Food Trucks- O taste n Sea, Mr. Softee, Taco Truck,

**working on Funnel Cake Truck

Paparazzi jewelry, tees, snacks, face painting, henna artist, It Works, tie dye,

tupperware

-Mr. Davis secured all equipment for events, and finalized tour guides.

-Ms Moore sent email out to Alumni wanting to participate in the celebration as well as advisor of Homecoming King & Queens.

-Timeline of events.

Parade- 9:00am (Participants will meet over at the back of Middle school by 8:30am)

Welcome & Introduction – 9:30am

Winslow Choir – 9:45am

Speakers- 10:00am

Flag Football: 11:00am

Tour#1 – 11:00am (Mr. Michael Doheny)

Kickball – 12:00pm

Tour#2 – 1:00pm (Ms. Shawnnika Brown)

Zumba “Live” – 2:00pm

Softball Game- 2:30p

Tour#3 – 3:00pm (Mr. Arthur Shaw)

Tug-a-War – 3:30p

Parade will consist of our Marching Band, Color Guards, Cheerleaders, Homecoming Kings & Queens, and Alumni. We are looking to have our Athletic teams participate as well.

*All tours will commence at the main entrance of the HS. The guides will be at their post 15 minutes before each tour. They have been instructed to tour the entire HS and provide historical/current information.

Spoke with Mr. Whitaker (AD) regarding events / facilitators. He's looking into utilizing some of our coaches to facilitate

-WE logo tee shirts –

- All Alumni, Students, Administration, Faculty, Staff, and Winslow family and friends are welcomed

B. Real Talk w/ Superintendent

-Real Talk (Sept 20th) Winslow Students. (Update by Dr. Poteat)

C. Facebook -Welcome / Highlight our new Teachers & Administration to Winslow Twp. School

District. Keep an eye on our FB page, Like us!

Next Meeting Dates- Sept 28, 2021 @ 5:00pm

Meeting adjourned at 5:51 p.m.

Winslow Township School District
Education Committee Meeting Minutes
4:00 PM, September 13, 2021

The Education Committee was called to order at 4:00 p.m. via WebEx. In attendance were: board members; Rita Martin, Kelly Thomas, and Julie Peterson and administrative members; Dr. Dorothy Carcamo (Assistant Superintendent) and Dr. H. Major Poteat (Superintendent).

Topic discussed:

- I. Summer Learning Program
Funded through the Elementary and Secondary Education Act (ESEA) and the Elementary and Secondary School Emergency Relief (ESSER)
 - A. Summer Remediation Program – 158 participants from grades 1-6 (Tuesday, Wednesday and Thursday for a total of 21 days)
 - B. Credit Recovery Program (2 course with parents paying for the third course)
Middle School – 40
High School – 93
 - C. Special Education Extended School Year (July 7 – August 12)
- II. Total textbooks adopted during the 2020-2021 School year – 23 (19- high school; 3- middle school; 1- upper elementary)
- III. Anticipated textbook adoptions for the 2021-2022 school year
High School
 - 1) British Literature
 - 2) AP European History
 - 3) Algebra 1 & 2
 - 4) Geometry
 - 5) Biology
 - 6) Microbiology
 - 7) Physics
- IV. The libraries at Schools 1-4 are currently awaiting a “new update” and will become Library Literacy Centers where there will be a stronger emphasis on developing literacy skills across the curricular. In the absence of Media Library Specialists, the centers will be staffed with certificated reading development teachers.
- V. This year we will upgrade all desktop computers throughout the district. Additionally, some computer labs will be updated.
- VI. Assessments
Both the New Jersey Assessment is “The Start Strong Assessments” and the District is “Benchmark Assessment Series – Linkit, will be conducted during the month of September.
 - A. Start Strong Fall 2021 is intended to

- 1) Produce information that should be used as a standards-based complement to the resources used by educators in their classrooms evaluate the needs of students.
 - 2) Administered quickly and provide immediate results.
 - 3) Meet federal flexibility for the 2020-2021 school year associated with the administration of general English language arts (ELA)/mathematics/science assessment, including public reporting of school-level results disaggregated by subgroup.
- B. LinkIt! Benchmark assessments are tests administered to students throughout courses as a way of assessing/gauging where students stand in regards to their grasp of the coursework/subjects being taught. Affords teachers the opportunity to identify student's strengths and weakness, differentiate instruction, and provide tailored intervention.
- VII. Special Education Parent Advisory Group (SEPAG) meets quarterly based on the needs, to give parents the opportunity to provide input about policies, programs, and services that have an impact on students with disabilities and their family. This quarter meeting is scheduled for October 26, 2021. Dr. Robert Riccardi, Director of Pupil Personnel Services and Ms. Marchelle Coleman, Special Education Supervisor will oversee the operations of the group.
- VIII. New Club Establishment Process – Future Educator – Winslow Township High School conducted a survey during 2021- 2022.
- IX. ROTC Program status within Winslow Township
- X. Meeting of the Education Committee adjourned at 4:50 p.m. Next meeting is scheduled for 4:00 p.m., Tuesday, October 12, 2021.

Winslow Township School District
Meeting Agenda
Reopening Meeting Athletic Committee
September 21, 2021

- A) Middle School Sports Sign ups on Family ID (67 students registered)
- B) Middle School Practice begins 9/20/21. We are still taking sign ups
- C) Fall Sports High School**
 - Football – 69 students
 - Boys Soccer – 24 students
 - Girls Soccer – 23 Students
 - Girls Tennis – 20 students
 - Girls Cross Country – 19 students
 - Boys Cross Country – 13 students
 - Cheerleading - 31 students
 - Field Hockey – 17 students
 - Girls Volleyball – 26 students
 - Marching Band – 35 students

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WINSLOW'S

Sports Report Update

I. Football

The season started off a bit rough. The young men of Winslow Township High School football team opened the season with a tough loss to Woodbridge. Thankfully, they were able to knock out all the kinks and fast-forward to the present where they have won 3 games in a row. With over 60 young men listed on the roster, it's hard to pinpoint one or two star players. The coaches have placed these young men in great positions to allow for a successful year. For the past two years, Coach Kenny Scott and his staff has an impressive 8-2 record thus far. Just recently, the Eagles defeated cross town Timber Creek 44 -7. These young men are working hard in the classroom as well as on the practice field, which shows on game night. Thanks to the administration, staff, students and community for their support thus far this season.

II. Volleyball

The girls' volleyball team started the season off with a victory over Camden Academy Charter. Although they have lost 3 straight games, (bringing their season to a 1-3 start), the record does not speak for how hard and how well these Lady Eagles are playing. The girls started this year with summer practices in July with some weight-room training and skill development. With the approval of our first Volleyball Clinic, the Lady Eagles were able to get an opportunity to learn and gain more knowledge about the sport. This has helped with the number of girls wanting to join the program. This year we have over 27 girls signed-up and 21 on the roster. With a long season ahead and 15 more games to go, the young ladies are looking forward to a couple important games- Hispanic Heritage Game, September 27, 2021 at 3:45 PM and our annual Breast Cancer Awareness Game on October 21, 2021 at 4:00 PM.

III. Boys and Girls Cross Country

The Winslow Township Cross Country team is off to a great start this year. The girls' team has 25 competitors, which is one of our largest teams yet on the girl's side. The team has competed in two early season meets. This past weekend at the Battle at Ocean County Park in Lakewood, NJ, the team had a great showing with two medalists. Victoria Campbell left with a medal, finishing 26th in the girls' senior race, running a personal best time of 21:15 in the 5K. The young men have 8 signed up, some being their first year ever running cross-country. The boys' side had a strong showing, with many running the 5K for the first time and running well as a group. Freshman Dominic Bassey finished 27th out of 201

runners in his first ever cross-country two-mile race. Coach Pino has the team excited about the season. He has shown great poise and continues to give the student athletes encouragement throughout this short season thus far. The team will continue their season this week with their first Olympic Conference batch meet at Dream Park in Logan Township, followed by the Ray Hoagland Invitational at Rancocas Valley Regional High School.

IV. *Girls Tennis*

The Winslow Girls Tennis team has started the season 0-3, but is showing great promise for the future. Our team is led by Junior powerhouse and Captain, Gabby Robinson (first singles), who individually is 3-0. She has dominated all her opponents, only giving up one game in each match. Seniors Rhiana Jackson and Kate Ballarta are playing second and third singles, respectively. While they haven't recorded a win yet, their matches have been very close thus far. Both girls are returning players and are making the adjustment from playing doubles last year to singles this year. Our varsity doubles teams are Samantha Gorman and Renee Manual at first doubles, and Leila Quatorze and Alexa Renzulli at second doubles. Their focus is on developing their partnership and working as a team. We currently have 12 players, with hopefully more on the way. More than half of the players are underclassmen and most are brand new to the game. Their focus is on developing their skills to make next year's varsity roster. Although this is Coach Andrea Hawn's first year as Head Coach, she has proven that her expertise of the game is working for her young crew and is looking forward to improving more over the course of this month and next. The girls have a few big matches coming up, starting with Camden County Championships next weekend, followed by the Olympic Conference Tournament.

V. *Field Hockey*

Coach Steinhauer has her girls poised for success. Although they have yet to compete in a game due to a number of issues (i.e. physicals not completed, COVID forms not signed, etc.), she has kept her young team upbeat. They are looking forward to their first competition this upcoming week. What's admirable about this situation is that Coach Steinhauer started the season with 9 girls and while waiting for another 3 or 4 to get cleared, not one girl has quit on her. She has encouraged the young ladies to keep pushing and never giving up on one another, which by far is a life lesson.

VI. *Cheer*

Cheer seems to always fall by the wayside. Not many people look at this SPORT as a sport. These young ladies work hard every day, learning routine after routine. They must practice these routines until everyone is on the same page, at the same time. Coach Lee and her staff spend hours, Monday-Sunday (well maybe not

Sunday) executing their craft. Win, lose or draw, the Lady Eagle Cheerleaders, MUST keep a positive attitude at all times. They are our life-line when we are down, they are our life-line when we are up and they are our life-line when we are complacent.

VII. *Boys Soccer*

The Winslow Township boys soccer team looks to build on the momentum they started at the end of last season. This year's team features 5 underclassmen starting or in rotation at the varsity level. The players and coaches are excited with the potential this team shows and are working hard to translate that into games. Overall, the boys program will be looking for its first win of the season on Wednesday, September 22nd against Camden Catholic. Go Eagles! On a higher note, the young men scored their first goal of the season last week against Seneca. Goalkeeper Greg MacDonald has averaged 20+ saved goals per game this year. He is looking to become Winslow's best goal keeper by year's end,