

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School – Cafeteria
Wednesday, May 24, 2023
7:00 p.m.
Minutes

I. PUBLIC NOTICE of this meeting was given to all Board Members and Associates in a notice dated **01/30/2023**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The district, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. ROLL CALL

Present:	Debbie Esposito	Joe Thomas
	Rita Martin	Julie Peterson, Vice President
	Cynthia Moore	Cheryl Pitts, President
	Rebecca Nieves	

Absent: Lorraine Dredden
Kelly Thomas

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Howard Long Jr., Esq., Solicitor

IV. PLEDGE OF ALLEGIANCE

Ms. Pitts recognized Winslow Township's Mayor, Marie Lawrence and Committeeman, Mr. Brandon Glikas from Ward 1.

V. 2022-2023 DISTRICT GOALS

(Ms. Nieves)

1. Student Achievement – Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Ensuring articulation at all grade levels throughout the district
 - b. Focus on innovative classroom instruction at all grade levels
 - c. Ensuring all students have equal access to equipment and resources needed to facilitate and promote student learning in any setting
 - d. Evaluation and updating all district programs, including athletics and extra-curricular activities
 - e. Accountability of all district staff
2. Continue to foster a safe and positive school environment that is conducive to teaching and learning:
 - a. Focus on building relationships among staff and families that will result in increased learning and more effective instruction
 1. Promote communication and feedback opportunities
 - b. Emphasis on collaboration with all district stakeholders
 - c. Promote an inclusive, diverse, and compassionate learning environment

- 3. Market our strengths and achievements to all stakeholders to increase capacity for greater parent/ caregiver/ community support:
 - a. Continue with our public relations/marketing plan
 - b. Continue to work with the various advisory committees in the district
 - c. Focus on refining our communication methods to better market our school district

VI. AWARDS/PRESENTATIONS

1. Winslow Township Middle School Presentation

The Middle School Principal, Ms. Stella Nwanguma, introduced the Winslow Middle School Orchestra and staff for tonight’s presentation.

Prior to the Teacher of the Year Presentation, Dr. Poteat shared a Documentary entitled “My Joy Has Arrived”, created by Winslow Township High School’s TV Production Class, Studio 106. Dr. Poteat introduced Mr. Norm Ingram, who was pleased to announce that the class has won 1st place in the NFL Films Film Festival Competition for the 3rd year in a row. He shared his appreciation and thanked the Winslow School District for giving him the opportunity educate and have an impact on students.

2. Teacher of the Year Presentation

The Winslow Township Board of Education is pleased to recognize the following teachers as recipients of the Teacher of the Year Award for their respective buildings:

School # 1	Lena Lemons	School # 5	Heather Darcangelo
School # 2	Kerry Pagliari	School # 6	Kristin Reim
School # 3	Jolene Saylor	Middle School	Kecia Rankin
School # 4	Virginia Chillari		

Dr. Poteat thanked the teachers of the Winslow Township School District and introduced the Winslow Township School District Teacher of the Year. Congratulations to School # 4’s, Ms. Virginia Chillari, Teacher of the Year!

VII. CORRESPONDENCE

None at this time.

VIII. MINUTES

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve the minutes of the following meeting:

- 1. Approve the following Meeting Minutes of the Board of Education:

Regular Meeting	Wednesday, May 10, 2023	Open Session
Regular Meeting	Wednesday, May 10, 2023	Closed Session

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

IX. BOARD COMMITTEE REPORTS

Student Representative, Ms. Janaya Sharpe made the following announcements:

- The Senate of Student Government had their own teacher appreciation celebration. She congratulated teachers and wished them all a Happy Teacher Appreciation week.
- Seniors will be taking their trip to Six Flags Great Adventure tomorrow.
- Tuesday, May 30, 2023, Seniors will be having their last pep rally for the year.

Education Committee – Ms. Martin – The Committee met on May 16, 2023 via Webex. Minutes are attached. The next meeting is scheduled for June 20, 2023 at 4:00 p.m.

Operations Committee – Ms. Pitts – Ms. Dredde is not present. No report at this time.

Policy Committee – Ms. Pitts – No report at this time.

Marketing Committee – Ms. Moore – No report at this time. The Committee met this afternoon. Ms. Lori Perlow, from the New Jersey School Public Relations Association (NJSPRA) was a guest at the meeting. Ms. Nieves suggested the Teacher of the Year be posted on the billboard. Minutes are attached.

Athletic Committee – Ms. Martin – Minutes are attached. A committee will need to be established to plan for the Hall of Fame update. Ms. Pitts added that student athletes are students first, and still need to maintain their GPA. Mr. Thomas suggested there be a Hall of Fame for student athletes. A question and answer session ensued.

Citizens Advisory Committee – Ms. Martin – None at this time. The next meeting is scheduled for June 1, 2023 at 7:00 p.m. at the Administration Building.

X. SUPERINTENDENT'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**

2. Second Reading & Adoption of Board Policies & Regulations **Exhibit X A: 2**

Approve the Second Reading and Adoption of Board Policies and Regulations as listed below and in the attached exhibits:

Policy/ Regulation	Policy/Regulation Title
P 0144	Board Member Orientation and Training
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

3. Security/Fire Drill

Approve the Security/Fire Drill Report for the month of April 2023 as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	4/24/23	9 min. 12 sec.	Lockdown Drill	11:22 AM
	4/28/23	5 min. 56 sec.	Fire	9:26 AM
School #2	4/20/23	3 min. 58 sec.	Fire	3:02 PM
	4/27/23	4 min. 45 sec.	Lockout Drill	11:49 AM
School #3	4/17/23	13 min.	Fire	10:05 AM
	4/28/23	4 min.	Shelter in Place	3:05 PM
School #4	4/3/23	5 min. 27 sec.	Fire	2:12 PM
	4/20/23	7 min. 33 sec.	Bomb Threat	2:15 PM
School #5	4/25/23	4 min.	Fire	2:11 PM
	4/27/23	5 min. 12 sec.	Lockout Drill	10:21 AM
School #6	4/28/23	5 in.	Fire	9:56 AM
	4/17/23	6 min.	Non-Fire Evacuation	8:30 AM
Winslow Twp. M.S.	4/5/23	8 min.	Fire	1:45 PM
	4/19/23	6 min.	Shelter in Place	1:44 PM
Winslow Twp. H.S.	4/5/23	12 min.	Non-Fire Evacuation	8:18 AM
	4/18/23	6 min.	Fire	12:30 PM

4. Professional Development/Workshops & Conferences **None at this time.**
5. Field Trip(s) **Exhibit X A: 5**
Approve Field Trips as listed in the attached exhibit.
6. Tuition Students **Exhibit X A: 6**
Approve the placement of Tuition Students, as listed in the attached exhibit.
7. Terminate Out-of-District Placement(s) **Exhibit X A: 7**
Approve to Terminate Out-of-District Placements listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Division of Child Protection & Permanency (DCP&P) **None at this time.**
10. Fundraiser(s) **None at this time.**
11. School 1 – Third Grade Picnic
Approval requested for School 1 to have a picnic for third grade students on Wednesday, June 14, 2023 at 11:00 AM.
12. School 1 – Third Grade Promotion
Approval requested for School 1 to present the third graders with their promotion certificates on Thursday, June 8, 2023 at 2:00 PM in the All-Purpose room. Two adults per student are invited to attend.
13. School 4 – Check Acceptance
Approval requested for School 4 teacher Ginny Chillari to accept a \$300 gift certificate from the American Heart Association Kids Heart Challenge. Funds expire on October 5, 2024 and can be redeemed at USGAMES.COM for supplies/equipment for the Physical Education program.
14. High School – CTE Career Expo
Approval requested for Winslow Township High School to hold the 3rd annual “Director’s Cut” CTE Career Expo and Workshop for TV and Marketing students on May 26, 2023 from 8:30 AM – 12:00 PM in the Main Gym. Former Winslow Township High School TV production/marketing students as well as professionals in the field will serve as guest speakers. There is no cost to the district.

TV Production Presenters

Elizabeth Parchment: NJ State Film Commission

Kerry Richars: South Jersey Film Office Cooperative

Image 8 Nineteen Studios: Mat Hale, Founder/Creative Director, Catherine Minervini, Co-Owner/Studio Director

Vincent Thomas (Class of '13): Thunder Road Films/Filmmaker

William Segers (Class of '17): NJ State Lottery Accountant/Media Consultant

James "Lenny" Temple (Class of '19): Filmmaker/Entrepreneur

Christopher Campbell (Class of '20): Current Media Major at Howard University/Photographer for Howard University

Edward "EJ" Taylor, Jr. (Class of '20)

Marketing Presenters

Markez McCargo-Beverly: Class of 2018

Robert Williamson: Class of 2008

Rahmon Mejia: Class of 2017

Jeremy Appledorf: Class of 2008

Rayven Rouse: Class of 2019

Sandra Goodwater: Class of 2014

15. High School – NJSAC Leadership Training Conference

Approval requested for Winslow Township High School students Alexa Renzulli and Savannah Dutton to attend the NJSAC Leadership Training Conference at the College of New Jersey from July 7, 2023 – July 9, 2023. Cost of \$435 per student will be paid as follows: \$100 will be paid by the student, and \$335 will be funded through the student activities accounts: #96-471-151 and #96-471-123.

16. High School – Donation Acceptance

Approval requested for Winslow Township High School to accept a donation from Edgewood's Class of 1991/Mr. Michael Fidler (President) in the amount of \$445.36. It will be deposited into the High School student activities scholarship account (96-471-103) for the purpose of student scholarships.

17. Professional Development

Approval requested for Christopher M. Anderson and Dr. James Gonzalez to provide a one day, in-person, professional development workshop on Best Practice for Teaching and Supervising CTE Programming on May 25, 2023 at Winslow Township High School. Total cost for one day professional development training, in the amount of \$2,500.00 to be paid out of the Carl D. Perkins Grant, Account #: 20-376-200-300-000-00.

18. Classroom Waiver

Approve the submission of a classroom waiver for the use of the Shirley B. Foster School for preschool classes.

B. Principal's Update

- | | |
|--|-----------------------|
| 1. Harassment, Intimidation & Bullying Report (May 1-15, 2023) | Exhibit X B: 1 |
| 2. Suspension Report | Exhibit X B: 2 |
| 3. Ethnicity Report | Exhibit X B: 3 |
| 4. School Highlights | Exhibit X B: 4 |

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A. B. & C. as recommended by the Business Administrator/Board Secretary.

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|--|---------------------------|
| 1. <u>Line-Item Transfers</u> | None at this time. |
| 2. <u>Board Secretary's Report</u> | None at this time. |
| 3. <u>Reconciliation Report</u> | None at this time. |
| 4. <u>Board Secretary's Certification</u> | None at this time. |
| 5. <u>Boards' Certification</u> | None at this time. |
| 6. <u>Bill List</u> | Exhibit XI B: 6 |
| a. Approve the Vendor Bill List in the amount of \$838,410.68 as per the attached exhibit. | |
| b. Ratify the Manual Bill List in the amount of \$1,136,517.53 as per attached exhibit. | |
| 7. <u>Payroll</u> | None at this time. |
| 8. <u>Disposal of School Property and Textbooks</u> | Exhibit XI B: 8 |

Approve the Disposal of School Property and Textbooks as listed below:

Location	Department	Description
School 6	Band	(1) Trombone Case, 15 years, broken

- 9. Use of Facilities **None at this time.**
- 10. State Contract Vendors – 2023-2024

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18:18A-10a

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2023 to June 30, 2024.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendors

Commodity/Service	Vendor Name	State Contract Number
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	HP COMPANY	A89974
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	CDW GOVERNMENT LLC (Authorized Dealer)	A89974

COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	DELL MARKETING L.P.	19-TELE-00656
COMPUTER EQUIPMENT, PERIPHERALS & RELATED SERVICES (expiring 07/31/23)	CDW GOVERNMENT LLC (Authorized Dealer)	19-TELE-00656
COPIERS, MAINT., AND SUPPLIES (expiring 08/11/23)	RICOH USA, INC. (IKON OFFICE SOLUTIONS)	A40467
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BECKERS SCHOOL SUPPLIES	17-FOOD-00249
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BLICK ART MATERIALS LLC	17-FOOD-00254
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BMI EDUCATIONAL SERVICES INC	17-FOOD-00260
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	CASCADE SCHOOL SUPPLIES, INC	17-FOOD-00243
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	DEMCO INC	17-FOOD-00246
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KURTZ BROTHERS	17-FOOD-00247
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	LAKESHORE LEARNING MATERIALS LLC	17-FOOD-00250
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	PAPER CLIPS INC	17-FOOD-00259
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	SCHOOL SPECIALTY LLC	22-FOOD-06175
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	STEPS TO LITERACY LLC.	17-FOOD-00245
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	S&S WORLDWIDE	17-FOOD-00253
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	THE LIBRARY STORE INC	17-FOOD-00264
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	BLUMM USA, INC (Troxell COMMUNICATIONS INC)	17-FOOD-00244
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	UNITED SUPPLY CORP	17-FOOD-00262
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KEYBOARD CONSULTANTS	17-FOOD-00266
LIBRARY & SCHOOL SUPPLIES (expiring 08/30/23)	KAPLAN EARLY LEARNING COMPANY	17-FOOD-00248
INSPECTION OF FIRE SUPPRESSION	SIMPLEX GRINNELL LP	A83717
HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE	CORE MECHANICAL INC	A88697
HVAC, REFRIGERATION AND BOILER SERVICES- STATEWIDE	MULTI TEMP MECHANICAL INC	A88695
AUTOMOTIVE LUBRICANTS	DAVID WEBER OIL CO.	20-FLEET- 01343

MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	CAMPBELL FREIGHTLINER LLC	A89264
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	GENERAL SPRING AND ALIGNMENT SERVICE	A89283
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	ROBERT H. HOOVER & SONS	A89257
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	HOUPERT FLEET SERVICES	A89275
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	HAINESPORT ENTERISES INC	A89300
MAINT. & REPAIR FOR HEAVY DUTY VEHICLES (CLASS 5 OR HIGHER, OVER 15,000 LB GVWR)	JOES AUTO SERVICE	A89294
PARTS & REPAIRS FOR ROAD MAINTENANCE EQUIPMENT	LAWSON PRODUCTS INC	A85850
TREE TRIMMING, PRUNING AND REMOVAL SERVICES – STATEWIDE	RICH TREE SERVICE INC	18-DDP-00645
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	LAUREL LAWNMOWER SERVICE INC	A43029
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	CHERRY VALLEY TRACTOR SALES	A43022
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	CENTRAL JERSEY EQUIPMENT LLC	A43037
PARTS & REPAIRS FOR LAWN & GROUNDS EQUIPMENT	LAWSON PRODUCTS INC	A43023
NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES	KIMBALL MIDWEST	A86013
NON-OEM AUTOMOTIVE PARTS & ACCESSORIES FOR LIGHT DUTY VEHICLES	BRUNO'S INC.	A85991
OEM AND NON-OEM MAINTENANCE AND REPAIR SERVICES FOR LIGHT/MEDIUM DUTY (Vehicles, 15,000 lb. GVWR or Less)	CHAS S WINNER INC	A40805
COMMUNICATIONS WIRING SERVICES	NEW JERSEY BUSINESS SYSTEMS, INC	A88738
TIRES, TUBES AND SERVICES	BRIDGESTONE AMERICAS, INC.	19-FLEET-00708
TIRES, TUBES AND SERVICES	INTER CITY TIRE & AUTO CENTER (AUTHORIZED	19-FLEET-00708

	DEALER BRIDGESTONE AMERICAS, INC.)	
TIRES, TUBES AND SERVICES	THE GOODYEAR TIRE & RUBBER COMPANY	20-FLEET-00948
TIRES, TUBES AND SERVICES	SERVICE TIRE TRUCK CENTER INC (AUTHORIZED DEALER - THE GOODYEAR TIRE & RUBBER COMPANY)	20-FLEET-00948
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	R. F. DESIGN & INTEGRATION	A83907
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	MOTOROLA SOLUTIONS INC.	A83909
RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES	NEW JERSEY BUSINESS SYSTEMS, INC	A83899
AUCTIONEERING SERVICES: INTERNET AUCTIONS TO SELL SURPLUS PROPERTY	MUNICIBID	19-GNSV1-00696
WIRELESS VOICE, DATA, AND ACCESSORIES	VERIZON WIRELESS	22-TELE-05441
ELECTRICAL EQUIPMENT AND SUPPLIES - STATEWIDE	PEMBERTON ELECTRICAL SUPPLY COMPANY LLC	21-FOOD-01747

11. The Educational Services Commission of New Jersey

Approve the use of Educational Services Commission of New Jersey (formerly Middlesex Regional Education Services Commission) to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.

12. Ed Data Vendors

Approve the use of Educational Data Services, Inc. (Ed Data) to purchase items from vendors approved under Awarded Vendors, Time & Materials and MSRP for the School District during the 2023-2024 school year. The licensing and maintenance fee will be \$15,495.00.

13. The Hunterdon County Educational Services Commission

Approve the use of Hunterdon County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.

14. Camden County Educational Services Commission 2023-2024

Approve the Camden County Educational Services Commission 2023-2024 contract to include the following:

1. Special Education Transportation; Vocational Education Transportation; Non-Public Transportation; Payment in Lieu of Transportation; and, Public Law 192-193.
2. The continuation of the services currently provided by the Camden County Educational Services Commission for the 2023-2024 school year.
3. Approve the use of Camden County Educational Services Commission to purchase items from the vendors approved under Current Bid Awards for the School District during the 2023-2024 school year.
4. Approve the Camden County Educational Services Commission to provide general child study team services, nonpublic school services, and independent evaluations as needed for the 2023-2024 school year.
15. Capital Projects Fund Interest
Approve the recognition of interest earned in the Capital Project Funds as current year revenue in the General Fund for 2023-2024 fiscal year.
16. New Jersey School Boards Association (NJSBA) Cooperative Pricing System
Approve the use of NJSBA Technology for Education and Career (TEC) Cooperative Pricing System to purchase items from their approved vendor listing for the School District during the 2023-2024 school year.
17. Bid and Quote Threshold
Approve Tyra McCoy-Boyle, Qualified Purchasing Agent (QPA), Business Administrator/Board Secretary, to award contracts up to a bid threshold of \$44,000.00 and also establish a quote threshold of \$6,600.00 for 2023-2024.
Note: Board of Education Policy #6421, purchases budgeted governs procedures for the purchase of goods and services.
18. Approval of Transportation Rate
Approve the transportation of students in District at the rate of \$45.00 per hour per route for the 2023–2024 school year, to offset the costs of maintenance, fuel and wages.
19. Board of Education Policy & Regulations
Approve the re-adoption of Board of Education Policies & Regulations as currently written.

20. Wire Transfers

Approve the authorization to permit the Board Secretary/Business Administrator and/or designee to wire transfer funds between the Board of Education Bank accounts as necessary.

21. Account Authorizations

Approve the following bank accounts at TD Bank and the corresponding duly elected or appointed officers as signatories:

Note: Approved facsimile signatures will be permitted.

Account Description	Signers
Transition Account	Board President, Business Administrator
General Account	Board President, Business Administrator, Superintendent
Lunchroom Account	Business Administrator, Superintendent
Lunchroom Pay Online Account	Business Administrator, Superintendent
Net Payroll Account	Business Administrator, Superintendent
Payroll Agency Account	Business Administrator, Superintendent
Student Activity Account	Business Administrator, Superintendent
Athletic Account	Business Administrator, Superintendent
Before/After School Program	Business Administrator, Superintendent
Petty Cash – Transportation	Director of Transportation
Petty Cash – District	Business Administrator, Superintendent

Note: The Assistant Business Administrator is an alternate signer on all accounts.

22. Tax Shelters/Annuity Companies

Approve employee deductions from employees' paychecks for the following tax shelters/annuity companies:

Tax Shelters	Disability Insurance
○ Ameriprise/River Source Life	○ Phifer/ AIG
○ Citi-Street	○ Prudential Disability
○ MetLife	○ AFLAC
○ Lincoln Investments	○ MGM/The Hartford
○ AXA Equitable	○ Colonial Life
○ Vanguard	Whole Life Insurance
○ Fidelity Investments	○ Colonial Life
○ Primerica	○ New York Life
○ Franklin Templeton	
○ Midland National	

Note: This resolution is consistent with Board of Education Policy #6520.

23. Chart of Accounts

Approve the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools.

Note: This resolution is consistent with Board of Education Policy #6220.

24. Payment Between Board Meetings

Per NJSA 18A: 19-4, approve the Business Administrator/Board Secretary, to make payments on behalf of the Board of Education between Board Meetings, when such payments ensure the health and safety of students and staff or insure the orderly operation of the school district.

25. School District Officials

Approve the following School District Officials for the 2023-2024 school year as follows:

- Affirmative Action Officer/Sexual Harassment Officer – Dion Davis
- Right to Know Officer – Jack Mills
- 504 Officer – Dr. Dorothy Carcamo
- PACO Officer (Public Agency Compliance Officer) – Tyra McCoy-Boyle
- Custodian of Records (OPRA) – Tyra McCoy-Boyle
- Purchasing Agent – Tyra McCoy-Boyle
- Substance Awareness Coordinator – Carrie Norlin
- Attendance Officials – Jack Mills, District
- Homeless Liaison – Dr. Robert Riccardi
- Issuing Officer for Working Papers – Dr. Dorothy Carcamo
- Asbestos Management – Jack Mills
- PEOSA Officer/Coordinator – Jack Mills
- Health Designee – Dr. Dorothy Carcamo
- Indoor Air Quality Designee – Jack Mills
- Integrated Pest Management Coordinator and IMP Plan – Jack Mills
- Chemical Hygiene Officer – Kurt Marella
- Accountability Officer NCLB Grant – John Innocenzo
- Accountability Officer IDEA, Basic and Preschool Grants – Dr. Robert Riccardi
- Accountability Officer Perkins Grant – John Innocenzo
- Title IX Coordinator – Dion Davis
- School Wellness Policy Coordinator – Jack Mills
- School Safety Specialist/Safety Designee – Dr. Dorothy Carcamo
- Menu Planning Coordinator – Jack Mills

26. Safety and Security Plan

Approve the District Safety and Security Plan.

27. Establishment of Petty Cash Funds

Approve the establishment of Petty Cash Fund Accounts, for the 2023-2024 school year, for each building/office as listed below:

- Transportation \$ 500.00
- Athletic Office 350.00
- Business Office 250.00

28. Official Newspapers

- a. Approve the Courier Post as the Official newspaper for the 2023-2024 school year.
- b. Approve the Atlantic City Press and Hammonton News as alternate newspapers for the 2023-2024 school year.

29. Locations for Posting Meeting Announcements

Approve the following locations for the posting of meeting announcements of the Winslow Township Board of Education:

- Board of Education Administration Building
- Schools No. 1, No. 2, No. 3, No. 4, No. 5, No. 6
- Middle School
- High School
- Winslow Township Municipal Building
- South County Regional Branch Library
- Winslow Township Post Offices
- Bud Duble Center
- Edgewood Acres
- Elm Town

30. Appointment of Business Administrator/Board Secretary

Approve the appointment of Ms. Tyra McCoy-Boyle as the Business Administrator/Board Secretary of the Winslow Township Board of Education from July 1, 2023 – June 30, 2024.

31. Affirmative Action Officers (2023-2024)

Approve the following Affirmative Action Officers for the 2023-2024 school year:

Name	Location
Dion M. Davis	District
TBD	School No. 1
Xenia Perez	School No. 2
Kevin Hoffman	School No. 3
Scott Ritter	School No. 4
Stefanie McCarthy	School No. 5
Mia Gould	School No. 6
Irumu Breau	Middle School
Lynn DiMartino-Cowdin	High School

32. Anti-Bullying Coordinator/Specialists (2023-2024)

Approve the following Anti-Bullying Coordinator/Specialists for the 2023-2024 school year:

Name	Position	Location
Dion M. Davis	Anti-Bullying Coordinator	District
TBD	Anti-Bullying Specialist	School No. 1
Xenia Perez	Anti-Bullying Specialist	School No. 2
Bethia Thomas	Anti-Bullying Specialist	School No. 3
Laura Duca	Anti-Bullying Specialist	School No. 4
Dana Bredell	Anti-Bullying Specialist	School No. 5
Mia Gould	Anti-Bullying Specialist	School No. 6
Irumu Breau Rachelle Kimborough	Anti-Bullying Specialist	Middle School
Carrie Norlin Mackenzie Collins	Anti-Bullying Specialist	High School

33. Depository of Funds for Demand Account & Savings Accounts

Approve TD Bank as the Official Depository of Funds for Demand Accounts and Savings Accounts until July 1, 2024.

34. Depositories of Funds for Investment Purposes

Approve the Institutions listed below as the Official Depositories for investment purposes for the 2023-2024 school year:

- o Wells Fargo
- o TD Bank
- o Bank of America
- o PNC Bank
- o NJ Cash Management Fund

35. School Transportation Supervisors (STS) Meeting

Approve Tammy Wall, Director of Transportation, to attend the STS General Membership meeting Wednesday, June 7, 2023 from 9:00 a.m. to 1:30 p.m. in Monroe Township, New Jersey. There is no cost to the District.

36. Purchase – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchase, in the following amount from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

Wolffington Body Co. Inc. – ESCNJ 22/23-24

Tensioner, Brake Clean	Transportation Supplies	\$1,427.77
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37. Approve Repairs – Maintenance and Repairs to District Large School Buses

Approve Wolfington Body Company, Inc. to repair cylinders to Bus 10 in the amount of \$11,331.37. Maintenance and Repairs to the District's Large School Buses was Board approved June 8, 2022. Costs of the repair are to be charged to account #11-000-270-420.

38. Approve Repairs – Maintenance and Repairs to District Large School Buses

Approve Wolfington Body Company, Inc. to replace the transmission control module on Bus 67 in the amount of \$2,614.40. Maintenance and Repairs to the District's Large School Buses was Board approved June 8, 2022. Services are to be charged to account #11-000-270-420.

39. Requests for Proposals 2023-19 - Temporary/Certified Substitute Teacher Services
Exhibit XI B: 39

a. Approve the record of the Request for Proposals for the 2023-2024 Temporary/Certified Substitute Teacher Services opened in public on Tuesday, May 9, 2023.

Service	ESS Northeast, LLC	EDUStaff, LLC	EDU Prime, LLC	Kelly Services, Inc.
Bill Rate Factor	27.88%	26.5%	Varies: 55.56%, 60%, 46.67%	29.00%
Certified Teacher	\$172.64	\$170.78	\$210.00	\$174.15
Certified Substitute	\$159.85	\$158.13	\$200.00	\$161.25
Certified Long-Term Teacher	\$191.82	\$189.75	\$220.00	\$193.50

b. Approve to appoint ESS Northeast, LLC to provide Temporary/Certified Substitute Teacher Services for 2023-2024 school year. Services are to be charged to 11-XXX-XXX-320 and 20-XXX-XXX-3XX.

I certify that there are sufficient funds available for the services awarded.



Tyra McCoy-Boyle

40. School Psychologist Services

Requests for Proposals (RFP 2023-24) were due to be opened and read in the Board Office on Thursday, May 4, 2023 at 10:00 a.m. No responses were received.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

C. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:

1. Architect

Exhibit XI C: 1

A motion made by Ms. Martin, seconded by Ms. Moore, to interview for Architect for the Board of Education for the 2023-2024 school year.

- a. Requests for Proposals (RFP 2023-16) were received in the Business Office on Thursday, April 27, 2023 for Architect. The following firms submitted proposals and pricing:

Vendor Name	Principals	Senior Staff	Project Directors	Drafting, Design, Computer, Planner	Other
LAN Associates	\$200	\$170 - \$190	\$150	\$80 - \$115	Arch/Engineer \$135
El Associates	****Hourly rates not provided****				

- b. Approve to interview for **Architect** of the Board of Education for the 2023-2024 school year.

The Board approves that the total cost of services not to exceed \$1,000,000.00 and that a "notice of award" be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XII. PERSONNEL

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. 2023/2024 New Hires

Approve the following New Hires for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Ade, Phyllis	School No. 3	Special Education Teacher	\$61,470.00 MA+30, Step 6	8/30/2023
B	Conte, Robyn	Middle School/ High School	ESL Teacher	\$78,495.00 MA, Step 11	8/30/2023
C	Couture, Victoria	School No. 3	Grade One Teacher	\$83,995.00 MA, Step 12	8/30/2023

*Salary adjustment pending ratification of the WTEA contract

2. Leave of Absence Requests

Approve the following Leave of Absence requests pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	P.D.	Maternity	8/30/2023 10/1/2023	9/30/2023 12/31/2023	Paid Unpaid
B.	R.E.	Medical	5/16/2023	6/15/2023	Paid
C	M.G.	Medical	5/24/2023	6/2/2023	Paid
D	L.M.	Maternity	9/25/2023 11/25/2023	11/24/2023 2/23/2024	Paid Unpaid
E	S.P.	Medical *Extended dates	5/22/2023	5/31/2023	Paid

3. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Cuspilich, Brandi	School No. 5	Special Education Teacher	6/30/2023
B	Funches, Siobhan	School No. 1	School Counselor	6/30/2023
C	Risley, Kevin	High School	Social Studies Teacher	6/30/2023

4. 2022/2023 Home Instruction- Related Services Providers

Approve the following Home Instruction- Related Services Provider for the 2022/2023 school year, on an as needed basis, at a rate of \$43.73 per hour:

	Name	Service Area
A	Maffia, Samantha	Speech Language Specialist

*Hourly rate adjustment pending ratification of the WTEA contract

5. Substitute Bus Drivers

Approve the following 2023/2024 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	Name
A	Pfluger, Janice

6. 2023/2024 Fall Coaches

Approve the following High School Fall Coaches for the 2023/2024 school year: (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Nash, Myles	Assistant Football Coach	\$5,277.00	1
B	Waugh, Dante	Assistant Football Coach	\$5,277.00	1

*Stipend adjustment pending ratification of the WTEA contract

7. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteer:

	Name	Activity/Sport
A	Weston, Monika	Assistant Cheerleading Coach

8. Practicum Placements

Approve the following 2023/2024 Practicum Placements:

	University	Student	Cooperating Teacher	School	Dates
A	Rowan	Kulikowski, Nicholas	Stowell, Bruce	High School	9/1/2023 -5/3/2024 (16 weeks)
B	Rowan	Kulikowski, Nicholas	Stowell, Allen	School No. 2	10/31/2023-3/11/2024 (16 weeks)
C	Rowan	Myers, Brody	Rifkin, Claudia	High School	9/1/2023- 5/3/2024 (32 weeks)

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIII. ADDENDUM

I. SUPERINTENDENT’S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

3. Textbook Adoptions

Approve the following textbook adoptions:

- My World Interactive Social Studies, SAVVAS Learning Company, Copyright 2022; cost not to exceed \$165,000.00
- Cunningham Principals of Environmental Science, McGraw Hill, Copyright 2023; cost not to exceed \$10,500.00
- Environmental Science for the AP Course, Bedford, Freeman & Worth Publishers, Copyright 2023; cost not to exceed \$9,500.00

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Business Administrator/Board Secretary.

A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Bill List

Exhibit II A: 1

Approve the Vendor Bill List in the amount of \$102,596.25 as per the attached exhibit.

2. Professional Development – Strauss Esmay’s 35th Annual Educational Policy and School Law Seminar

Approve Ms. Cheryl Pitts and Ms. Rita Martin to attend Strauss Esmay’s 35th Annual Educational Policy and School Law Seminar to be held on Friday, June 2, 2023 at Brookdale Community College in Lincroft, New Jersey. There is no cost to the District.

3. Low Quote Vendor

Approve Greenwood Publishing Group, the low quote vendor, to provide books for teacher academy to be charged to the Accelerated Learning Coaching and Educator Support (ALCES) Grant in the amount of \$12,241.19. Items are to be charged to account #20-488-100-600.

4. New Jersey School Boards Association –Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members’ duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes and has been approved in advance by the Superintendent of Schools; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.47 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby ratifies, *nun pro tunc*, the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education, acknowledges that the Superintendent of Schools has approved the attendance of the below listed Board Members in advance thereof, which shall be subsequently ratified and authorized at the next regular or special meeting, as required by statute, for the attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Julie Peterson	Camden/Gloucester County Hybrid Mtg.	May 23, 2023	NC

5. Renewal of Food Service Management Company Contract – FY 2023-2024

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education approve and renew a contract for School Food Service Management for the 2023-2024 school year, with an option for one (1) one (1) year extension thereafter at the Board's discretion to Sodexo Management, Inc. located at 9801 Washingtonian Blvd., Gaithersburg, Maryland, it is the recommendation of the Business Administrator that the Winslow Township Board of Education award the contract to Sodexo Management, Inc., subject to the following contractual provisions:

The Sodexo Management, Inc. (hereinafter referred to as the "FSMC"), shall receive, a meal rate of \$1.9380 for breakfast, \$3.8384 for lunch and \$.6923 for snack per reimbursable meals and meal equivalent to compensate the FSMC for the cost of operations, administrative and management costs. This meal rate shall be billed monthly less the value of commodities received.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The FSMC guarantees that District shall receive an annual financial return of Three Hundred Thousand Four Hundred Fifty-Five Dollars and sixty-nine cents (\$300,455.69) including the commodity credits for the 2023-2024 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, the FSMC. shall pay the difference to District. Financial terms of the Contract are based upon the assumptions as stated in Section II Standard Terms and Conditions, Paragraph 7 Guarantee Conditions and Assumptions in the Contract. In the event any of the following conditions or assumptions are not met during the 2023-2024 year, the FSMC's obligation shall be reduced by the amount of any documented increase in the District's total food service costs or reduction in gross receipts which is attributable to the charges in such conditions or assumptions.

The total cost of the contract for the 2023-2024 school year is estimated to be Two Million Six Hundred Fifty-One Thousand Five Hundred Ninety Dollars and sixteen cents (\$2,651,590.16).

Guarantee Conditions and Assumptions: FSMC's obligation to reimburse School Food Authority (hereinafter referred to as the "SFA") shall remain in effect only during the Current Year and is contingent upon the following conditions and assumptions remaining in effect for the current year:

- a. Reimbursement rates for food service program meals shall not be less than those stated in the RFP.
- b. The per meal commodity value of USDA donated foods offered shall not be less than the per meal commodity value of USDA donated foods received during the prior year.
- c. The number of full-service days where breakfast, lunch, and snack are served for the Current Year shall be at least the estimated minimum number listed in the table in letter (h).
- d. The average daily student enrollment for the Current Year shall be at least the

number stated in the RFP on Form #372.

- e. The ratio of students eligible to receive free and reduced-price meals as compared to total student enrollment shall not decrease from those provided in the SFA's RFP.
- f. The SFA shall continue to receive the additional seven cents (\$.07) per meal reimbursement for each lunch meal served authorized by the Healthy Hunger-Free Kids Act of 2010 and shall include such reimbursement in the calculation of Gross Receipts.
- g. Should the District require in writing that the FSMC take action which causes the cost of wages, salary, and/or fringe benefits for FSMC's food service employees to exceed the levels set forth in the attached Response and Projected Operating Statement (Form #23FP), the FSMC's obligation may be adjusted, by mutual consent of the SFA and FSMC, to cover the net increased labor costs resulting directly from such action.
- h. The selling prices of school breakfast, lunch and after school snacks will be no less than the current meal prices listed in the table below:

	Minimum Breakfast Price	Estimated Minimum # Serving Days	Minimum Lunch Price	Estimated Minimum # Serving Days	Minimum After School Snack Price	Estimated Minimum # Serving Days
Elementary	\$1.40	180	\$2.95	180	\$0.80	180
Middle/Jr. High	\$1.40	180	\$3.00	180	\$0.80	180
High	\$1.40	180	\$3.00	180	\$0.80	180

- i. Catering will be billed to the SFA at mutually agreed upon rates (which cannot be in the form of a percentage of food cost) plus food cost.
- j. The SFA shall not allow students to leave campus for meal periods or receive delivery of commercial foods on campus during meal periods except as already allowed at the time of the submission of the FSMC's proposal.
- k. The SFA shall not block schedule during lunch periods not already so scheduled at the time of the submission of FSMC's proposal, unless the possibility of block scheduling is noted in the RFP.
- l. There shall be no changes in the Federal or State regulations which cause financial impact to the Food Service Program.

Services are to be charged to Fund 60, Food Service Fund, account # 60-910-310-500.

6. Meal Prices 2023-2024 School Year

Approve the meal prices for the 2023-2024 school year as follows:

Elementary Schools #1 through #6

Meal Type	Full Price	Reduced Price
National School Lunch	\$2.95	\$0.40
School Breakfast	\$1.40	\$0.30

Middle School

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

High School

Meal Type	Full Price	Reduced Price
National School Lunch	\$3.00	\$0.40
School Breakfast	\$1.40	\$0.30

No increase for meal prices from 2022-2023 rates.

7. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendor:

Items charged to 11-000-270-615

<u>Wolflington Body Co. Inc. – ESCNJ 22/23-24</u>		
5W30 Oil	Transportation Supplies	\$4,492.44
<u>Wolflington Body Co. Inc. – ESCNJ 22/23-24</u>		
Windshield	Transportation Supplies	\$309.04
<u>Wolflington Body Co. Inc. – ESCNJ 22/23-24</u>		
Supplies-Blades; Decals; Arm	Transportation Supplies	\$4,217.65
<u>Wolflington Body Co. Inc. – ESCNJ 22/23-24</u>		
Tail Pipe; Bracket	Transportation Supplies	\$219.94
<u>Wolflington Body Co. Inc. – ESCNJ 22/23-24</u>		
Valve Kit	Transportation Supplies	\$700.22

Items charged to 20-487-100-600

<u>Fomcore, LLC – ESCNJ 22/23-08 - ARP ESSER Grant - Co-op #65MCESCCPS</u>		
Furniture	ARP-ESSER-Supplies	\$27,395.30
<u>Krueger International, Inc. – ESCNJ 22/23-08 – ARP ESSER Grant</u>		
Furniture	ARP-ESSER-Supplies	\$16,045.85
<u>Media Technologies, LLC – ESCNJ 22/23-08 – ARP ESSER Grant</u>		
Furniture	ARP-ESSER-Supplies	\$40,591.90

8. Dental Insurance Provider 2023-2024

Exhibit II A: 8

Approve Delta Dental to provide Dental Insurance – Flagship Plan coverage at an estimated annual premium of \$4,265.00 effective July 1, 2023 through June 30, 2024. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide Flagship coverage.

9. Camden County Educational Services Commission (CCESC) Vendor – W.J. Gross

Approve W.J. Gross, an approved CCESC vendor, to prepare and paint classrooms at the Susan B. Foster School in Chesilhurst for the Preschool program at a cost of \$28,700.00 plus 1.5% for Performance, Payment and Maintenance Bonds. (CCESC #66CCEPS). The vendor will provide all necessary prevailing wage labor, materials, equipment, and insurance. The total cost, \$29,130.50, will be charged to 20-218-200-420, Preschool Aid.

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

III. PERSONNEL REPORT

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve A as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

9. 2023/2024 New Hires

Approve the following New Hire for the 2023/2024 school year:

	Name	Location	Position	Salary	Effective
A	Kuppler, Joseph	High School	Science Teacher	\$83,995.00 MA, Step 12	8/30/2023

*Salary adjustment pending ratification of the WTEA contract

10. Resignations

Approve the following Resignations for the 2022/2023 school year:

	Name	Location	Position	Effective
A	Hill, Jennifer	School No. 4	Special Ed. Teacher	6/30/2023
B	Perez-Hernandez, Jessica	High School	Mental Health Provider	6/30/2023

11. 2023/2024 High School Volunteers

Approve the following 2023/2024 High School Volunteer:

	Name	Activity/Sport
A	Marshall, Deborah	Yoga Club Advisor

12. Practicum Placements

Approve the following 2022/2023 Practicum Placements:

	University	Student	Cooperating Teacher	School	Dates
A	Stockton	Arce, Lizbeth	Taylor, LaToya	Middle School	5/25/2023- 6/15/2023 (1 day)
B	Rowan	Campbell, Colin	Rifkin, Claudia	High School	5/30/2023- 6/15/2023 (25 hours)
C	Rowan	DeMeo, David	Rifkin, Claudia	High School	5/30/2023- 6/15/2023 (25 hours)
D	Rowan	Eidenberg, Nicholas	Connor, Traci	High School	5/30/2023- 6/15/2023 (25 hours)
E	Rowan	Fontanez, Shanelyse	Paparo, Lisa	High School	5/30/2023- 6/15/2023 (25 hours)
F	Rowan	Leonberg, Denison	Connor, Traci	High School	5/30/2023- 6/15/2023 (25 hours)
G	Rowan	Milano, Michael	Feighery, Tracy	High School	5/30/2023- 6/15/2023 (25 hours)
H	Rowan	Muzyka, Brandon	Paparo, Lisa	High School	5/30/2023- 6/15/2023 (25 hours)
I	Rowan	Pacelli, Joshua	McGuirl, Jamie	High School	5/30/2023- 6/15/2023 (25 hours)
J	Rowan	Quintero, Alexzandria	Murphy, Carrie	High School	5/30/2023- 6/15/2023 (25 hours)
K	Rowan	Ryan, Meghan	Paparo, Lisa	High School	5/30/2023- 6/15/2023 (25 hours)
L	Rowan	Zero, Andrew	McGuirl, Jamie	High School	5/30/2023- 6/15/2023 (25ours)

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XIV. OPEN PUBLIC RECORDS ACT (OPRA) REQUEST

None at this time.

XV. INFORMATIONAL ITEMS

Dr. Poteat addressed the following informational items:

- Dr. Poteat directed everyone to the School District’s website and Facebook page to view awards presented to our students that have been posted over the past week. He congratulated the students and staff members responsible for their training.

- Olympic Conference Award for the boys and girls track team are now on the District's website. Dr. Poteat recognized Ma'Syiah Brawner, a freshman at Winslow Township High School, who is the first freshman to win three field events in our Olympic Conference history. He congratulated all athletes on their success.

XVI. OLD BUSINESS

None at this time.

XVII. NEW BUSINESS

Ms. Martin gave an update from the New Jersey Board of Director's meeting held on May 5, 2023. The N.J.S.B.A. will have its first annual workshop theme which will honor "Unsung Superhero's".

Ms. Moore attended the Camden/Gloucester joint meeting where the following Board members were recognized:

- Ms. Nieves – Recognized as a new Board member
- Ms. Dredden – Certified Board member for years of service
- Ms. Peterson – Master Board Member
- Ms. Martin – County Legislative Vice-President
- Ms. Pitts – County President

Board members will have a table at the Juneteenth celebration.

Members of the Board will attend Winslow Family Day.

XVIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Martin, seconded by Ms. Moore, to open the meeting for Public Comments at 9:07 p.m.

Voice Vote: All in favor

Skyler Hillocks and Lucas Skurnik

Student, Skyler Hillocks discussed ideas for the schools in regards to pollution and recycling. Student, Lucas Skurnik explained why Winslow Township Schools should get a recycling system and the benefits it will have. Both students had an idea that the schools should make enough money to get recycling dumpsters for all of Winslow Township Schools. Dr. Poteat stated that the School District has a recycling system in place and explained the recycling process.

Wanda Glaud

Ms. Glaud made a comment on the recycling process. She also read through the Transportation Policy and informed the Board that she could not find where it states that her grandson can longer ride a school bus because he moved to a different home outside of his school bus stop. Ms. Glaud also discussed her other grandson being registered online for preschool on March 31, 2023. Her grandson was denied placement because the family was out of the country on May 5, 2023 and no one was present to produce ID or other documentation that day. Ms. Pitt's stated that both of her situations can be addressed individually by going to the Administration. Ms. Glaud stated that she is going through the proper channels. The Principal has not returned her daughter-in-law's phone call and was told that the registration process is closed.

Steven Neo

Mr. Neo has over 20 years of educational experience as a school administrator and teacher. He knows how important student performance on State testing is, and as a Principal, he has performed comprehensive curriculum audits to achieve horizontal and vertical alignment. Mr. Neo's daughter attends Winslow Township Middle School and he informed the Board that there were several NJSLA packets that were not covered in her class. Mr. Neo shared this information because he feels that the school's curriculum needs an audit.

XIX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting for Public Comments at 9:25 p.m.

Voice Vote: All in favor

XX. EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Ms. Moore, to approve adoption of Executive Resolution and adjournment to Executive Session at 9:26 p.m.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on May 24, 2023 at 9:26 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue are N.J.S.A. 18A:37-13-17 and N.J.S.A 18A:37-2; and the nature of the matter, described as specifically as possible without undermining the need for confidentiality are two specific matters related to specific citations.

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically, as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and _____;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are matters involving attorney client privilege and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is for attorney client privilege;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: matters involving employment – CSA Evaluation;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be 60-90 minutes after which the public meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Martin, seconded by Ms. Moore, to close the meeting of the Executive Session at 10:56 p.m.

Voice Vote: All in favor

A motion was made by Ms. Martin, seconded by Ms. Moore, to deny the HIB appeal for student #933843.

Roll Call:			
Ms. Dredden	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

A motion was made by Ms. Martin, seconded by Ms. Moore, to impose an expulsion for student #922572 for the remainder of the 2022-2023 school year and returning in September 2023 under probationary circumstances to be set forth by the Administrative Staff and the Superintendent.

Roll Call:			
Ms. Dredde	Absent	Mr. Thomas	Yes
Ms. Esposito	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Ms. Peterson	Yes
Ms. Moore	Yes	Ms. Pitts	Yes
Ms. Nieves	Yes		
Motion Carried			

XXII. ADJOURNMENT

A motion was made by Ms. Martin, seconded by Ms. Moore to adjourn the meeting at 10:59 p.m. All Ayes.

Respectfully Submitted,



Tyra McCoy-Boyle
Business Administrator/Board Secretary

Winslow Township School District
 Education Committee Tentative Meeting Agenda
 4:00 PM |Monday, May 16, 2023

I. Call To Order: The Education Committee meeting was call to order at 4:08 pm on Monday, May 16, 2023, via the District’s WebEx.

II. Attendance:
 Board Members: Cynthia Moore, and Julie Peterson
 Administrative: Dr. Dorothy Carcamo (Assistant Superintendent/Education, Committee Liaison members:

III. Discussion Topics:

A. New Jersey Student Learning Assessment (NJSLA) – Spring 2023

Assessment	Grades	Computer	Paper
NJSLA-ELA and Math Spring	3 through 9	May 1, 2023 - May 26, 2023 Makeup: May 30, 2023 - June 2, 2023	May 1, 2023 - May 12, 2023
NJSLA-Science	5, 8 and 11	May 1, 2023 - May 26, 2023 Makeup: May 30, 2023 - June 2, 2023	May 1, 2023 - May 12, 2023

- Pearson – Student Learning Assessment experience short delays the first couple of days
- District will receive summary report and student profile sheet the middle of August.

B. Dynamic Learning Maps (DLM) - assessments are for students with the most significant cognitive disabilities for whom general state assessments are not appropriate, even with accommodations. DLM assessments offer these students a way to show what they know and can do in English language arts, mathematics, and science.

C. Protocol for student in jeopardy of being retained this academic year.

- January 2023 – Principal by grade level notified parents regarding attendance and academic performance concerns in writing.
- Information shared with parents at Teacher-Parent Conference.

D. Upcoming district recognitions events:
 Teacher of the Year – May 24, 2023
 Superintendent’s Awards – June 7, 2023

E. Staffing for next academic year

- Staffing is ongoing as there is a severe shortage of special education and high school content area teachers throughout the state. Interviews are being conducted to fulfill needed positions.

F. 8th Grade Promotion and High School Graduation
 8th Grade Promotion – June 14, 2023
 High School Graduation – June 15, 2023

IV. Next committee meeting is scheduled from 4:00 pm, Tuesday, June 20, 2023

V. Meeting Adjournment at 4:41 pm

Winslow Township Board of Education

Marketing Committee

Meeting Minutes

Date of Meeting: 5/24/23 at 3:00 p.m. via Zoom

Attendance: Present: Rebecca Nieves, Joe Thomas, Dion Davis, Cynthia Moore, Tyra McCoy-Boyle and special guest, Lori Perlow of the NJSPRA

Next meeting: 6/21/23 at 3:00 p.m. via Zoom

1. Lori Perlow – Communications Consortium

Ms. Boyle invited Ms. Perlow to meet with the committee to answer questions about the proposal presented for us to join the Communications Consortium to assist the district with communication. Some of the potential services would include crisis communication, helping to devise a communication plan, strategic communication, and providing information in accordance with the community's right to know. She also suggested holding small focus groups led by her and discussed the importance of that feedback. She believes that growth and improvement are always possible. The proposal we discussed would cost \$20,000 which would roughly break down to 27 days over a 12-month period. It should be noted that retaining Ms. Perlow would still leave a gap in social media management.

2. Town Hall Meeting

The Town Hall meeting was held on 5/17/23. The topic was Mental Health and Student Behaviors. Dr. Ileva gave an excellent presentation. Unfortunately, the turnout was very disappointing. We are not sure what the answer is to get more parents to attend, but we will keep trying.

3. Juneteenth/Winslow Family Day

Since school will be out, we are limited as far as students and teachers participating in these events. We would really like to use these events to get feedback from the community about the schools.

- a. Juneteenth – We need to decide on what to display (good news about the district, what we offer) and what to give away.
- b. Winslow Family Day – We will need to provide a backpack and school supplies to be donated. We also need to decide what to display and if we will be giving away additional items.

4. Electronic Billboards

We discussed ideas for what to post on the electronic billboards. Some suggestions were:

- a. District Teacher of the Year
- b. Valedictorian and Salutatorian of the Class of 2023
- c. Award Winning Film – "My Joy has Arrived"
- d. Chat with a Board Member
- e. Athletic Accomplishments

Winslow Township BOE Marketing Committee
Date of Meeting: 5/24/23 at 3:00 p.m. via Zoom
Page 2

5. Board Member Meet & Greet

Board members have responded to the doodle poll and Ms. Nieves will confirm the dates are available at the schools. A schedule will be set for each board member to attend at least one of the Meet & Greet.

The meeting ended at 4:06 p.m.

Submitted by: Cynthia Moore, Committee Chair



Winslow Athletics May 2023

High School Sports

Baseball

Baseball is steadily improving. Although they are losing games, the games have been much more competitive against top ranked teams in comparison to how they played these teams in the beginning of the season. They have 3 wins this season and the program continues to build. Ryan Slider earned Camden County All Star honors and is hitting over .400 and doing a great job on defense.

Softball

Softball is 8-12 this season with their final game on May 18 at home. This is a six in increase from last year and we anticipate all players returning next year. Catriana Haas earned First Team Olympic Conference and Brenna Bowie earned Second Team Olympic Conference honors.

Boys Lacrosse

Despite having no wins currently, the team is still working and practicing hard to achieve goals and develop skills. They scored a season high in goals last week with 10 goals vs. Timber Creek. Finn Erickson and Chris Bishop both scored hat tricks in that game.

Girls Lacrosse

Girls Lacrosse won their first game in three seasons vs Gloucester Catholic. They finished the season 1-11-2. In their final two games the team scored a combined 12 goals by multiple players.

Boys Track & Field

The boys track and field team is doing well. Although they took 5th in the Camden County meet, the team is coming together nicely. To date, the team is 4-0 on the season and 1 win away from securing its 4th conference title in 5 years. The boys have 4 freshmen who qualified for New Balance High School Nationals for Freshman races. The team overall has 3 relay teams qualify for High School Nationals, 4x100, Sprint Medley Relay, and the Shuttle Hurdles.

Girls Track & Field

The Girls Track Team is having a great mid season performance. The ladies won the Camden County Championship in great fashion by outscoring the second place team 147.50-73. The ladies also beat Cherry Hill West 105-23. The team is now gearing up for conferences as well as Group III South Sectionals.

Boys Tennis

The Winslow Boys' Tennis Team is having a great season. Their record so far is 6-3, with matches still left to play. Second singles player John Mallough remains undefeated in regular season play. Several players made it to the semifinals of the Olympic Conference - National Division championship: Singles players Tyler Kovshuk and John Mallough, and the doubles teams of Luis Veluz & Max Onyeyemla and Dylan Robinson & Keegan Leach. Number one singles player Tyler Kovshuk captured the Olympic Conference - National Division singles title by defeating Seneca's Chris Webb in a three-set thriller. In the next few weeks, the team will be competing in both the South Jersey Championships and the NJSIAA State Team Tournament.

Middle School Sports

Baseball

Middle School Baseball ended their season (0-3) against Lumberton. The team demonstrated a lot of improvement from the beginning of the season. Seventh graders Angel Clybourn and Jonathan Lawrence both played at a high level at the end and gave the team a solid foundation to build upon next season.

Softball

Middle School Softball finished their season strong with a redemption win against Westampton. The 17-14 win was the result of solid fundamental skill development and a whole team effort. It was very exciting to beat the team they suffered a close loss to at the beginning of the season. Everyone enjoyed the season and 7th graders are looking forward to coming back out next year.

Boys & Girls Track & Field

The middle school track team over the past month had excellent performances, winning all of their 5 final competitions. The girls and boys also competed at the Penn Relays, the girls winning their 6th South Jersey 4x100 relay title in the past 10. The boy's team medaled taking 2nd place. Friday 5/12 marked the end of the season with a stellar performance by both the girls and boys. The girl's team is the 2023 Omega Relay Champions and the boys just got edged out to take 2nd to Pennsauken.

Policy List

Second Reading: May 24, 2023

Policy/ Regulation	Policy/Regulation Title
P 0144	Board Member Orientation and Training
P & R 2520	Instructional Supplies
P 3217	Use of Corporal Punishment
P 4217	Use of Corporal Punishment
P 5305	Health Services Personnel
P & R 5308	Student Health Records
P & R 5310	Health Services
P 6112	Reimbursement of Federal and Other Grant Expenditures
R 6115.01	Federal Awards/Funds Internal Controls-Allowability of Costs
P 6115.04	Federal Funds – Duplication of Benefits
P 6311	Contracts for Goods or Services Funded by Federal Grants
P 7440	School District Security
P 9140	Citizens Advisory Committees

BYLAW GUIDE

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Board Member Orientation and Training
Mar 23

0144 BOARD MEMBER ORIENTATION AND TRAINING

The preparation of each Board member for the performance of Board of Education duties is essential to the proper functioning of the Board. The Board encourages each new Board member to acquire information about school district governance, the separate functions of the Board and the Superintendent, the operations of the district, and Board procedures.

The Board directs that each new member receive access to and/or a copy of materials as deemed appropriate by the Superintendent/Board President.

Each new Board member will be invited and is encouraged to meet and discuss the responsibilities and authority of a Board member, Board functions, and Board policies and procedures with the Board President (if available), the Superintendent, and the School Business Administrator/Board Secretary.

Within the first ninety days of a new Board member's first term, the Board member shall complete a training program to be prepared and offered by the New Jersey School Boards Association. The training shall include instruction relative to the Board member's responsibilities pursuant to the School Ethics Act and N.J.S.A. 18A:12-33.

The training program shall include information regarding the school district monitoring system established pursuant to P.L. 2005, c. 235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.

The Board member shall complete a training program on school district governance in each of the subsequent two years of the Board member's first term.

Within one year after each re-election or re-appointment to the Board of Education, the Board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New



BYLAW GUIDE

BYLAWS
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Board Member Orientation and Training

Jersey school law and other information deemed appropriate to enable the Board member to serve more effectively.

The New Jersey School Boards Association shall examine options for providing training programs to Board members through alternative methods such as on-line or other distance learning media or through regional-based training.

Within one year after being newly elected or appointed or being re-elected or re-appointed to the Board of Education, a Board member shall complete a training program on harassment, intimidation, and bullying in schools, including a school district's responsibilities under N.J.S.A. 18A:37-13 et seq. A Board member shall be required to complete the program only once. Training on harassment, intimidation, and bullying in schools shall be provided by the New Jersey School Boards Association, in consultation with recognized experts in school bullying from a cross section of academia, child advocacy organizations, nonprofit organizations, professional associations, and government agencies.

N.J.S.A. 18A:12-33; 18A:37-13 et seq.
N.J.A.C. 6A:28-4.1

Adopted:



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PROGRAM
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Instructional Supplies
Mar 23
M

2520 INSTRUCTIONAL SUPPLIES

The Board of Education shall provide staff members with the supplies and materials necessary for the successful implementation of the instructional program and provide students with the supplies and materials required for the successful completion of courses of study.

The Board expressly exempts from this Policy such clothing or personal equipment as may be required for reasons related to the safety and health of students or the protection of school property and are individualized or non-reusable, and any materials used in the manufacture or preparation of useful or decorative items that students are permitted to retain, except that no student will be denied participation in any course of study or school sponsored activity because of their financial inability to bear the cost of such clothing, equipment, or materials.

Supplies and materials will be distributed throughout the school district in a manner that ensures equal distribution to students; school facilities; courses; programs; and activities and services, regardless of the protected categories listed at N.J.A.C. 6A:7-1.7(a).

The Superintendent or designee shall develop procedures for the selection and utilization of instructional supplies that include effective consultation with teaching staff members at all appropriate levels.

N.J.A.C. 6A:7-1.7
N.J.S.A. 18A:34-1
N.J.S.A. 18A:54-20 [vocational districts]

Adopted:



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TEACHING STAFF MEMBERS
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Use of Corporal Punishment
Mar 23

3217 USE OF CORPORAL PUNISHMENT

No teaching staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such teaching staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. To quell a disturbance, threatening physical injury to others;
2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;
3. For the purpose of self-defense; and
4. For the protection of persons or property;

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any teaching staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

N.J.S.A. 18A:6-1; 18A:37-1

Adopted:



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Use of Corporal Punishment
Mar 23

4217 USE OF CORPORAL PUNISHMENT

No support staff member employed by the Board or a person engaged in any school in the school district shall inflict or cause to be inflicted corporal punishment upon a student attending any school in the school district; but any such support staff member may, within the scope of their employment, use and apply such amounts of force as is reasonable and necessary:

1. To quell a disturbance, threatening physical injury to others;
2. To obtain possession of weapons or other dangerous objects upon the person or within the control of a student;
3. For the purpose of self-defense; and
4. For the protection of persons or property;

and such acts, or any of them, shall not be construed to constitute corporal punishment pursuant to N.J.S.A. 18A:6-1. Every resolution, bylaw, rule, ordinance, or other act or authority permitting or authorizing corporal punishment to be inflicted upon a student attending any school in the district shall be void.

Any support staff member employed by the Board found to have violated this Policy may be subject to discipline by the Board.

N.J.S.A. 18A:6-1; 18A:37-1

Adopted:



POLICY GUIDE

Second Reading: May 24, 2023

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Health Services Personnel
Mar 23
M

5305 HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board may appoint a lead school physician to serve as health services director if more than one school physician is contracted by the Board. The school physician(s) shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy and shall have a training and scope of practice that includes child and adolescent health and development. The contract between the Board and the school physician(s) appointed pursuant to N.J.S.A. 18A:40-1 shall include a statement of assurance that the school physician(s) has completed the Student-Athlete Cardiac Screening professional development module developed pursuant to N.J.S.A. 18A:40-41d and has read the sudden cardiac arrest pamphlet developed pursuant to N.J.S.A. 18A:40-41. The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services pursuant to N.J.A.C. 6A:16-2.3.

The school physician(s) shall provide, at a minimum, the following services:

1. Consultation in the development and implementation of school district policies, procedures, and mechanisms related to health, safety, and medical emergencies, pursuant to N.J.A.C. 6A:16-2.1(a) and Policy and Regulation 5310;
2. Consultation to school district medical staff regarding the delivery of school health services, which includes special health care needs of technology-supported and medically fragile children, including students covered by 20 U.S.C. §1400 et seq., Individuals with Disabilities Education Act;
3. Physical examinations conducted in the school physician's office or other comparably equipped facility for students who do not have a medical home;



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Health Services Personnel

4. Provision of written notification to the parent stating approval or disapproval of the student's participation in athletics based upon the medical report;
5. Direction for professional duties of other medical staff;
6. Written standing orders that shall be reviewed and re-issued before the beginning of each school year;
7. Establishment of standards of care for emergency situations and medically-related care involving students and school staff;
8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of students and staff and assistance with the delivery of school health services;
9. Review, as needed, of reports and orders from a student's medical home regarding student health concerns;
10. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c) and Policy and Regulation 5310;
11. Review, approval, or denial with reasons of a medical home determination of a student's anticipated confinement and resulting need for home instruction; and
12. Consultation with the school district certified school nurse(s) to obtain input for the development of the school nursing services plan, pursuant to N.J.A.C. 6A:16-2.1(b) and Policy and Regulation 5310.

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 3.3. The certified school nurse shall work under the direction of the school physician and Superintendent of Schools.

The certified school nurse shall possess a standard educational services certificate with a school nurse endorsement or school nurse/non-instructional endorsement pursuant to N.J.A.C. 6A:9B-14.3 or 14.4. The certified school nurse shall possess a current New Jersey registered professional nurse license issued by the New Jersey State Board of Nursing; a bachelor's degree from a regionally accredited college or university; a current Cardiopulmonary Resuscitation (CPR) and



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Automated External Defibrillators (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health to comply with the American Heart Association's CPR guidelines; and complete training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma, and Immunology.

The role of the certified school nurse shall include, but not be limited to:

1. Carrying out written orders of the medical home and standing orders of the school physician;
2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and Policy and Regulation 5310 and monitoring vital signs and general health status for emergent issues for students suspected of being under the influence of alcohol and controlled dangerous substances, pursuant to N.J.S.A. 18A:40-4 and 18A:40A-12 and Policy and Regulation 5530;
3. Maintaining student health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4, and Policy and Regulation 5308;
4. Recommending to the Principal students who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
5. Annually reviewing student immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
6. Recommending to the Principal exclusion of students who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7, 8, and 10;



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7. Directing and supervising the emergency administration of epinephrine and glucagon, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 and 12.14 and Policy and Regulation 5330;
8. Administering asthma medication through use of a nebulizer;
9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
10. Classroom instruction in areas related to health education, pursuant to N.J.A.C. 6A:9B-14.3;
11. Reviewing and summarizing available health and medical information regarding the student and transmitting a summary of relevant health and medical information to the Child Study Team, pursuant to N.J.A.C. 6A:14-3.4(h);
12. Writing and updating, at least annually, the individualized health care plans and the individualized emergency healthcare plans for students' medical needs, and instructing staff as appropriate;
13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794(a), for any student who requires them;
14. Assisting in the development of and implementing healthcare procedures for students in the event of an emergency;
15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3;
16. Reviewing completed health history update questionnaires and sharing with the school athletic trainer for review, if applicable, pursuant to N.J.S.A. 18A:40-41.7; and
17. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.



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Health Services Personnel

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health, pursuant to N.J.A.C. 6A:9B-14.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse provided a non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3.a. and a noncertified nurse is limited to providing services only as permitted under a non-certified nurse's license issued by the State Board of Nursing in accordance with N.J.A.C. 6A:16-2.3(c).

N.J.S.A. 18A:40-1; 18A:40-3.3; 18A:40-4; 18A:40-7;
18A:40-8; 18A:40-10; 18A:40-12; 18A:40-12.6;
18A:40-12.14; 18A:40-41.7
N.J.A.C. 6A:9B-14.3; 6A:9B-14.4; 6A:14-3.4; 6A:16-2.1;
6A:16-2.2; 6A:16-2.3

Adopted:



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Second Reading: May 24, 2023

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5308 STUDENT HEALTH RECORDS

The school district shall maintain mandated student health records for each student pursuant to N.J.A.C. 6A:16-2.4 and N.J.A.C. 6A:32-7. The district will document student health records using a form approved by the Commissioner of Education.

The maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7 and 6A:16-2.4. Student health records, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7. Student health records shall be maintained separately from other student records. Student health records also shall be maintained according to the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the school district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record. The school district of last enrollment, graduation, or permanent departure of the student shall keep, for 100 years, a mandated record of a student's health history and immunization in accordance with N.J.A.C. 6A:32-7.8(f). No additions shall be made to the record after graduation or permanent departure without prior written consent of the parent or adult student pursuant to N.J.A.C. 6A:32-7.8(e).

The transfer of student health records when a student transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7.9 and N.J.A.C. 6A:32-7.5.

Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations: information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student; information obtained by the school's alcohol and other drug program that would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under conditions permitted by 42 CFR Part 2; information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates that a parent or other person residing in the student's household is dependent upon or illegally using a



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substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.

Access to and disclosure of information in a student's health record shall meet the requirements of the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7 Student Records.

The school district shall provide access to the student health record to licensed medical personnel not holding educational certification who are working under contract with, or as employees of, the school district only to the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the student health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

Nothing in N.J.A.C. 6A:16-2.4 or in this Policy and Regulation 5308 shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.5.

N.J.S.A. 18A:40-3.4
N.J.A.C. 6A:16-2.4; 6A:32-7.1; 6A:32-7.4;
6A:32-7.5; 6A:32-7.8

Adopted:



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Second Reading: May 24, 2023

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5310 HEALTH SERVICES

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services, and shall ensure staff are informed as appropriate:

1. The review of immunization records for completeness, pursuant to N.J.A.C. 8:57-4.1 through 4.20 (Policy and Regulation 5320);
2. The administration of medication to students in the school setting by the following authorized individuals (Policy and Regulation 5330):
 - a. The school physician;
 - b. A certified school nurse or noncertified nurse;
 - c. A substitute school nurse employed by the school district;
 - d. The student's parent;
 - e. A student approved to self-administer medication, pursuant to N.J.A.C. 6A:16-2.1(a)5.iii. and 6A:16-2.1(a)9. and N.J.S.A. 18A:40-12.3 and 12.4;
 - f. Other school employees who volunteer to be trained and designated by the certified school nurse to administer epinephrine in an emergency, pursuant to N.J.S.A. 18A:40-12.5 and 12.6; and
 - g. Other employees who volunteer to be designated as a delegate and trained to administer glucagon, pursuant to N.J.S.A. 18A:40-12.14.
3. The review of Do Not Resuscitate (DNR) orders received from the student's parent or medical home (Policy 5332);



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4. The provision of health services in emergency situations, including:
 - a. The emergency administration of epinephrine via an epinephrine auto-injector, pursuant to N.J.S.A. 18A:40-12.5 (Policy and Regulation 5330);
 - b. The emergency administration of glucagon, pursuant to N.J.S.A. 18A:40-12.14 (Policy and Regulation 5338);
 - c. The care of any student who becomes injured or ill while at school or participating in school-sponsored functions (Policy and Regulation 8441);
 - d. The transportation and supervision of any student determined to be in need of immediate care (Policy and Regulation 8441);
 - e. The notification to parents of any student determined to be in need of immediate medical care (Policy and Regulation 8441); and
 - f. The establishment and implementation of an emergency action plan for responding to a sudden cardiac event, including the use of an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41b. (Policy and Regulation 5300).
5. The treatment of asthma in the school setting in accordance with the provisions of N.J.A.C. 6A:16-2.1(a)5. (Policy 5335);
6. Administration of student medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, and N.J.A.C. 6A:16-2.2 (Policy and Regulation 5310);
7. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR §1910.1030, Occupational Safety and Health Bloodborne Pathogens Standards (Policy and Regulation 7420);



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8. Provision of nursing services to nonpublic schools located in the school district as required by N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5 (Policy and Regulation 5306);
9. Self-administration of medication by a student for asthma or other potentially life-threatening illness or life-threatening allergic reaction pursuant to N.J.S.A. 18A:40-12.3, 12.5, and 12.6, and the self-management and care of a student's diabetes as needed, pursuant to N.J.S.A. 18A:40-12.15 (Policy and Regulation 5330);
10. Development of an individualized healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including diabetes, asthma, and life-threatening allergies requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 12.12, 12.13, and 12.15; and N.J.A.C. 6A:16-2.3(b)3.xii. (Policies and Regulations 5331 and 5338 and Policy 5335); and
11. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis, pursuant to N.J.S.A. 18A:40-12.6a through 12.6d (Policy and Regulation 5331).

The Board of Education shall annually adopt the school district's nursing services plan at a regular meeting, pursuant to N.J.A.C. 6A:16-2.1(b) and Policy 5307.

N.J.S.A. 18A:35-4.8; 18A:40-4; 18A:40-12;
18A:40-12.3; 18A:40-12.5; 18A:40-12.6;
18A:40-12.6a; 18A:40-12.6b; 18A:40-12.6c;
18A:40-12.6d; 18A:40-12.7; 18A:40-12.11;
18A:40-12.15; 18A:40-16; 18A:40-23 et seq.;

18A:40-41a.; 18A:40-41b.
N.J.A.C. 6A:16-1.3; 6A:16-2.1; 6A:16-2.2

Adopted:



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Second Reading: May 24, 2023

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6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES

The Cash Management Improvement Act (CMIA) and related Federal regulations require a State to minimize the time elapsing between the transfer of funds from the United States Treasury and the expenditure of funds for program purposes. This requirement applies to grantees such as the State of New Jersey and their subgrantees, such as a school district. The State of New Jersey and school districts must assure funds have been, or will be, spent within a minimal amount of time after having been drawn from the Federal government.

In accordance with this requirement, the New Jersey Department of Education (NJDOE) has implemented a reimbursement request system of payment. The procedures as outlined in the New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures shall be followed by school districts in submitting reimbursement requests. Reimbursement requests for entitlement grant awards under the Every Student Succeeds Act (ESSA), the Individuals with Disabilities Education Act (IDEA), the Strengthening Career and Technical Education for the 21st Century Act, and any other program designated by the NJDOE shall be made using the NJDOE's Electronic Web-Enabled Grant (EWEG) System.

Reimbursement requests by the School Business Administrator/Board Secretary or designee shall be made for individual titles and awards using the payment functionality of the EWEG system. Only one reimbursement request per month may be submitted for an individual title, award, or subgrant. Reimbursement requests may only be for expenditures that have already occurred or will occur within three business days of receipt of funds.

The submission of a reimbursement request constitutes a certification by the School Business Administrator/Board Secretary that the school district has previously made the appropriate expenditures and/or will make the expenditures within three business days of receipt of funds and that the expenditures are allowable and appropriate to the cost objective(s) of the subgrant.



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The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if a new budget category for which no funds were previously budgeted or approved has been created. The Superintendent or designee is responsible for submitting an amendment application to the NJDOE for approval if cumulative transfers among expenditure categories exceed ten percent of the total award. The Superintendent or designee is responsible for monitoring the cumulative ten percent level of fiscal change.

Reimbursement requests must be in accordance with approved grant applications. A reimbursement request may be submitted at any time after the subgrant has received final NJDOE approval. Reimbursement requests submitted at least ten business days before the end of the month but no later than the fifteenth day of the month will be reviewed and, if approved, processed for payment the first business day of the following month. School districts will normally receive payment by the fifth business day of the month and will be able to track the grant's payment history in EWEG through the payments link of the grant application.

Reimbursement requests must contain a brief description of the expenditures for which reimbursement is being requested. Individual line items need not be detailed. Expenditures must be supported by documentation at the school district level but should not be submitted to the NJDOE with a reimbursement request. The Superintendent or designee is responsible to maintain supporting documentation for seven years and for making it available to the NJDOE, the United States Department of Education, and/or their authorized representatives upon request. Documentation for salary expenditures is subject to the requirements of the Federal Uniform Grant Guidance. Documentation for all other expenditures must include evidence that the expenditures are allowable costs and of the relationship of the expenditure to the subgrant's cost objectives.

The NJDOE staff will review reimbursement requests to determine that they meet the subgrant's criteria. When a reimbursement request is approved or denied, the school district will receive an email notification through the EWEG system. Approval of a reimbursement request by NJDOE does not imply approval of the expenditures as allowable or appropriate to the subgrant's cost objectives as the approval of expenditures will continue to be processed through the final report.



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The School Business Administrator/Board Secretary or designee assumes responsibility for assuring that all funds requested through the EWEG system either have already been expended, or will be expended within three business days of receipt of funds.

New Jersey Department of Education Policies and Procedures for Reimbursement of Federal and Other Grant Expenditures – March 2014

Adopted:



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Second Reading: May 24, 2023

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Federal Funds – Duplication of Benefits
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6115.04 FEDERAL FUNDS – DUPLICATION OF BENEFITS

A requirement for a Board of Education/local education agency (LEA) who accepts funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Elementary and Secondary School Emergency Relief Fund (ESSERF II); American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP ESSER); and all Federal programs and grants is for the LEA to have a Duplication of Benefits (DOB) Policy. DOB occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

The School Business Administrator/Board Secretary shall be responsible for ensuring no DOB occurs and will be responsible for ensuring compliance by subcontractors, subrecipients, and other partners.

To comply with DOB requirements, an LEA that accepts Federal funds is required by the Coronavirus Aid, Relief, and Economic Security (CARES) Act to establish and follow procedures to ensure that DOB does not occur. Establishing a process to effectively identify and prevent DOB is critical for the LEA to effectively manage multiple active funding streams related to coronavirus response and efficiently target resources to meet unmet needs within the school district. The Board of Education is solely responsible for ensuring that an actual DOB does not occur.

To prevent DOB, the LEA will have:

1. A requirement that the LEA must agree to repay assistance that is determined to be duplicative. This may be documented through a subrogation agreement or similar clause included in the agreement with the LEA. The LEA will establish a protocol to monitor compliance based on risk of DOB for each activity; and



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Federal Funds – Duplication of Benefits

2. A method of assessing whether the use of these funds will duplicate financial assistance that is already received or is likely to be received (such as insurance proceeds) by acting reasonably to evaluate the need and the resources available to meet that need. The LEA will evaluate current programs available at the local, county, State, and Federal level as well as current and anticipated non-governmental assistance from nonprofits or faith-based groups and establish lines of communication for preventing DOB.

To analyze DOB, the LEA will complete the following steps:

1. Assess Need: Determine the amount of need (total cost);
2. Determine Assistance: Determine the amount of assistance that has or will be provided from all sources to pay for the cost;
3. Calculate Unmet Need: Determine the amount of assistance already provided compared to the need to determine the maximum award (unmet need); and
4. Document Analysis: Document calculation and maintain adequate documentation justifying determination of maximum award.

In DOB calculations, private loans are not considered a form of assistance and will not be considered when calculating DOB. However, subsidized loans from the Small Business Administration or Federal Emergency Management Agency will be included in the DOB analysis unless one of the three exceptions below is met:

1. Short-term subsidized loans (e.g. bridge loans) for costs later reimbursed with Federal funds;
2. Declined or cancelled subsidized loans; or
3. Loan assistance used toward a loss suffered as a result of a major disaster or emergency.

Adopted:



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Contracts for Goods or Services Funded by
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6311 CONTRACTS FOR GOODS OR SERVICES FUNDED BY FEDERAL GRANTS

Any vendor providing goods or services to the school district to be funded by a Federal grant must be cleared for contract in accordance with the provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (UGG), 2 CFR §200.213 – Suspension and Debarment.

The School Business Administrator/Board Secretary shall be responsible to check the web-based System for Award Management (SAM), accessible at www.sam.gov maintained by the United States government – the General Services Administration (GSA). The purpose of the SAM is to provide a single comprehensive list of individuals and firms excluded by Federal government agencies from receiving Federal contracts or Federally approved contracts or Federally approved subcontracts and from certain types of Federal financial and nonfinancial assistance and benefits.

The School Business Administrator/Board Secretary, upon opening of bids or upon receipt of proposals for goods or services to be funded by a Federal grant shall access the SAM to determine if the vendor has been disbarred, suspended, or proposed for disbarment. The School Business Administrator/Board Secretary shall also access the SAM list immediately prior to the award of a bid or contract to ensure that no award is made to a vendor on the list.

In the event a vendor under consideration to be awarded a bid or contract for goods or services to be funded by a Federal grant is on the SAM list or proposed for disbarment, the School Business Administrator/Board Secretary shall comply with the contracting restrictions as outlined in 2 CFR §200.

Continuation of current contracts and restrictions on subcontracting with vendors who are on the SAM list or proposed for disbarment shall be in accordance with the limitations as outlined in 2 CFR §200.



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Any rejection of a bid or disqualification of a vendor who has been disbarred, suspended, or proposed for disbarment shall be consistent with the requirements as outlined in N.J.S.A. 18A:18A – Public School Contracts Law and all applicable State laws.

The applicability of the provisions of this Policy apply to covered transactions as defined in 2 CFR §3485.220. A covered transaction is any contract that is awarded by the Board of Education that is covered under 2 CFR §180.210 and the amount of the contract is expected to equal or exceed \$25,000, unless the Board chooses a lower threshold.

Compliance with the provisions of 2 CFR §200 and this Policy must be demonstrated by written evidence to be maintained by the School Business Administrator/Board Secretary. Examples of evidence include printouts of searches from the SAM, imprints from an ink stamp, or Avery or similar labels affixed to purchase orders memorializing performance of this verification.

2 CFR §200
2 CFR §3485.220
2 CFR §180.210

Adopted:



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7440 SCHOOL DISTRICT SECURITY

The Board of Education believes the buildings and facilities of the school district represent a substantial community investment. The Board directs the development and implementation of a plan for school district security to protect the school community's investment in the school buildings and facilities. The Board will comply with the security measures required in N.J.S.A. 18A:7G-5.2 for new school construction and for existing school buildings.

The school district security program will include: maintenance of facilities that are secure against unwelcome intrusion; protection against fire hazards and faulty equipment; and compliance with safe practices in the use of electrical, plumbing, heating, and other school building equipment.

As used in this Policy and N.J.S.A. 18A:41-7.1, "critical incident mapping data" means information provided in electronic or digital form to assist first responders in an emergency including, but not limited to: aerial images of schools; floor plans, including room and suite numbers; building access points; locations of hazardous materials and utility shut-offs; and any other relevant location information.

The Board shall provide to local law enforcement authorities critical incident mapping data for all schools and school grounds. In the case of a school building located in a municipality in which there is no municipal police department, critical incident mapping data shall be provided to an entity designated by the Superintendent of the New Jersey State Police. The Board shall provide revised mapping data to the applicable law enforcement authorities or designated entities any time that there is a change to the critical incident mapping data.

Critical incident mapping data provided pursuant to N.J.S.A. 18A:41-7.1.a. shall be: compatible with all platforms and applications used by local, State, and Federal law enforcement authorities; provided in a printable format; and verified for accuracy through an annual walkthrough of school buildings and school grounds.



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Nothing in this Policy or N.J.S.A. 18A:41-7.1 shall be construed to require local law enforcement authorities or designated entities to access critical incident mapping data using third party viewing software.

The Board directs close cooperation of district officials with law enforcement, fire officials, and other emergency agencies.

Each public elementary and secondary school building shall be equipped with at least one panic alarm for use in a school security emergency pursuant to N.J.S.A. 18A:41-10 through 13 and this Policy and Regulation 7440.

The Superintendent of Schools shall designate a school administrator, or a school employee with expertise in school safety and security, as a School Safety Specialist for the district in accordance with the provisions of N.J.S.A. 18A:17-43.3 and this Policy and Regulation 7440. The School Safety Specialist shall be required to acquire a New Jersey Department of Education School Safety Specialist certification in accordance with the provisions of N.J.S.A. 18A:17-43.2 and this Policy and Regulation 7440. The School Safety Specialist shall also serve as the school district's liaison with local law enforcement and national, State, and community agencies and organizations in matters of school safety and security.

Access to school buildings and grounds outside the hours school is in session shall be limited to personnel whose employment requires their presence in the facility. An adequate key control system will be established to limit building access to authorized personnel and guard against the potential of intrusion by unauthorized persons who have obtained access improperly.

In accordance with N.J.S.A. 18A:7G-5.2.b.(15), propping open doors to buildings on school grounds is strictly prohibited and students and staff shall not open a door for any individual. All persons seeking entry into the building shall be directed to the main entrance.

Building records and funds shall be kept in a safe place and secured as appropriate and necessary.

Protective devices designed to be used as safeguards against illegal entry and vandalism may be installed when appropriate. The Board may approve the employment of school resource officers, school security officers, and/or law enforcement officers in situations in which special risks are involved.



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The school district shall annually conduct a school safety audit for each school building in accordance with the provisions of N.J.S.A. 18A:41-14.

N.J.S.A. 18A:7G-5.2; 18A:17-43.1; 18A:17-43.2; 18A:17-43.3;
18A:41-7.1; 18A:41-10; 18A:41-11; 18A:41-12;
18A:41-13; 18A:41-14
N.J.A.C. 6A:16-1.3; 6A:26-1.2

Adopted:



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9140 CITIZENS ADVISORY COMMITTEES

The Board of Education encourages communication between the school district and the community at large. Citizens advisory committees may be useful in keeping the Board and the administration informed with regard to community opinion and in representing the community.

The Board may establish a citizens advisory committees to provide input to the Board and the administration from the community for funded programs as the law requires and as the Board sees fit.

In creating a new citizens advisory committee, the Board may appoint: members of the community who are able and interested in the subject and concerned about the schools; members who represent a wide range of community interests and backgrounds; a chairperson; one or more Board members; and school staff members. The Board President or designee and the Superintendent or designee shall serve as members of the citizens advisory committee.

In charging a new citizens advisory committee, the Board shall define the citizens advisory committee assignment in writing, set a date for report(s) to the Board, and establish a budget, if needed. Expenditures of district funds by a citizens advisory committees shall be made ~~only~~ upon the approval of the Superintendent.

Recommendations of citizens advisory committee shall not reduce the responsibility of the Board, which may accept, reject, or modify a citizens advisory committee's recommendation(s) in the exercise of its statutory discretion.

Meetings of citizens advisory committee that are attended by fewer than a majority of the members of the Board are not subject to the Open Public Meetings Act and need not be open to the public, except as expressly permitted by the Board.

Adopted:



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R 2520 INSTRUCTIONAL SUPPLIES

A. Definition

“Supplies” are the consumable materials distributed to teachers and students for the successful implementation of the instructional program.

B. Supply Procedures

1. Each staff member will be able to request supplies by submitting a request to the Principal or designee.
2. Supplies will be kept in a secure location. The Principal or designee will be responsible to approve the request of supplies for their school and staff.
3. The staff member’s request will be retained by the staff member and the Principal or designee.
4. At the end of each school year, a record of the inventory of supplies retained by the staff member shall be reported by the staff member to the Principal or designee.
5. The Principal will encourage all staff members to suggest additional supplies and/or replacements for the supplies used.

C. Cost of Supplies

Supplies will be made available without charge to all students, except in the following circumstances:

1. Where non-reusable clothing or personal equipment, such as gym outfits, is required for the safety, health, or the protection of school property, students will be requested to provide their own clothing or equipment. The Principal may require that such clothing or equipment meet school standards and may recommend a suitable vendor for the clothing or equipment.



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2. Where a student enrolled in a class or activity in which an item is made, such as woodshop or home economics, chooses to prepare and keep a useful item, the student may be required to pay the costs of the materials used. Students shall always be given the option of preparing an item for use by the school, for which no charge will be made. Any charge made under this regulation will be presented in writing by the teacher with a copy to the Principal or designee and the moneys collected will be deposited with the Business Office.
3. Students may be required to provide supplies for their participation in co-curricular activities.
4. A student who is eligible for free and reduced rate meals will not be required to pay for any supplies, including those exempted from free distribution in paragraph C.1., 2., and 3. above.
5. Staff members shall report to the Principal or designee any student who is suspected of being unable to pay for supplies.

Issued:



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R 5308 STUDENT HEALTH RECORDS

Student health records shall be maintained for each student pursuant to N.J.A.C. 6A:16-2.4. Maintenance and security of student health records shall be in accordance with N.J.A.C. 6A:32-7.4.

A. Mandated Student Health Records

1. The district shall maintain for each student, pursuant to N.J.A.C. 6A:32, a student health record that includes the following mandated records:
 - a. Findings of health histories, medical examinations, and health screenings pursuant to N.J.A.C. 6A:16-2.2 and 4.3; and
 - b. Documentation of immunizations against communicable diseases or exemption from these immunizations pursuant to N.J.A.C. 8:57-4.1, 4.3, and 4.4.
2. The district will document the findings of student health histories, health screenings, and required medical examinations that are relevant to school participation on the student's health record using a form approved by the Commissioner of Education.

B. Maintenance and Security of Student Health Records

1. The school district shall maintain student health records in accordance with N.J.A.C. 6A:32-7.4 as follows:
 - a. Student health records may be stored electronically or in paper format.
 - (1) When student health records are stored electronically, proper security and backup procedures shall be administered;



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b. Student health records, whether stored on paper or electronically, shall be maintained in accordance with N.J.A.C. 6A:32-7.1(l).

(1) Student health records shall be maintained separately from other student records. Student health records also shall be maintained in accordance with the requirements of N.J.A.C. 6A:32-7 until such time as graduation or termination from the district, whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record.

c. Student health records shall be accessible during the hours in which the school program is in operation.

C. Transferring Student Health Records

The school district shall ensure compliance with the requirements of N.J.A.C. 6A:32-7 – Student Records and Policy and Regulation 8330 when transferring student health records.

D. Restrictions for Sharing Student Health Information

1. Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations.

a. Information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student.

b. Information obtained by the school's alcohol and other drug program that would identify the student as an alcohol or other drug user may be disclosed only for those purposes and under conditions permitted by 42 CFR Part 2.



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Student Health Records

- c. Information provided by a secondary school student while participating in a school-based alcohol or other drug counseling program that indicates a parent or other person residing in the student's household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.
- E. Access to Student Health Records
 1. Access to and disclosure of information in the student health record shall meet the requirements of the Family Educational Rights and Privacy Act (FERPA), 20 USC §1232g and 34 CFR Part 99as amended and supplemented, and N.J.A.C. 6A:32-7 – Student Records.
 2. The school district shall provide access to the student health records to licensed medical personnel not holding educational certification who are working under contract with, or as employees of, the school district only to the extent necessary to enable the licensed medical personnel to perform their duties.
 - a. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to portions of the student health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.
 3. Nothing in N.J.A.C. 6A:16-2.4 or in Policy 5308 and this Regulation shall be construed to prohibit school personnel from disclosing to students or adults in connection with an emergency the information contained in the student health record if the release is necessary to protect the immediate health or safety of the student or other persons pursuant to N.J.A.C. 6A:32-7.54.

Adopted:



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Second Reading: May 24, 2023

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R 5310 HEALTH SERVICES

A. Definitions – (N.J.A.C. 6A:16-1.3)

1. Advanced practice nurse (APN) – means a person who holds a current license as either an advanced practice nurse or a nurse practitioner/clinical nurse specialist from the State Board of Nursing.
2. Certified school nurse – means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an educational services certificate, school nurse, or school nurse/non-instructional endorsement from the Department of Education, pursuant to N.J.A.C. 6A:9B-14.3 and 14.4.
3. Medical home – means a health care provider, including New Jersey FamilyCare providers as defined by N.J.S.A. 30:4J-12 and the provider’s practice site chosen by the student’s parent for the provision of health care.
4. Non-certified nurse – means a person who holds a current license as a professional nurse from the State Board of Nursing and is employed by a Board of Education and who is not certified as a school nurse by the Department of Education.
5. Parent – means the natural parent(s), adoptive parent(s), legal guardian(s), resource family parent(s), or surrogate parent(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.
6. Physical examination – means the examination of the body by a professional licensed to practice medicine or osteopathy, or an advanced practice nurse, or physician assistant. The term includes specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.



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7. Physician assistant (PA) – means a health care professional licensed to practice medicine with physician supervision.
 8. School physician – means a physician currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development. The physician is also referred to as the medical inspector as per N.J.S.A. 18A:40-1.
- B. Medical Examinations – General Conditions (N.J.A.C. 6A:16-2.2)
1. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician’s office or other comparably equipped facility, pursuant to N.J.S.A. 18A:40-4.
 2. The findings of required examinations under N.J.A.C. 6A:16-2.2(h)2. through (h)5. and D. through G. below shall include the following components:
 - a. Immunizations, pursuant to N.J.A.C. 8:57-4.1 through 4.24;
 - b. Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
 - c. Health screenings including height, weight, hearing, blood pressure, and vision; and
 - d. Physical examinations.
 3. Each school shall have available and maintain an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41a.a.(1) and (3), that is:
 - a. In an unlocked location on school property, with an appropriate identifying sign;



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Health Services

- b. Accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which students of the school district or nonpublic school are participating; and
 - c. Within a reasonable proximity of the school athletic field or gymnasium, as applicable.
 - 4. The Board of Education shall make accessible information regarding the NJ FamilyCare Program to students who are knowingly without medical coverage, pursuant to N.J.S.A. 18A:40-34.
 - 5. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history, pursuant to N.J.S.A. 26:5C-1 et seq.
 - 6. Pursuant to N.J.S.A. 18A:40-4.4, a student who presents a statement signed by their parents that such required examinations interfere with the free exercise of their religious beliefs shall be examined only to the extent necessary to determine whether the student is ill or infected with a communicable disease or to determine their fitness to participate in any health, safety, or physical education course required by law.
- C. Medical Examinations - Prior to Participation on a School-Sponsored Interscholastic or Intramural Athletic Team or Squad for Students Enrolled in Any Grades Six to Twelve (N.J.A.C. 6A:16-2.2(h)1.)
 - 1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and prior to participation on a school-sponsored interscholastic or intramural athletic team or squad for students enrolled in any grades six to twelve.
 - a. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, APN, or PA.



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- b. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine and is available online at <http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>, in accordance with N.J.S.A. 18A:40-41.7.
- (1) Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.
 - (a) If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
 - (2) The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
 - (3) An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is



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Health Services

available from screenings completed by the school nurse or physician within the prior 365 days.

- c. Each student whose medical examination was completed more than ninety days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent. The completed health history update questionnaire shall include information listed below as required by N.J.S.A. 18A:40-41.7.b.

The completed health history update questionnaire shall be reviewed by the school nurse and, if applicable, the school athletic trainer and shall include information as to whether, in the time period since the date of the student's last preparticipation physical examination, the student has:

- (1) Been advised by a licensed physician, APN, or PA not to participate in a sport;
- (2) Sustained a concussion, been unconscious, or lost memory from a blow to the head;
- (3) Broken a bone or sprained, strained, or dislocated any muscles or joints;
- (4) Fainted or blacked out;
- (5) Experienced chest pains, shortness of breath, or heart racing;
- (6) Had a recent history of fatigue and unusual tiredness;
- (7) Been hospitalized, visited an emergency room, or had a significant medical illness;
- (8) Started or stopped taking any over the counter or prescribed medications; or



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- (9) Had a sudden death in the family, or whether any member of the student's family under the age of fifty has had a heart attack or heart trouble.
 - d. The school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
 - e. The Board shall not permit a student enrolled in grades six to twelve to participate on a school-sponsored interscholastic or intramural athletic team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.
 - f. The school district shall distribute to a student-athlete and the student-athlete's parent the sudden cardiac arrest pamphlet developed by the Commissioner of Education, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
 - (1) A student-athlete and the student-athlete's parent annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it, to the student's school, pursuant to N.J.S.A. 18A:40-41.d.
 - (2) The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
 - (3) The Commissioner shall distribute the pamphlet, at no charge, to the school district, pursuant to N.J.S.A. 18A:40-41.b.
- D. Medical Examinations - Upon Enrollment in School (N.J.A.C. 6A:16-2.2(h)2.)



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1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and upon enrollment in school.
 - a. The school district shall require parents to provide within thirty days of enrollment entry-examination documentation for each student.
 - b. When a student transfers to another school, the sending school district shall ensure the entry-examination documentation is forwarded to the receiving school district, pursuant to N.J.A.C. 6A:16-2.4(d).
 - c. Students transferring into this school district from out-of-State or out-of-country may be allowed a thirty-day period to obtain entry-examination documentation.
 - d. The school district shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of the student at least once during each developmental stage: at early childhood (pre-school through grade three), pre-adolescence (grades four through six), and adolescence (grades seven through twelve).

- E. Medical Examinations - When Students Apply for Working Papers (N.J.A.C. 6A:16-2.2(h)3.)
 1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when applying for working papers.
 2. The school district may provide for the administration of a medical examination for a student pursuing a certificate of employment.
 3. The school district shall not be held responsible for the costs for examinations at the student's medical home or other medical provider(s).



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F. Medical Examinations - For the Purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4 (N.J.A.C. 6A:16-2.2(h)4.)

1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and for the purposes of the comprehensive child study team evaluation, pursuant to N.J.A.C. 6A:14-3.4.

G. Medical Examinations - When a Student is Suspected of Being Under the Influence of Alcohol or Controlled Dangerous Substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 (N.J.A.C. 6A:16-2.2(h)5.)

1. The school district shall ensure that students receive medical examinations in accordance with N.J.A.C. 6A:16-2.2(f) and B.1. above and when a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.
2. If a student who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the student's vital signs and general health status for emergent issues and take appropriate action pending the medical examination, pursuant to N.J.A.C. 6A:16-4.3.
3. No school staff shall interfere with a student receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.A.C. 6A:16-4.3.

H. Health Screenings (N.J.A.C. 6A:16-2.2(l))

The Board of Education shall ensure that students receive health screenings in accordance with N.J.A.C. 6A:16-2.2(l).

1. Screening for height, weight, and blood pressure shall be conducted annually for each student in Kindergarten through grade twelve.



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Health Services

2. Screening for visual acuity shall be conducted biennially for students in Kindergarten through grade ten.
3. Screening for auditory acuity shall be conducted annually for students in Kindergarten through grade three and in grades seven and eleven, pursuant to N.J.S.A. 18A:40-4.
4. Screening for scoliosis shall be conducted biennially for students between the ages of ten and eighteen, pursuant to N.J.S.A. 18A:40-4.3.
5. Screenings shall be conducted by a school physician, school nurse, or other school personnel properly trained.
6. The school district shall notify the parent of any student suspected of deviation from the recommended standard.
7. The school nurse or designee shall screen to ensure hearing aids worn by students who are deaf and/or hard of hearing are functioning properly. The school nurse or designee will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist students to hear, are functioning properly.

Adopted:



REGULATION GUIDE

Second Reading: May 24, 2023

FINANCES
R 6115.01/page 1 of 2
Federal Awards/Funds Internal Controls –
Allowability of Costs
Mar 23
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R 6115.01 FEDERAL AWARDS/FUNDS INTERNAL CONTROLS – ALLOWABILITY OF COSTS

- A. In addition to the procedures used to determine the allowability of costs in accordance with 2 CFR §200.403 as outlined in Policy 6115.01 and this Regulation, the following procedures will be completed by the school district for Federal awards:
1. The Superintendent of Schools will designate a grant administrator for each Federal program in the district and Federal program the Board of Education submits an application for funding.
 2. The grant administrator shall complete the following responsibilities for a Federal grant submission:
 - a. Complete the grant application for approval by the Superintendent and the Board of Education;
 - b. Collaborate with the School Business Administrator/Board Secretary or designee to develop the budget to include all applicable costs;
 - c. Ensure all costs included on the grant application are allowable costs in accordance with 2 CFR §200.403; and
 - d. Work with the School Business Administrator/Board Secretary to ensure costs meet the general criteria in order to be allowable under Federal awards as outlined in Policy 6115.01 and 2 CFR §200.403.
 3. Upon approval and funding of the Federal grant program, the grant administrator will:



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FINANCES

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Federal Awards/Funds Internal Controls –
Allowability of Costs

- a. Provide professional development and training to all school staff members working in the Federal program and any additional school staff members the grant administrator determines should be provided the professional development and training to ensure all staff members are providing the services approved and required by the grant;
 - b. Monitor the Federal grant program to ensure the program is being administered in accordance with the requirements of the grant; and
 - c. Oversee the program's expenditures to ensure the grant funds are budgeted and expended in accordance with the grant application and approval.
4. Upon completion of the Federal grant program, the grant administrator will work with the School Business Administrator/Board Secretary or designee to complete any close-out and final reports as required by the Federal grant.

Adopted:



WINSLOW TOWNSHIP SCHOOL DISTRICT - REQUEST FOR SCHOOL FIELD TRIPS
BOARD APPROVAL DATE: Wednesday, May 24, 2023

EXHIBIT NO. XA:5

Sch	Date of Trip	Destination (Trip Information)	Teacher/Coach	Bus(es)	# of Pupils	Departure/Return Time
1	05/29/2023	Winslow Township Municipal Building Winslow, NJ (Marching Band to perform at Memorial Day ceremony)	Mr. Jarvela 2 Chaperones	2 + Equip Bus	50	Depart: 9:00 a.m. Return: 12:00 p.m.
2	05/31/2023	Longwood Gardens Kennett Square, PA (Honor STEAM Environmental students to explore gardens and learn about the different types of plants)	Ms. Tagmire 6 Chaperones	Charter Bus	32	Depart: 8:00 a.m. Return: 1:30 p.m.
3						
4						
5						
6						
7						
8						
9						
10						
11						

2022-2023													
ODD PLACEMENT-BUDGET													
SCHOOL	STUDENT ID#	DOB	STATE ID #	CLASS	GR	STATE & OTHER TUITION	REGULAR TUITION	ESY TUITION	RELATED SERVICES	TOTAL	BOARD AGENDA	PO#	Misc.
Archway-Atco													
08-8208-IQO	3086	8/16/2016	9816012781		1		\$9,802.24		\$5,280.00	\$15,082.24	5/24/2023	305263	
Choice Student- Bill Folsom													
Brookfield Elementary													
88-382001	3085	6/20/2015	9035814465	OHI	2		\$23,196.16			\$23,196.16	5/24/2023	305262	
HOMELESS													
Hackettstown Board of Education	2816	4/6/2012	6868090808	n/a	4		\$12,919.00			\$12,919.00	5/24/2023	305264	*2021-2022.school Year-REV/SED
Monroe Township Board of Education	3090	4/19/2004	4736160375	n/a	12		\$14,244.00			\$14,244.00	5/24/2023	305370	
Monroe Township Board of Education	3089	1/25/2011	5388401353	n/a	6		\$14,512.00			\$14,512.00	5/24/2023	305369	
Black Horse Pike Regional	3088	3/15/2008	4002305857	n/a	11	\$18,740.38	\$16,269.00			\$35,009.38	5/24/2023	305366	
Monroe Township Board of Education	3087	11/18/2014	7645886102	n/a	1		\$14,894.00			\$14,894.00	5/24/2023	305368	
Clementon Board of Education	3091	12/27/2009	1990963947	n/a	7		\$5,636.05			\$5,636.05	5/24/2023	305415	

2022-2023 Termination of OOD Students
May 24, 2023

	Student #	Placement	Effective	Cost	Reason for Termination of Placement
A	2902	Hollydell	5/5/23	\$102,655.80	Change in Placement
B	3008	Durand Academy	5/16/23	\$85,046.25	Moved out of District

Winslow Township School District
Harassment, Intimidation & Bullying -- Board of Education Summary

HIB Incident Count by School

05/01/2023 through 05/15/2023

School	Not Investigated	Confirmed HIB	Non-HIB	Total
District Office	0	0	0	0
School #1	0	0	0	0
School #2	0	0	0	0
School #3	0	0	0	0
School #4	0	0	0	0
School #5	0	1	2	3
School #6	0	1	1	2
Winslow Township Middle School	0	3	0	3
Winslow Township High School	0	1	1	2

NOTE - Schools with no incidents will be excluded from the school based summary below.

OUT OF SCHOOL SUSPENSIONS

Month of Suspensions:	April 2023
Date of Board Report:	May 24, 2023

DATE	SCHOOL	TYPE (OSS or Bus)	REASON	# OF DAYS
	#1			
4/17/23		B	Bus misconduct	2
4/18/23		OSS	Disruptive/inappropriate behavior	1
4/24/23		OSS	Threat	1
	#2			
4/27/23		OSS	Assaulted teacher	1
	#3			
4/20/23		Bus	Disruptive/Innapropriate behavior	2
4/20/23		OSS	Disruptive/Innapropriate behavior	1
4/20/23		OSS	Disruptive/Innapropriate behavior	1
	#4			
			NONE	
	#5			
4/4/23		OSS	Unsafe conduct: Pushing, tripping, etc.	1
4/4/23		OSS	Unsafe conduct: Pushing, tripping, etc.	1
4/5/23		OSS	Fighting	4
4/5/23		OSS	Fighting	4
4/6/23		OSS	Unsafe conduct: Pushing, tripping, etc.	2
4/19/23		OSS	Unsafe conduct: Pushing, tripping, etc.	2
4/25/23		OSS	Sexual harassment	4
4/27/23		OSS	Theft of possession of property/extortion	2
4/28/23		OSS	Theft or possession of property/extortion	2
	6			
4/4		OSS	Other	2
4/4		OSS	Other	2
4/4		OSS	Disrespectful to staff	2
4/18		OSS	Disrespectful to staff	2
4/24		OSS	Bothering others	2
4/28		OSS	Physical assault	2
4/4		OSS	Fighting	4
4/6		OSS	Use of display of elec. Device during school	4
4/21		OSS	Fighting	4
4/25		OSS	Possession of tobacco products	4
4/25		OSS	Multiple or severe offenders	4
4/24		OSS	Multiple or severe offenders	7
4/21		OSS	Multiple or severe offenders	10
	MS			
04/03/23		BS	Bus misconduct	5
04/03/23		OSS	Fighting	10
04/03/23		OSS	Fighting	10
04/03/23		OSS	Dress code violation/ Insubordination/Confrontational behavior toward staff/ Non-compliance to staff	3
04/06/23		BS	Misconduct on bus	2

04/06/23		OSS	Incitement	4
04/17/23		OSS	Dress code violation	1
04/18/23		OSS	Use/Display of Electronic Device	4
04/19/23		BS	Misconduct on the bus	2
04/27/23		OSS	Incitement	4
04/28/23		OSS	Use/Display of Electronic Device/ Lewdness	5
04/28/23		OSS	Incitement	4
04/28/23		OSS	Use/Display of Electronic Device	4
04/28/23		OSS	Use/Display of Electronic Device	4
04/04/23		OSS	Racial or Ethnic Slurs/Gender Bias	1
04/18/23		OSS	Possession of Intoxicants, Narcotics or Controlled Dangerous Substance	10
04/19/23		OSS	Fighting	10
04/19/23		OSS	Fighting	10
04/19/23		OSS	Use/Display of Electronic Device	4
04/20/23		OSS	Possession, distribution or Sale of Controlled Dangerous Substance	10
04/20/23		OSS	Use/abuse/under influence of drugs	10
04/24/23		OSS	Incitement	4
04/24/23		OSS	Incitement	4
04/27/23		OSS	Incitement	4
04/27/23		OSS	Incitement	4
04/28/23		OSS	Possession or Use of Tobacco Products	4
04/28/23		OSS	Possession or Use of Tobacco Products	4
	HS			
04/03/2023		OSS	Dress code violation	1
04/03/2023		OSS	Dress code violation	1
04/03/2023		OSS	Cutting class	1
04/03/2023		OSS	Cutting class	1
04/03/2023		OSS	Dress code violation	1
04/03/2023		OSS	Dress code violation	1
04/03/2023		OSS	Public profanity	1
04/03/2023		OSS	Dress code violation	1
04/03/2023		OSS	Cutting class	1
04/03/2023		OSS	Public profanity	1
04/03/2023		OSS	Cutting class	1
04/03/2023		OSS	Cutting class	1
04/04/2023		OSS	Dress code violation	1
04/04/2023		OSS	Dress code violation	1
04/04/2023		OSS	Dress code violation	1
04/04/2023		OSS	Use or display of elec. devces during school	4
04/04/2023		OSS	Possession or use of tobacco products	4
04/04/2023		OSS	Dress code violation	1
04/04/2023		OSS	Cutting class	1
04/04/2023		OSS	Cutting class	1
04/04/2023		OSS	Cutting class	1
04/04/2023		OSS	Cutting class	1
04/04/2023		OSS	Cutting class	1
04/04/2023		OSS	Use or display of elec. devces during school	4
04/04/2023		OSS	Staff directed profanity	3
04/04/2023		OSS	Use or display of elec. devces during school	4
04/05/2023		OSS	Use or display of elec. devces during	4

			school	
04/05/2023		OSS	Fighting	8
04/05/2023		OSS	Racial or ethnic slurs/gender bias	1
04/05/2023		OSS	Dress code violation	1
04/05/2023		OSS	Cutting class	1
04/05/2023		OSS	Dress code violation	1
04/05/2023		OSS	Use or display of elec. devces during school	4
04/05/2023		OSS	Cutting class	1
04/05/2023		OSS	Racial or ethnic slurs/gender bias	1
04/06/2023		OSS	Cutting class	1
04/06/2023		OSS	Use or display of elec. devces during school	4
04/06/2023		OSS	Use or display of elec. devces during school	4
04/06/2023		OSS	Cutting class	1
04/06/2023		OSS	Cutting class	1
04/06/2023		OSS	Violation of Suspension (in-school and out)	3
04/17/2023		OSS	Cutting class	1
04/17/2023		OSS	Dress code violation	1
04/18/2023		OSS	Cutting class	1
04/18/2023		OSS	Cutting class	1
04/18/2023		OSS	Incitement	3
04/19/2023		OSS	Fighting	2
04/19/2023		OSS	Possession of tobacco products	4
04/20/2023		OSS	Possession or use of tobacco products	4
04/21/2023		OSS	Dress code violation	1
04/21/2023		OSS	Dress code violation	1
04/21/2023		OSS	Dress code violation	1
04/21/2023		OSS	Dress code violation	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Dress code violation	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Dress code violation	1
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Fighting	10
04/24/2023		OSS	Cutting class	1
04/24/2023		OSS	Use or display of elec. devces during school	4
04/25/2023		OSS	Cutting class	1
04/25/2023		OSS	Cutting class	1
04/25/2023		OSS	Cutting class	1
04/25/2023		OSS	Use or display of elec. devces during school	4
04/25/2023		OSS	Use or display of elec. devces during school	4
04/25/2023		OSS	Use or display of elec. devces during school	4
04/25/2023		OSS	Use or display of elec. devces during school	4
04/25/2023		OSS	Public profanity	1
04/25/2023		OSS	Use or display of elec. devces during	4

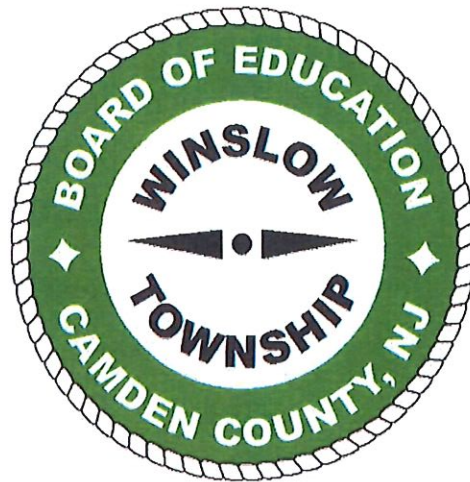
			school	
04/25/2023		OSS	Cutting class	1
04/25/2023		OSS	Public profanity	1
04/26/2023		OSS	Cutting class	1
04/26/2023		OSS	Use or display of elec. devces during school	4
04/26/2023		OSS	Use or display of elec. devces during school	4
04/26/2023		OSS	Use or display of elec. devces during school	4
04/26/2023		OSS	Cutting class	1
04/27/2023		OSS	Cutting class	1
04/27/2023		OSS	Use or display of elec. devces during school	4
04/27/2023		OSS	Public profanity	1
04/28/2023		OSS	Cutting class	1
04/28/2023		OSS	Cutting class	1
04/28/2023		OSS	Cutting class	1
04/28/2023		OSS	Cutting class	1
04/28/2023		OSS	Use or display of elec. devces during school	4
04/28/2023		OSS	Cutting class	1
04/04/2023		OSS	Use or display of elec. devices during school	4
04/04/2023		OSS	Dress code violation	1
04/06/2023		OSS	Dress code violation	1
04/04/2023		OSS	Incitement	3
04/04/2023		OSS	Dress code	1
04/05/2023		OSS	Electronics	4
04/05/2023		OSS	Dress code	1
04/05/2023		OSS	Fighting	10
04/06/2023		OSS	Non-compliance to adult directions	2
04/06/2023		OSS	Insubordination/ confrontational	1
04/17/2023		OSS	Insubordination/ confrontational	1
04/17/2023		OSS	Insubordination/ confrontational	1
04/17/2023		OSS	Cutting class	1
04/18/2023		OSS	Dress code	1
04/18/2023		OSS	Incitement	4
04/18/2023		OSS	Dress code	1
04/18/2023		OSS	Leaving classroom w/o permission	1
04/19/2023		OSS	Multiple or severe offenders	3
04/19/2023		OSS	Multiple or severe offenders	3
04/20/2023		OSS	Multiple or severe offenders	3
04/20/2023		OSS	Cutting class	2
04/20/2023		OSS	Insubordination/ confrontational	2
04/21/2023		OSS	Cutting class	1
04/21/2023		OSS	Dress code	1
04/24/2023		OSS	Public profanity	1
04/26/2023		OSS	Cutting class	1
04/26/2023		OSS	Cutting class	1
04/27/2023		OSS	Latness to school	1
04/27/2023		OSS	Insubordination/ confrontational	1
04/27/2023		OSS	Possession/use of tobacco products	4
04/28/2023		OSS	Cutting class	1

Winslow Township Board of Education

40 Cooper Folly Road
Atco, New Jersey 08004

Exhibit: XB:4

School Highlights



April 2023

BOE Meeting: May 24, 2023

Winslow Township School One

April Highlights

2023



Blue for Autism – Staff and students wore blue in support of Autism Speaks.

Kite Day – Pre-K students and their parents flew their favorite kites and challenged each other to fly their kites higher.

Career Day – Staff and students dressed up as what they want to be when they grow up.

College Day – Staff and students wore clothing supporting their college and higher education.

Spirit Day – Staff and students wore School One clothing to let everyone know School One is the best.

Careers on Wheels – Local businesses visited School One and met with the students. They provided information on different careers to all the students.

Color-A-Thon – School One hosted the first Color-A-Thon event for students and their families. Students challenged their classmates and families to complete more laps around the school's grounds.

Winslow Township Elementary School #2
April 2023 Highlights
4/30/23



News:

- 4/4: HSA held their monthly meeting.
- 4/21: School 2 engaged in numerous Earth Day activities.
- 4/25: School 2 is proud of students Elijah Nettles and Jackson Brittain who placed first and second place respectively in the Division of Civil Rights Art Competition. Elijah and Jackson were the youngest members of a panel discussion focusing on civil rights that took place as a part of the virtual award ceremony.
- 4/26: Third grade students enjoyed the NJSLA Pep Rally featuring the Yojo Show.
- 4/27: First grade students enjoyed a trip to the Philadelphia Zoo.
- 4/27: Third grade students participated in NJSLA assimilation.
- 4/28: Mrs. McBride recognized five students as Students of the Month who exhibited the April Character Trait, Persistence. Three staff members were named Staff members of the Month.

Committees & Meetings:

- 4/5: Building Liaison
- 4/5: I&RS Meetings
- 4/17: School Leadership Team
- 4/20: Faculty Meeting
- 4/3, 4/4, 4/18, 4/25: Child Study Team Meetings

Christa McBride
Principal

Winslow Township School Three

April Highlights



ACCEPT ♥ UNDERSTAND ♥ LOVE

Throughout the month of April staff and students participated in activities in the classroom that highlighted Autism Awareness.

Autism Awareness- Students and staff participated in light it up blue in celebration of Autism Awareness. Students created a school wide mural and participated in classroom activities.

Autism Awareness Pretzel Sale

April 1st through 6th – Students and staff participated in the pretzel sale to raise awareness for Autism. As a school we sold over 550 pretzels!

Nifty Fifty's Fun-Raiser

Students and their families had a fun filled day spent at Nifty Fifty's diner fundraiser over spring break.

Winslow School #3



Winslow Township Board of Education
Winslow Township Elementary School #4
2022-2023 Monthly Highlights



Board Meeting Date: May 24, 2023

Report Cards: On April 21, 2023, report cards were available on parent portal and sent home with students.

Professional Development: Teachers engaged in Writer's Workshop Professional Development on April 3rd, April 5th, and April 21st.

Home and School Association: HSA met on April 18th to plan events for the remainder of the school year. The next meeting is scheduled for May 18th at 6:00 p.m.

Submitted by: Lori Kelly, Principal

Date: April 25, 2023

Winslow Township School # 5
April 2023
Monthly Highlights

Report cards were sent home on April 21st.

On April 21st, the HSA opened the school store in the library and gave students the opportunity to shop with their classmates.

On April 27th, School 5 held our annual Spring Chorus Concert for students, family members and friends to attend.

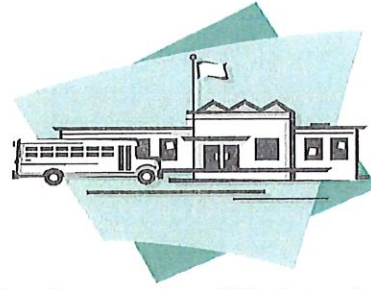
Student of the Month and Eagles of Excellence recipients were recognized with certificates.



**WINSLOW TOWNSHIP
ELEMENTARY SCHOOL# 6**

**617 Sickler Avenue
Sicklerville, New Jersey 08081
856 875-4110(T)
856 875-8052 (F)**

Office of the Principal



Excellence is our ONLY standard!

Highlights for the Board of Education and Superintendent

April, 2023

- April 6th – School 6 Students participated in the American Heart Association “Kids Heart Challenge”.
- April 21st – Report cards were distributed.
- April 27th – The monthly School Spirit theme was “Neon Shirt Day” (I am here to brighten your day)
- April 27th – School 6 held a NJSLA Pep Rally.

Home and School Association

April 6th – PDQ Dine out

April 17th – 21st – Scholastic Book Fair

April 22nd – Craft Fair

WINSLOW TOWNSHIP MIDDLE SCHOOL

HIGHLIGHTS

April 2023

- **April 3rd - VFW Awards Ceremony for the Essay Contest.**
- **April 24th-28th - HSA Texas Roadhouse Virtual Gift Card Fundraiser.**
- **April 26th - Youth Thrive Field Trip to Bowlero in Turnersville.**
- **April 27th - WTMS visited Allegria at the Fountains to perform for the residents.**

WTHS NEWS



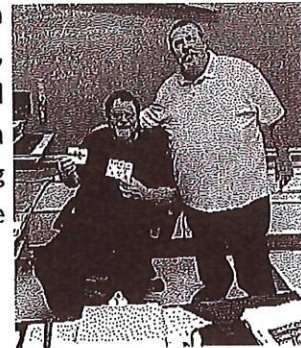
Education is Power !

Winslow Township High School Newsletter

May 2023

Social Studies Member of the Month

Congratulations to WTHS's legendary Mr. Dave Regn who was chosen as the inaugural Social Studies Department's Member of the Month for April. Mr. Regn has been a valuable member of not only the WTHS building community, but also an esteemed member of the department for many years. His service to youth also continued into the local church, Christ the Redeemer, where he worked until last year as the lead Youth Minister. Mr. Regn was given a plaque that will eventually make its way from teacher to teacher, along with a small individualized gift card. Thank you Mr. Regn for all your contributions. Mr. Regn has been forewarned that he is now on the clock to choose the next recipient. Please join us in congratulating and wishing Mr. Regn a healthy and joyful retirement after serving the Winslow Township School Community for 38.5 years!!!



In This Issue

- Social Studies Member of the Month
- NJSLA Testing
- Soaring with Winslow
- Congratulations!
- Congratulations! SPORTS
- A Day At Winslow

NJSLA Testing

All WTHS 9th grade students will be participating in the New Jersey Student Learning Assessment (NJSLA) in English Language Arts and Mathematics and all 11th grade students will be participating in the NJSLA Science assessment. These assessments are scheduled to begin on May 8th and will conclude on May 25th. Please review the link below for specific details, tips and practice tests: https://highschool.winslow-schools.com/apps/news/show_news.jsp?REC_ID=845149&id=0



Soaring with Winslow

Annual Poetry Contest Winners

Congratulations to the winners of Leo Club's Annual Poetry Contest: 1st place -Jacob Nieves ("*Multi-Faced*"), 2nd place- Janiah Marshall (untitled entry) and 3rd place-Marisa Alexander("#ba723f..."). As in the past, this event was magical with students, alumni, parents and staff sharing their love of the written word mixed in with light refreshments and special guests. Special thanks go to the judges for the night -Ms. Mack, Mrs. Zoccola and Mr. Pino- who had very tough decisions to make as the top ten poets wrangled for the top three spots. A special thanks also goes out to all those who contributed in various ways to bring this night to fruition. Below is Jacob's poem which took first place that night.

Multi-Faced

Being multi-faced embodies a
conundrum not widely accepted,
A dream not yet realized. Upon my
cot, I dwell upon this thought,
Let its questions sunder freely through
my brain as sheep.
Whether dorming with mirrors and
kissing possibilities
Like cumulus clouds in the yonder, or
beanstalking out of stony castles
Alone with affixed destination,
assigned elevation, expected
expectation.
To be multi-faced; to have soliloquies
with the ranger, the hoarder,
To gather piles upon myself in a yarn
ball of dynamic ambitions and goals;
A rainbow of speculated impossibility I
apply the knight's code to,
And thus, live forevermore in a tussle
with Reality to rationalize what is
possible.
Tis dreamy to my ears, like the
cherub's harp, to subject all thoughts
into manifestation, with correct
discernment but with wings that soar.
To be multi-faced; to travel like
hopsotch from corporate to creative,
Where choice is the playground,
dexterity be holy. If he craves one job,
a passion of three,

On a certain eve of the week, he
thought, he shall be as free as the red
cardinal to commit
And not be swallowed up into the guts
of Gullt or tongues of Society.
For her testimonial desire is poisoning
us with narrow-mindedness, tunnel
vision,
An inability to number the treasures we
have neglected to discover.
Passion comes forth, prism-faced and
iron-handed,
Like a thief under the stars, robbing all
dreams, thoughts, and ideas,
All just and good and pleasing desires
she could seize within her mansion of
potential.
But then the faceless suits, in all of their
judgment, rankle on about possibilities
and impossibilities,
Statistics against the common miracle,
the lifetime safari of peculiar interests
That twine about our core. The
hollering red arrows daze our eyes, and
fenced-in paths
Suffocate us in our adulthood,
squeezing what isn't an economic spine
out of us,
Stranding us with amnesia of the many
enthusiasms our younger minds
gleaned.
To the average, wants from Passion are
unwanted distraction.

Yet to be singular-faced, square rather
than torus,
A statue where narrowness lounges in
a safe zone, where goals are naught
Hunted as wild game, but forth
distributed with a decree drowning
with dubious demands,
And ordnance against morals, and
ignorance for God's miracles.
That is a simplification of life, which
itself wears many faces
Of counteractive conditions followed
by extraneous explanations.
Where Complexity settles is where the
key to destroy it is also,
This I know, for my ally Passion always
paints an eventful loop in His canvas,
So that those hunting their gilded
game in monstrous jungles will earn
their catches,
With no misgiving of sustenance, hour,
or retaliation to concede to.
To be multi-faced or to live as stone
statues shall, for but one pliable time
We live as a champion, and for the
next we praise He who supplies the
essence.

—Jacob Nieves

Green Week



Winslow Twp. High School celebrated the first ever WTHS GREEN WEEK from April 24-28th!!! As such, members of the WTHS Environmental Club made daily announcements to inform students of the many ways to be greener. Club members also participated in events to bring awareness to the connection between environmentally friendly choices and a more sustainable future. Teachers joined the initiative by incorporating sustainability lessons into their classes using links provided by the Green Team. A few links which meet New Jersey's Student Learning Standards are as follows:

<https://njclimateeducation.org/>

<https://subjecttoclimate.org/>

<https://www.edweek.org/teaching-learning/you-can-teach-about-climate-change-in-every-subject-and-grade-level-heres-how/2023/01>

<https://www.climatechangeeducationexchange.org/home/climate-change-lesson-plans>



NAfME-All Eastern Honors Concert

Congratulations to WTHS two students, Gianna Cavallero (Grade 11), Kezia Awa (Grade 12), who were selected to participate in the 2023 National Association for Music Education (NAfME)-All-Eastern Honors Ensemble Concerts in Rochester, New York from April 15th through the 16th. Students chosen for this prestigious occasion are "the most musically talented high school students in the Eastern region of the United States. With assistance from their music teachers and directors, these exceptional students will prepare challenging programs under the leadership of prominent conductors in this biennial event." Further information may be obtained by visiting <https://www.nyssma.org/eastdiv2023/> A special shout out goes to Mr. Doheny, choir director, for his consistent track record in facilitating musical excellence at WTHS.

FBLA Employee of the Month

Congratulations to Isabella Harding receiving the distinction of FBLA's March Employee of the Month! In FBLA news, the club advisors are in the process of interviewing nominees for officer positions for the next school year.

Also, the FBLA end-of-the-year party at DiDonato's Bowling Center on Saturday, May 20th.



South Jersey Cappies

Congratulations to the WTHS Drama Club and Stage crew, new members of the Southern New Jersey Cappies, for receiving nominations in various performance categories. The Cappies are an international organization that was created to celebrate high school theater and journalism by recognizing and celebrating student work. This year, there are ten participating schools in the southern New Jersey region. Each school's musical production was critiqued by a panel of Cappies. At the conclusion of all productions, the panel voted and nominated in performance and non-performance categories. Please congratulate the following WTHS students for their nominations:

Sets- Winslow Stage Crew

Featured Actor in a female role in a musical- Jayla Berry

Dance Ensemble- "Whipped into Shape" Dance Core

Female Vocalist- Shilo Garnett

Male Vocalist- Keegan Leach

Comic Actor in a female role in a musical- Kayla Goldsboro

Supporting Actor in a female role in musical- Cass Juarez

Lead Actor in a male role in a musical- Colin Wallace

Best Song- "Gay or European" Legally Blonde

Also, please wish them all the best of luck as they anxiously wait for the winners to be announced at the Cappies Gala on May 20th. Stay tuned!



Congratulations

SPORTS

C
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Physical Education S.T.O.M.P. Awards



The Winslow Township High School P.E. Department would like to recognize the following individuals for earning the P.E. "Students of the Marking Period (S.T.O.M.P)" award for the 3rd marking period. Students were selected by their P.E. teachers based on character, effort, improvement, and teamwork. Congratulations, and keep up the good work!

9th grade:

Anthony Colan Siligrini
Eliza Medley
Aliyah Daniel
Loren Vinson
Vincent Le

10th grade:

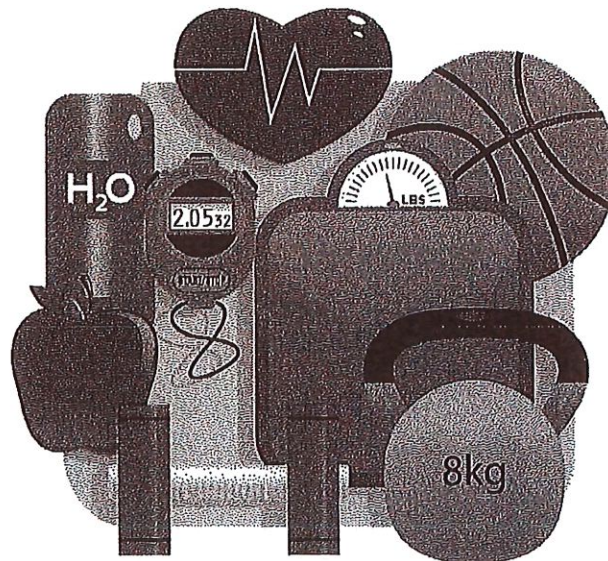
Jasmine Williams
Brody Harris
Dominic Bassey
Laila Robinson

11th grade:

Kristiana Barrientos
Xavier Middlebrook

12th grade:

Jacob Acquaviva
Destiny Boyd Miller
Seniah Cohen



A Day at Winslow High School

Renaissance Day 2023

The Renaissance Club will be sponsoring an event on Friday, May 12th, for the students on the Principal's list for the 2023 school year. This event is to reward those students who have achieved straight-A's throughout the year. The opportunity will also be utilized to honor those students who achieved "Renaissance Status". In order for students to achieve this status, they must check all four pillars of renaissance: attendance, grades, behavior and extracurricular activities. The event will be hosted on the varsity football field and include games and rewards for all participants. This is shaping up to be a truly fun and exciting event to reward those students who achieved the highest of accolades!



WTHS CHOIR

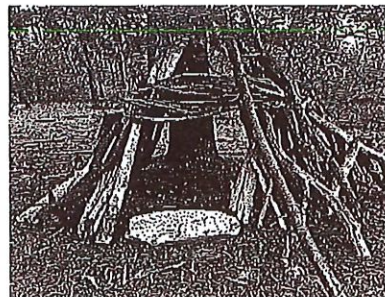
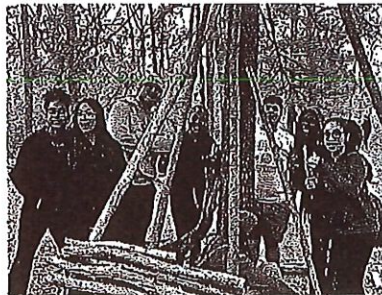
The WTHS Choir has been invited to sing the National Anthem at the Phillies game on Friday, June 9th, at 7:05 PM when the Phillies play against the Los Angeles Dodgers! Tickets for purchase, at a discounted rate, were offered to the entire school community. Therefore, our choir students will be singing with a host of fans from home cheering them on from the stands!!!



Environmental Club



The WTHS Environmental Club went to Woodford Cedar Run Wildlife Refuge on April 26, 2023. There, students learned about the native animals sheltered by the organization and even visited with some. Then, they took a hike through the pine lands and learned about edible plants and built survival structures. The entire trip was focused on learning how to survive in the wild. Ultimately, the best lessons learned were on the importance of taking care of nature and the simple steps to follow in preserving Mother Nature.



Batch Number	1	Current Payments	\$814,228.15	Batch Total
8633	ALECXIH; KAREN		\$93.00	Vend Total
	P.O. #	305199 EVENT OFFICIAL (G) LAX	\$93.00	PO Total
T360	ALICE FRIEDA ENTERPRISES, LLC		\$2,124.00	Vend Total
	P.O. #	304545 YOUTH THRIVE FAMILY ENGAGEMENT	\$2,124.00	PO Total
4530	ALL AMERICAN SPORTS CORP.		\$10,950.19	Vend Total
	P.O. #	300320 Equipment for Football	\$8,178.95	P PO Total
	P.O. #	302876 LACROSS HELMET RECOND	\$1,131.24	P PO Total
	P.O. #	350583 Athletic Supplies	\$1,640.00	P PO Total
1177	ANDERSON; FRED		\$154.00	Vend Total
	P.O. #	304811 4-5 track WIngbro Cramer Hill	\$77.00	PO Total
	P.O. #	305246 track official Kingsway Pennsa	\$77.00	PO Total
7059	ANGERMAN; DONNA		\$176.00	Vend Total
	P.O. #	304823 4-5 track WIngbro Cramer Hill	\$68.00	P PO Total
	P.O. #	305124 EVENT OFFICIAL TRACK	\$108.00	P PO Total
1205	ARCHBISHOP DAMIANO SCHOOL		\$9,490.74	Vend Total
	P.O. #	300275 OOD#9587507514	\$9,490.74	P PO Total
1250	ATLANTIC CITY ELECTRIC		\$53,518.89	Vend Total
	P.O. #	305198 APRIL 2023 MS & HS	\$23,281.93	PO Total
	P.O. #	305379 MARCH 2023 MS & HS	\$30,236.96	PO Total
6955	BALLAS; DANNY		\$108.00	Vend Total
	P.O. #	305163 EVENT OFFICIAL TRACK	\$108.00	PO Total
1313	BANCROFT NEURO HEALTH		\$50,697.98	Vend Total
	P.O. #	300256 OOD#7641850770	\$8,534.26	P PO Total
	P.O. #	300257 OOD#9517603085	\$7,634.26	P PO Total
	P.O. #	300258 OOD#6431366215	\$7,348.80	P PO Total
	P.O. #	300528 OOD#6882787563	\$8,534.26	P PO Total
	P.O. #	301908 OOD#5416566950	\$4,748.80	P PO Total
	P.O. #	301909 OOD#4898612788	\$7,348.80	P PO Total
	P.O. #	304206 OOD#1001340340	\$6,548.80	P PO Total
1352	BAYADA HOME HEALTH CARE, INC.		\$12,245.00	Vend Total
	P.O. #	305079 Nursing Services-KD	\$6,337.50	P PO Total
	P.O. #	305080 Nursing Services-MK	\$1,625.00	P PO Total
	P.O. #	305082 Nursing Services-CM	\$862.50	P PO Total
	P.O. #	305083 Nursing Serices-SJCA	\$1,440.00	P PO Total
	P.O. #	305087 Nursing Services-CM	\$1,980.00	P PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
1421		BLACK HORSE PIKE REGIONAL SCHOOL DIST.	\$2,488.92	Vend Total
	P.O. # 301114	OOD#1435703880	\$2,488.92	P PO Total
3393		BLOCK LINE SYSTEMS LLC	\$1,855.80	Vend Total
	P.O. # 305375	APRIL 2023	\$1,855.80	PO Total
5661		BLUUM USA, INC	\$2,015.00	Vend Total
	P.O. # 304440	HS COMP SCIENCE	\$2,015.00	PO Total
W306		BRASCH; ROBERT	\$186.00	Vend Total
	P.O. # 304894	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
	P.O. # 305057	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
F715		BREWIN III; MERRILL C	\$108.00	Vend Total
	P.O. # 305164	EVENT OFFICIAL TRACK	\$108.00	PO Total
1508		BROOKFIELD ACADEMY	\$174.92	Vend Total
	P.O. # 305030	Professional Services-JM	\$174.92	PO Total
0957		BROWN; MICHAEL H.	\$68.00	Vend Total
	P.O. # 305241	track official Kingsway Pennsa	\$68.00	PO Total
I529		CAMDEN COUNTY TECHNICAL SCHOOLS	\$246,478.40	Vend Total
	P.O. # 302293	Vocational/Techical School	\$246,478.40	P PO Total
V973		CAMDEN COUNTY TREASURER	\$500.00	Vend Total
	P.O. # 304426	BOILER INSPECTION	\$500.00	PO Total
1668		CARBONARA; DAWN	\$108.00	Vend Total
	P.O. # 305161	EVENT OFFICIAL TRACK	\$108.00	PO Total
1732		CDW GOVERNMENT INC.	\$146.67	Vend Total
	P.O. # 304975	supplies	\$77.19	P PO Total
	P.O. # 305027	HS TECHNOLOGY	\$69.48	P PO Total
1734		CECICK; RICHARD	\$84.00	Vend Total
	P.O. # 305192	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
0627		CENTURY WATER CONDITIONING & PURIF. INC.	\$152.00	Vend Total
	P.O. # 304753	WATER TEST SCHOOL 1	\$152.00	PO Total
9153		CHECK; LEONARD	\$168.00	Vend Total
	P.O. # 305062	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
	P.O. # 305165	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
6778		CLARK SR.; ROBERT	\$88.00	Vend Total
	P.O. # 305004	baseball assignor	\$88.00	PO Total
1880		COMCAST	\$5,288.61	Vend Total
	P.O. # 305378	APRIL NETWORK SERVICES	\$5,288.61	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
1881		COMCAST CABLE	\$366.38	Vend Total
	P.O. # 305038	BUS GARAGE INTERNET	\$199.17 P	PO Total
	P.O. # 305377	SUPERINTENDENT'S OFFICE	\$167.21 P	PO Total
1901		CONNER STRONG & BUCKELEW CO. LLC	\$4,167.40	Vend Total
	P.O. # 300214	PROFESSIONAL SERVICES	\$4,167.40 P	PO Total
2094		DELTA DENTAL PLAN OF NJ	\$45,597.59	Vend Total
	P.O. # 302154	DENTAL BENEFITS DEC-JUN	\$45,597.59 P	PO Total
0697		DELUCCA; COLLEEN A.	\$168.00	Vend Total
	P.O. # 305135	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
	P.O. # 305185	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
2101		DEMCO INC.	\$3,937.79	Vend Total
	P.O. # 302250	School 4 media center	\$2,214.93	PO Total
	P.O. # 302253	Media Center School 2	\$1,722.86 P	PO Total
2113		DEPTFORD TWP. BOARD OF EDUCATION	\$2,238.88	Vend Total
	P.O. # 301534	OOD#5614304701	\$2,238.88 P	PO Total
V969		DEROSA; TONYA	\$244.00	Vend Total
	P.O. # 304808	4-5 track WIngbro Cramer Hill	\$68.00 P	PO Total
	P.O. # 305125	EVENT OFFICIAL TRACK	\$108.00 P	PO Total
	P.O. # 305239	track official Kingsway Pennsa	\$68.00 P	PO Total
H994		DeVECE; WILLIAM	\$93.00	Vend Total
	P.O. # 305237	EVENT OFFICIAL (B) LAX	\$93.00	PO Total
2139		DIDONATO; BONNIE	\$84.00	Vend Total
	P.O. # 305200	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
2234		DURAND ACADEMY INC	\$8,466.84	Vend Total
	P.O. # 302577	SID#7873470641	\$8,466.84 P	PO Total
7937		EATON; ROBERT	\$68.00	Vend Total
	P.O. # 305227	track official Kings Pennsauke	\$68.00	PO Total
O332		EMERY; MICHELE	\$108.00	Vend Total
	P.O. # 305206	EVENT OFFICIAL TRACK	\$108.00	PO Total
2358		EPIC ENVIRONMENTAL SERVICES LLC	\$3,390.00	Vend Total
	P.O. # 302362	RIGHT TO KNOW SURVEY	\$3,390.00	PO Total
W268		ESPOSITO; DEBORA	\$600.00	Vend Total
	P.O. # 305419	PROFESSIONAL DEVELOPMENT	\$600.00	PO Total
5051		ESS NORTHEAST, LLC	\$18,924.09	Vend Total
	P.O. # 305277	ESS PAYMENT 4/29 & 5/6	\$18,924.09	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
F026	EVANS; ANTHONY		\$108.00	Vend Total
	P.O. # 305196	EVENT OFFICIAL TRACK	\$108.00	PO Total
A197	FIRST CHILDREN LEARNING SERVICES, LLC		\$52,116.32	Vend Total
	P.O. # 304712	BehavioralServicesMarch2023	\$52,116.32	PO Total
G507	FOLLET CONTENT SOLUTIONS, LLC		\$9,989.41	Vend Total
	P.O. # 303938	School 1 - Books	\$9,989.41	PO Total
U172	GENERAL HEALTHCARE RESOURCES INC.		\$1,356.42	Vend Total
	P.O. # 305015	OT services rendered	\$1,356.42	PO Total
0354	GERIGITAN; JOHN		\$84.00	Vend Total
	P.O. # 305061	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
2640	GILL; ROSALYN		\$93.00	Vend Total
	P.O. # 305058	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
2641	GILLAND; JOAN C.		\$93.00	Vend Total
	P.O. # 305203	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
2644	GINESI; ANTHONY		\$88.00	Vend Total
	P.O. # 305186	EVENT OFFICIAL BASEBALL	\$88.00	PO Total
2667	GLOUCESTER COUNTY SPECIAL SRVCS.		\$41,756.61	Vend Total
	P.O. # 301060	OOD#4810635287	\$252.00 P	PO Total
	P.O. # 301061	OOD#6908957297	\$3,486.00 P	PO Total
	P.O. # 301062	OOD#4090696781	\$3,486.00 P	PO Total
	P.O. # 301063	OOD#9065472826	\$3,486.00 P	PO Total
	P.O. # 301065	OOD#5315995523	\$252.00 P	PO Total
	P.O. # 301066	OOD#3453070610	\$252.00 P	PO Total
	P.O. # 301067	OOD#3639301713	\$252.00 P	PO Total
	P.O. # 301069	OOD#1359832532	\$3,486.00 P	PO Total
	P.O. # 301071	OOD#6264819586	\$252.00 P	PO Total
	P.O. # 301072	OOD#9954937077	\$252.00 P	PO Total
	P.O. # 301119	OOD#8439880772	\$252.00 P	PO Total
	P.O. # 301120	OOD#4996751957	\$252.00 P	PO Total
	P.O. # 301903	OOD#6783785056	\$3,486.00 P	PO Total
	P.O. # 302309	OOD#1875745172	\$3,486.00 P	PO Total
	P.O. # 304178	OOD#9471843349	\$3,486.00 P	PO Total
	P.O. # 305069	APRIL 2022 & MARCH 2023	\$13,574.61 P	PO Total
	P.O. # 305117	Professional Services-BD	\$1,764.00 P	PO Total
2668	GLOUCESTER CTY. INSTITUTE OF TECHNOLOGY		\$8,771.40	Vend Total
	P.O. # 301074	OOD#1580415940	\$797.40 P	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
2668		GLOUCESTER CTY. INSTITUTE OF TECHNOLOGY	\$8,771.40	Vend Total
	P.O. #	301075 OOD#9646221749	\$797.40 P	PO Total
	P.O. #	301076 OOD#2836151424	\$797.40 P	PO Total
	P.O. #	301077 OOD#2011913510	\$797.40 P	PO Total
	P.O. #	301078 OOD#3456374205	\$797.40 P	PO Total
	P.O. #	301079 OOD#7940667476	\$797.40 P	PO Total
	P.O. #	301080 OOD#819272734	\$797.40 P	PO Total
	P.O. #	301081 OOD#9925482438	\$797.40 P	PO Total
	P.O. #	301082 OOD#6985596819	\$797.40 P	PO Total
	P.O. #	301083 OOD#2313378225	\$797.40 P	PO Total
	P.O. #	301084 OOD#9776530379	\$797.40 P	PO Total
R903		GRAFFEO; DANIELLE	\$93.00	Vend Total
	P.O. #	305056 EVENT OFFICIAL (G) LAX	\$93.00	PO Total
S839		HACKETTSTOWN BOARD OF EDUCATION	\$2,926.58	Vend Total
	P.O. #	304767 OOD#6868090808	\$2,926.58	PO Total
Q825		HD SUPPLY FACILITIES MAINTENANCE, LTD.	\$6,446.00	Vend Total
	P.O. #	304702 HANDSOAP FOR THE DISTRICT	\$6,446.00	PO Total
D530		HOGAN SECURITY GROUP, LLC.	\$4,725.00	Vend Total
	P.O. #	302902 KEY CORES FOR THE DISTRICT	\$4,725.00	PO Total
2911		HOLLYDELL SCHOOL	\$4,797.00	Vend Total
	P.O. #	300161 OOD#2798838133	\$4,797.00 P	PO Total
0881		HOLZER; SIDNEY	\$68.00	Vend Total
	P.O. #	305232 track official Pennsauken King	\$68.00	PO Total
8307		HOUGHTON MUSIC LLC	\$350.00	Vend Total
	P.O. #	304345 Instrument Repair	\$350.00	PO Total
3039		IRELAND; JOSEPH	\$88.00	Vend Total
	P.O. #	305055 EVENT OFFICIAL BASEBALL	\$88.00	PO Total
3098		JOE'S AUTO REPAIR	\$500.00	Vend Total
	P.O. #	304674 BUS #67 TO WOLFINGTON	\$500.00	PO Total
P048		KARL; FRED	\$108.00	Vend Total
	P.O. #	305205 EVENT OFFICIAL TRACK	\$108.00	PO Total
Q122		KELLOGG; KRISTIN	\$122.00	Vend Total
	P.O. #	305207 EVENT OFFICIAL TRACK	\$122.00	PO Total
3193		KENCOR LLC	\$553.32	Vend Total
	P.O. #	300022 ELEVATOR SERVICE AGREEMENT	\$313.32 P	PO Total
	P.O. #	304308 SCHOOL 5 ELEVATOR REPAIR	\$240.00 P	PO Total

Batch Count = 1

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Batch Number	1	Current Payments	\$814,228.15	Batch Total
3207		KEYBOARD CONSULTANTS INC.	\$437.00	Vend Total
	P.O. # 303885	HS TECHNOLOGY	\$437.00	PO Total
3315		LAUREL LAWNMOWER SERVICE INC.	\$791.96	Vend Total
	P.O. # 304668	EXMARK REPAIR	\$360.23 P	PO Total
	P.O. # 304836	BATTERIES FOR MOWERS	\$431.73 P	PO Total
3344		LEE M. FOX BUS SEAT REPAIR	\$1,591.00	Vend Total
	P.O. # 304872	SEAT REPAIR BUS #65	\$1,591.00	PO Total
6336		LEGACY TREATMENT SERVICES, INC.	\$8,500.38	Vend Total
	P.O. # 300281	OOD#7468018903	\$8,500.38 P	PO Total
3390		LINDENWOLD BOARD OF EDUCATION	\$952.00	Vend Total
	P.O. # 302959	OOD#5317552986	\$952.00 P	PO Total
I203		LOGAN; JOSEPH	\$93.00	Vend Total
	P.O. # 305202	EVENT OFFICIAL (B) LAX	\$93.00	PO Total
T220		MAZELLA; FRANK	\$153.00	Vend Total
	P.O. # 304897	EVENT OFFICIAL JV BASEBALL	\$65.00	PO Total
	P.O. # 305169	EVENT OFFICIAL BASEBALL	\$88.00	PO Total
3584		MBM APPAREL LLC	\$56.00	Vend Total
	P.O. # 304961	BOYS TRACK ADDTL CHAMP JACKET	\$56.00	PO Total
F941		McGRATH; JOHN	\$84.00	Vend Total
	P.O. # 305016	official softball 4-26 Lumbert	\$84.00	PO Total
O046		MD BUYING GROUP, LLC	\$143.56	Vend Total
	P.O. # 304433	HS SCHOOL NURSE SUPPLIES	\$143.56	PO Total
C807		MOHR; MIRIAM	\$93.00	Vend Total
	P.O. # 305194	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
6984		MONMOUTH-OCEAN EDUCATIONAL SERVICES	\$17,456.03	Vend Total
	P.O. # 305068	NOVEMBER TRANSPORTATION	\$17,456.03	PO Total
3837		MUSIC & ARTS CENTER INC.	\$40.00	Vend Total
	P.O. # 304547	violin bow	\$40.00	PO Total
3864		NASCO EDUCATION LLC	\$22.80	Vend Total
	P.O. # 304223	HS SCIENCE SUPPLIES	\$22.80	PO Total
A343		NEW JERSEY MOTOR VEHICLE COMMISSION	\$450.00	Vend Total
	P.O. # 305345	REGISTRATIONS	\$450.00	PO Total
3966		NEWBORN NURSES	\$1,755.00	Vend Total
	P.O. # 305118	Nursing Services-AJ	\$1,755.00	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
4016		NJSCHOOL JOBS.COM	\$50.00	Vend Total
	P.O. #	304730 ESL TEACHER POSTING	\$50.00	PO Total
4065		ONE, TWO, THREE INC.	\$2,967.00	Vend Total
	P.O. #	304377 PURCHASE ORDERS	\$2,627.00	PO Total
	P.O. #	304620 PURCHASE ORDERS ADDITION	\$340.00 P	PO Total
4146		PAUL'S CUSTOM AWARDS &	\$188.00	Vend Total
	P.O. #	303639 TOY nameplates	\$188.00	PO Total
7606		PAYNTER; LEWIS	\$68.00	Vend Total
	P.O. #	305230 track official Kings Pennsauke	\$68.00	PO Total
7833		PENNSAUKEN HIGH SCHOOL	\$70.00	Vend Total
	P.O. #	305022 TRACK (B) ENTRY FEE	\$70.00	PO Total
7000		PETROZZA; DEBORAH	\$84.00	Vend Total
	P.O. #	305193 EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
Z168		PINKARD; JOHN	\$136.00	Vend Total
	P.O. #	304820 4-5 track Wlngbro Cramer Hill	\$68.00	PO Total
	P.O. #	305243 track official Kingsway Pennsa	\$68.00	PO Total
0601		PIONEER MANUFACTURING COMPANY	\$318.84	Vend Total
	P.O. #	304709 ATHLETIC FIELD CHALK	\$318.84	PO Total
X331		POLIMENI; SALVATORE	\$60.00	Vend Total
	P.O. #	304967 wrestling 1-10-23 Cw Lewis	\$60.00	PO Total
D812		PROTECTIVE SERVICES GROUP, INC.	\$2,534.70	Vend Total
	P.O. #	304146 ALARM MONITORING	\$2,534.70 P	PO Total
4398		QUINN; JOSEPH F.	\$88.00	Vend Total
	P.O. #	305190 EVENT OFFICIAL BASEBALL	\$88.00	PO Total
4401		R & R TROPHY & SPORTING GOODS	\$13.48	Vend Total
	P.O. #	350591 Athletic Supplies	\$13.48	PO Total
J550		RICH TREE SERVICE, INC.	\$18,937.50	Vend Total
	P.O. #	303017 TREE REMOVAL & PRUNING	\$18,937.50	PO Total
2992		RICOH USA, INC.	\$339.84	Vend Total
	P.O. #	300297 COPIER LEASE 22-23 BA/HR	\$312.84 P	PO Total
	P.O. #	300625 DUPLICATOR SERVICE AGREEMENT	\$27.00 P	PO Total
C412		RIGGINS, INC	\$436.91	Vend Total
	P.O. #	305012 FUEL OIL MS & BUS GARAGE	\$436.91	PO Total
D867		RISPOLI; TONI-LYNN	\$68.00	Vend Total
	P.O. #	304858 4-5 track Wlngbro Cramer Hill	\$68.00	PO Total

Batch Count = 1

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Batch Number	1	Current Payments	\$814,228.15	Batch Total
4810		SCHOOL SPECIALTY, LLC	\$463.36	Vend Total
	P.O. # 304224	HS SCIENCE SUPPLIES	\$323.04 P	PO Total
	P.O. # 304939	Stools Art Room	\$140.32 P	PO Total
R213		SEA BOX INC.	\$1,400.00	Vend Total
	P.O. # 301599	REFRIGERATED CONTAINER RENTAL	\$1,400.00 P	PO Total
4899		SHEPPARD; ARTHUR	\$93.00	Vend Total
	P.O. # 305204	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
N511		SOUTH JERSEY GLASS AND DOOR CO. INC.	\$812.00	Vend Total
	P.O. # 304763	GLASS FOR MIDDLE SCHOOL	\$812.00	PO Total
7326		SOUTH JERSEY TURF CONSULTANTS LLC	\$5,513.10	Vend Total
	P.O. # 300007	ANNUAL TURF MANAGEMENT	\$5,513.10 P	PO Total
5158		STAPLES CONTRACT & COMMERCIAL LLC	\$14,108.58	Vend Total
	P.O. # 304165	HS NURSE SUPPLIES	\$415.85 P	PO Total
	P.O. # 304229	Athletics/ OFFICE SUPPLIES	\$292.57 P	PO Total
	P.O. # 304322	office order	\$1,590.84 P	PO Total
	P.O. # 304559	main office	\$190.14 P	PO Total
	P.O. # 304595	folding tables	\$1,082.10 P	PO Total
	P.O. # 304698	Paper	\$3,599.20 P	PO Total
	P.O. # 304740	OFFICE EQUIPMENT	\$1,325.84 P	PO Total
	P.O. # 304887	Supplies for SSS office	\$1,569.93 P	PO Total
	P.O. # 304958	Office Supplies	\$68.28 P	PO Total
	P.O. # 304977	Main Office	\$893.60 P	PO Total
	P.O. # 304999	Mr. Wright	\$308.35 P	PO Total
	P.O. # 305106	23-24 LRG WALL CALENDARS	\$54.06 P	PO Total
	P.O. # 350344	Office/Computer Supplies	\$2,717.82 P	PO Total
C573		STONE; ART	\$176.00	Vend Total
	P.O. # 305063	EVENT OFFICIAL BASEBALL	\$88.00	PO Total
	P.O. # 305175	EVENT OFFICIAL BASEBALL	\$88.00	PO Total
5387		THE COLLEGE OF NEW JERSEY	\$905.00	Vend Total
	P.O. # 304058	EDUCATION INTERVIEW DAY	\$100.00 P	PO Total
	P.O. # 304584	S/R-TSA State Conf.	\$805.00 P	PO Total
E016		THE FUEL OX, LLC	\$787.61	Vend Total
	P.O. # 304942	DEF FLUID	\$787.61	PO Total
0883		THE LAMPO GROUP, INC.	\$219.78	Vend Total
	P.O. # 304360	HS MATH	\$219.78	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
5462		THE PRESS OF ATLANTIC CITY	\$479.36	Vend Total
	P.O. # 304673	PN - 5/17/23 TOWN HALL MTG	\$36.00 P	PO Total
	P.O. # 304704	PUBLIC NOTICE BUDGET HEARING	\$443.36 P	PO Total
5473		THE SIGN COMPANY INC.	\$967.70	Vend Total
	P.O. # 304761	CONFERENCE ROOM DISPLAY	\$967.70	PO Total
E781		TODARO-HAWN; KATHLEEN	\$2,700.33	Vend Total
	P.O. # 304882	S/R-Non-Public Paraprof.	\$2,700.33	PO Total
5692		TYKWINSKI; JAMES ROBERT	\$84.00	Vend Total
	P.O. # 304954	EVENT OFFICIAL SOFTBALL	\$84.00	PO Total
5720		UNIFORMS FOR ALL SPORTS INC.	\$465.00	Vend Total
	P.O. # 350550	Athletic Supplies	\$465.00	PO Total
5734		UNITED STATES POSTAL SERVICE	\$22,000.00	Vend Total
	P.O. # 305110	POSTAGE	\$22,000.00	PO Total
9194		UNITED SUPPLY CORP	\$766.20	Vend Total
	P.O. # 304243	courtyard	\$766.20	PO Total
I523		VENTRIS LEARNING LLC	\$6,471.50	Vend Total
	P.O. # 304616	S/R Title II Supplies	\$6,471.50	PO Total
5835		VINELAND BOARD OF EDUCATION	\$3,265.78	Vend Total
	P.O. # 301043	OOD#9857627978	\$1,488.62 P	PO Total
	P.O. # 303897	OOD#5278510579	\$1,777.16 P	PO Total
5864		W. W. GRAINGER INC.	\$14,754.69	Vend Total
	P.O. # 301469	DISTRICT MAINTENANCE SUPPLIES	\$6,083.71 P	PO Total
	P.O. # 304700	MAINTENCE SUPPLIES	\$4,569.22 P	PO Total
	P.O. # 305035	ROOFING MATERIALS	\$308.19 P	PO Total
	P.O. # 305075	MAINTENANCE SUPPLIES	\$2,543.99 P	PO Total
	P.O. # 305077	SCHOOL 4 GREASE TRAP SUPPLIES	\$1,249.58 P	PO Total
E113		WALTON; HOLLY	\$93.00	Vend Total
	P.O. # 305060	EVENT OFFICIAL (G) LAX	\$93.00	PO Total
5910		WASHINGTON TWP. PUBLIC SCHOOLS	\$1,379.84	Vend Total
	P.O. # 301533	OOD#5511564734	\$1,379.84 P	PO Total
5972		WESTERN PEST SERVICES	\$519.50	Vend Total
	P.O. # 301598	PEST CONTROL SERVICES	\$519.50 P	PO Total
6065		WINSLOW TOWNSHIP	\$787.50	Vend Total
	P.O. # 303657	POLICE SECURITY SPRING PLAY	\$525.00	PO Total
	P.O. # 304907	HS POLICE SECURITY	\$262.50 P	PO Total

Batch Number	1	Current Payments	\$814,228.15	Batch Total
6068	WINSLOW TWP BOARD OF ED-LUNCHROOM ACCT		\$595.00	Vend Total
	P.O. #	304665 WOMENS HISTORY BKFAST CATERING	\$595.00	PO Total
6110	WOLFINGTON BODY CO INC		\$34,325.84	Vend Total
	P.O. #	303693 PARTS #Q110433	\$185.01 P	PO Total
	P.O. #	304219 PARTS Q#111750	\$295.81 P	PO Total
	P.O. #	304220 PARTS Q#111523	\$678.46 P	PO Total
	P.O. #	304221 PARTS #Q111685	\$1,182.80	PO Total
	P.O. #	304222 PARTS #Q111659	\$3,275.33	PO Total
	P.O. #	304331 BUS #13 R& M	\$566.63 P	PO Total
	P.O. #	304335 BUS #M16 R & M	\$11,330.16	PO Total
	P.O. #	304342 PARTS Q#111946	\$4,870.54	PO Total
	P.O. #	304524 Transportation Supplies	\$8,867.72	PO Total
	P.O. #	304675 COOLDRUM & PIPE FLUID	\$2,063.88	PO Total
	P.O. #	304677 CONTACT/STARTER	\$1,009.50	PO Total
R567	WOODS SERVICES, INC.		\$10,632.31	Vend Total
	P.O. #	302958 OOD#1753388662	\$10,632.31 P	PO Total
O882	XTEL COMMUNICATIONS, INC.		\$7,241.08	Vend Total
	P.O. #	305274 INTERNET/PHONE MAY	\$7,241.08	PO Total
6650	ZALLIE SUPERMARKETS		\$86.94	Vend Total
	P.O. #	305020 pollinator garden activity	\$86.94	PO Total

Total for Report = \$814,228.15

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Batch Number	3	Before/After School	\$24,026.11	Batch Total
3729	ESS SUPPORT SERVICES, LLC		\$23,950.39	Vend Total
	P.O. # 305312	April payroll 2023 Part 2	\$23,950.39	PO Total
8317	MACCARELLA; JACQUELYNN		\$75.72	Vend Total
	P.O. # 305187	April 2023 Mileage	\$75.72	PO Total
Total for Report =			\$24,026.11	

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Batch Number	4	Food Service	\$156.42	Batch Total
2992	RICOH USA, INC.		\$156.42	Vend Total
P.O. #	300289	COPIER/PRINTER RENTAL FOR SODE	\$156.42 P	PO Total
Total for Report =			\$156.42	

5.18.23

Check Journal
 Rec and Unrec checks

Winslow Twp School District
 Hand and Machine checks

Starting date 7/1/2022

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
957010	05/05/23		6396	JOHNSON'S CORNER FARM		1,352.00
957011	05/05/23		U834	KASTLE FUNDRAISING, LLC		750.00
957012	05/05/23		P854	RODRIGUEZ; SAMIL		200.00
957013	05/05/23		8916	TRILLS & THRILLS MUSIC FESTIVALS		260.00
957014	05/08/23		1275	AWARD EMBLEM MFG. CO. INC.		49.75
957015	05/08/23		M711	DIDONATO BOWLING CENTER		379.00
957016	V 05/08/23	05/08/23	X113	EVANGELIST; DANA		
957017	05/08/23		3121	JONES SCHOOL SUPPLY CO. INC.		33.88
957018	05/08/23		6739	NIFTY FIFTYS		142.45
957019	05/09/23		T189	WAYS; CHRISTIAN		250.00
957020	05/09/23		I573	AKANGBE; OLUWABUSOLA		50.00
957021	05/09/23		T729	AN; BRIAN		50.00
957022	05/09/23		W123	BARASA; JOHNWILLIAMS		50.00
957023	05/09/23		A805	BROWN; MANANI		50.00
957024	05/09/23		Z594	GOLDSBORO; KAYLA		50.00
957025	05/09/23		N836	HUDNELL; JOI		100.00
957026	05/09/23		I368	RHODES; NAJILAH		50.00
957027	05/09/23		B085	RIVERA; RAPHAEL		100.00
957028	05/09/23		I631	RUBY; GAVIN		100.00
957029	05/09/23		W475	SAWI; EMMA		50.00
957030	05/09/23		U353	SIMMONS; SARAH		50.00
957031	05/09/23		Y113	SMALLWOD; MALCOLM		50.00
957032	05/09/23		W260	TOHIDI; AMELIA		50.00
957033	05/11/23		I665	CAROLINA; SHERRELL		75.00
957034	05/11/23		C633	HUERTO; ANNEMARIE		375.00
957035	05/11/23		S716	KILBURN; TYJAH		125.00
957036	05/11/23		K331	LINDSEY; HEAVEN		125.00
957037	05/11/23		I480	MOSKALOW; LEAH		125.00
957038	05/11/23		M327	NYAMAI; VICTOR		125.00
957039	05/11/23		4146	PAUL'S CUSTOM AWARDS &		403.00
957040	05/11/23		Y128	ROBINSON; GABRIELLA		125.00
957041	05/11/23		I701	THIES; LAUREN		75.00
957042	05/11/23		B563	VELUZ; LUIS		125.00
957043	05/12/23		H019	BRATHWAITE; SHAKEEMA		70.00
957044	05/12/23		C787	DEBUROW; ROMIKA		85.00
957045	05/12/23		U208	GREGG; GINA V.		1,611.05
957046	05/12/23		1545	HEFFNER; SAVANNA		184.00
957047	05/12/23		6396	JOHNSON'S CORNER FARM		1,500.00
957048	05/12/23		N635	KOWNACKI; JENNIFER		180.00

Check Journal
Rec and Unrec checks

Winslow Twp School District
Hand and Machine checks

05/18/23 11:39

Starting date 7/1/2022

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
957049	05/12/23		R872	MITCHELL; TIFFANY		85.00
957050	05/17/23		1588	C & J FLORIST		935.90
957051	05/17/23		2178	DOHENY; MICHAEL		142.91
957052	05/17/23		T419	DOUBLE REEL INVESTMENTS INC.		6,400.00
957053	05/17/23		P911	GORMAN; SAMANTHA		50.00
957054	05/17/23		F717	HACKLEY; ARIKA LEA		130.00
957055	05/17/23		G136	KING; RAQUEL		85.00
957056	05/17/23		L215	MILLNER; ALEASHA		50.00
957057	05/17/23		Y128	ROBINSON; GABRIELLA		50.00
957058	05/17/23		H097	SHARPE; JANAYA		400.00
957059	05/17/23		6630	WINSLOW BOARD OF EDUCATION TRANSPORTA		540.00

Starting date 7/1/2022

Ending date 6/30/2023

Fund Totals

96	STUDENT ACTIVITY	\$18,393.94
	Total for all checks listed	\$18,393.94

5.15.23

Prepared and submitted by:


Board Secretary

5.24.23
Date

Starting date 5/15/2023 Ending date 5/15/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
143265	05/15/23		5886	WALL; TAMMY		484.70

Fund Totals

11	GENERAL CURRENT EXPENSE	\$484.70
	Total for all checks listed	\$484.70

5.18.23

Prepared and submitted by: *[Signature]*
Board Secretary

5.22.23
Date

Check Journal
Rec and Unrec checks

Winslow Twp School District
Hand and Machine checks

05/18/23 09:17

Starting date 5/15/2023

Ending date 5/15/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
900663	H 05/15/23		4018	NJSHBP	ID #16800 MAY	359.19
900664	H 05/15/23		5173	STATE OF NJ DIV OF PENSIONS AND BENEFITS	ID# 15300 MAY	1,117,279.70

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,117,279.70
95	TRANSITION	\$359.19
	Total for all checks listed	\$1,117,638.89

5.18.23

Prepared and submitted by: 
Board Secretary

5.24.23
Date

PROPOSAL FORM
RFP 2023-19
Temporary Certified Substitute Teacher Services
2023-24 School Year

EXHIBIT NO. X1B:39

TO: Winslow Township Board of Education

DATE: May 8, 2023

FROM: ESS Northeast, LLC

The Board will not be responsible for any additional charges or fees beyond the specified list below.

The undersigned proposes to furnish the services specified in the Request for Proposals at the following daily rates:

SERVICE	RATE PER DAY
\$150.00 Per Day Long Term Position	\$191.82
\$135.00 Per Day NJ Certified Teacher	\$172.64
\$125.00 Per Day NJ Sub Certified	\$159.85

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Winslow Township Board of Education in this Request for Proposal, and declares that the attached proposal and pricing are in conformity therewith

SIGNATURE:  _____

DATE: May 8, 2023

TYPE OR PRINT NAME: Jeffrey Belz

TITLE: Vice President and General Counsel

TELEPHONE NUMBER: (856) 482.0300 ext. 3140

EMAIL ADDRESS: JBelz@ESS.com

Pricing

Fee Structure

ESS is proposing a markup of 27.88% for our full-service program to Winslow Township School District. Our proposed bill rates are achieved by multiplying the pay rate, either hourly or daily stipend, by 1.2788. The District reserves the right to change the pay rate - ESS' bill rate will reflect a 27.88% markup.

The ESS Markup includes all wage-associated taxes and insurances included FICA, FUTA, SUTA, Worker's Compensation, and General Liability, as well as access to benefits include health, dental, vision, and 401(k). Also include are the costs of the dedicated management team, travel-related expenses, regional and corporate support, in-person training, the Frontline Absence Management System, payroll, and year-end staff earning reporting, plus a contribution to corporate overheads and pre-tax profit. The daily bill rate is an "all in" figure and there are no further costs to the District.

Position	Pay Rate	Markup	Bill Rate
Full Day Long-Term Position	\$ 150.00	27.88 %	\$ 191.82
Half Day Long-Term Position	\$ 75.00	27.88 %	\$ 95.91
Full Day NJ Certified Teacher	\$ 135.00	27.88 %	\$ 172.64
Half Day NJ Certified Teacher	\$ 67.50	27.88 %	\$ 86.32
Full Day NJ Sub Certified	\$ 125.00	27.88 %	\$ 159.85
Half Day NJ Sub Certified	\$ 62.50	27.88 %	\$ 79.93



PROPOSAL FORM
RFP 2023-19
Temporary Certified Substitute Teacher Services
2023-24 School Year

TO: Winslow Township Board of Education DATE: May 9, 2023
 FROM: Edustaff, LLC
4120 Brockton DR SE, Grand Rapids, MI 49512

The Board will not be responsible for any additional charges or fees beyond the specified list below.

The undersigned proposes to furnish the services specified in the Request for Proposals at the following daily rates:

SERVICE	RATE PER DAY
\$150.00 Per Day Long Term Position	\$189.75
\$135.00 Per Day NJ Certified Teacher	\$170.78
\$125.00 Per Day NJ Sub Certified	\$158.13

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Winslow Township Board of Education in this Request for Proposal, and declares that the attached proposal and pricing are in conformity therewith

SIGNATURE: *Chad Bilkey* DATE: May 9, 2023
 TYPE OR PRINTNAME: Chad Bilkey
 TITLE: Executive Director of Sales
 TELEPHONE NUMBER: (877) 974-6338
 EMAIL ADDRESS: cbilkey@edustaff.org



4. Describe your proposed fee structure, including employer taxes and earned sick leave. Pricing should reflect the hourly or daily rates and must be all inclusive, including the markup percentage of the proposer. There will be no payment for travel time, mileage to and from any jobsite, or miscellaneous expenses. Payment for holidays will not be covered. The District is currently paying the following hourly substitute teacher rates:

- \$150.00 Per Day Long Term Position
- \$135.00 Per Day NJ Certified Teacher
- \$125.00 Per Day NJ Sub Certified

See our Partnership Pricing Offer on the following page for further details about our proposed fees.

Employee Type	Daily Pay Rate	Edustaff Markup	Edustaff Bill Rate
Long Term Position	\$150.00	26.5%	\$189.75
NJ Certified Teacher	\$135.00	26.5%	\$170.78
NJ Sub Certified	\$125.00	26.5%	\$158.13

5. Detailed cost projections scenarios for the following assumed daily staffing need

- 25 Fills Per Day
- 50 Fills Per Day
- 75 Fills Per Day

Position	Billing Rate	25 Fills/ Day	180 School Days	50 Fills/ Day	180 School Days	75 Fills/ Day	180 School Days
Long Term	\$189.75	\$4,743.75	\$853,875	\$9,487.50	\$1,707,750	\$14,231.25	\$2,561,625.00
NJ Certified	\$170.78	\$4,269.38	\$768,487.50	\$8,538.75	\$1,536,975.00	\$12,808.13	\$2,305,462.50
NJ Sub Certified	\$158.13	\$3,953.13	\$711,562.50	\$7,906.25	\$1,423,125.00	\$11,859.38	\$2,134,687.50

PROPOSAL FORM
RFP 2023-19
Temporary Certified Substitute Teacher Services
2023-24 School Year

TO: Winslow Township Board of Education

DATE: 05/03/2023

FROM: EDU PRIME LLC

100 East Penn Square , Suite 400, 19107, Philadelphia PA

The Board will not be responsible for any additional charges or fees beyond the specified list below.

The undersigned proposes to furnish the services specified in the Request for Proposals at the following daily rates:

SERVICE	RATE PER DAY
\$150.00 Per Day Long Term Position	\$ 220
\$135.00 Per Day NJ Certified Teacher	\$ 210
\$125.00 Per Day NJ Sub Certified	\$ 200

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Winslow Township Board of Education in this Request for Proposal, and declares that the attached proposal and pricing are in conformity therewith

SIGNATURE: *paul musumba*

DATE: 05/03/2023

TYPE OR PRINTNAME: Paul Musumba

TITLE: Head of Operations

TELEPHONE NUMBER: (215) 525-2866

EMAIL ADDRESS: pmusumba@eduprimellc.org

4. Proposed fee structure

Designation	Half Day Cost (USD)	Full Day Cost (USD)
Per Day Long Term Sub	130	220
NJ Certified Teacher	120	210
NJ Sub Certified (Paraprofessionals)	110	200
NB: The number above are projections for all subs fills for the school year.		

Edu Prime will guarantee the following employment benefits for the substitute teaching staff.

Edu Prime will guarantee all employees the following benefits:

- Workers Compensation.
- General Liability Compensation.
- Basic Health Insurance covers those that work on long-term assignments for employees that work for at least 15 days a month.
- Free Training Substitute Teacher and accreditation to meet the state mandates.
- Automated direct deposits for Salaries, Wages and Bonuses.
- Social Security and Workers compensation insurance remittances.
- Federal and State Unemployment benefit remittance and all related taxes.
- Medical and Health insurance and retirement remittances to qualified personnel for those that work for full time employees.

5. How Edu Prime Will Achieve 100% coverage/fill rates.

The need to place substitute teachers and staff in our classes and schools on a day-to-day basis requires a very deliberate employment strategy that assesses the

PROPOSAL FORM
RFP 2023-19
Temporary Certified Substitute Teacher Services
2023-24 School Year

TO: Winslow Township Board of Education

DATE: May 1, 2023

FROM: Kelly Services, Inc.

Tahron Person – Area Sales Manager, Kelly Education

The Board will not be responsible for any additional charges or fees beyond the specified list below.

The undersigned proposes to furnish the services specified in the Request for Proposals at the following daily rates:

SERVICE	RATE PER DAY
\$150.00 Per Day Long Term Position	\$193.50/day
\$135.00 Per Day NJ Certified Teacher	\$174.15/day
\$125.00 Per Day NJ Sub Certified	\$161.25/day

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Winslow Township Board of Education in this Request for Proposal, and declares that the attached proposal and pricing are in conformity therewith

SIGNATURE: 

DATE: May 1, 2023

TYPE OR PRINT NAME: Robert Romanelli

TITLE: Vice President, Law

TELEPHONE NUMBER: (248) 712-1669

EMAIL ADDRESS: ROMANRO@kellyservices.com

Fee Proposal

4. Describe your proposed fee structure, including employer taxes and earned sick leave. Pricing should reflect the hourly or daily rates and must be all inclusive, including the markup percentage of the proposer. There will be no payment for travel time, mileage to and from any jobsite, or miscellaneous expenses. Payment for holidays will not be covered. The District is currently paying the following hourly substitute teacher rates:

- \$150.00 Per Day Long Term Position
- \$135.00 Per Day NJ Certified Teacher
- \$125.00 Per Day NJ Sub Certified

Our Proposed Fee

Our proposed fees for the scope of services outlined in this RFP are detailed below. Kelly will work with the District on using their set per diem rates for their substitute positions as outlined in Fee for Service. These per day rates are based on a 29% markup on daily pay.

SERVICE	RATE PER DAY
\$150.00 Per Day Long Term Position	\$193.50/day
\$135.00 Per Day NJ Certified Teacher	\$174.15/day
\$125.00 Per Day NJ Sub Certified	\$161.25/day

5. Detailed cost projections scenarios for the following assumed daily staffing need:

- 25 Fills Per Day
- 50 Fills Per Day
- 75 Fills Per Day

Annual Cost Projection

The chart below represents filling the number of positions per day based on average the three levels of billing rates based on position. Numbers can be slightly higher or lower depending on how many long term, certified, and sub certified staff are working.

Fills Per Day	Average Bill Rate	School Year Days	Annual Spend
25	\$174.16	180	\$783,725
50	\$174.16	180	\$1,567,450
75	\$174.16	180	\$2,351,174

FEE STRUCTURE PROPOSAL FORM
RFP 2023-16
Board Architect
2023-24 School Year

TO: Winslow Township Board of Education
FROM: LAN Associates, Engineering, Planning,
Architecture, Surveying, Inc.

DATE: April 24, 2023

Architect Services

Please provide the hourly rate for services in each of the following personnel:

Principal or equivalent \$200

Senior Staff or equivalent \$170 - \$190

Project Directors or equivalent \$150

Design or equivalent \$115 / \$100

Drafting or equivalent \$80 / \$60

Other (specify) Architect/Engineer - \$135

Please provide the percentages for fees related to Renovations/Alterations, Additions with Renovations and New Construction. Please note these percentages are based on Actual Project Costs.

Renovations/Alterations Refer to Attached

Additions with Renovations Refer to Attached

New Construction Refer to Attached

Should you need or want to add additional hourly rates or need additional room, please attach sheet to this form.

The undersigned, submitting this proposal, hereby agrees with all the terms, conditions, and specifications required by the Winslow Township Board of Education in this Request for Proposal, and declares that the attached proposal and pricing are in conformity therewith

SIGNATURE: 

DATE: April 24, 2023

TYPE OR PRINT NAME: Ron Schwenke

TITLE: Assistant Vice President

TELEPHONE NUMBER: (201) 447.6400 EMAIL ADDRESS: ron.schwenke@lanassociates.com

EI ASSOCIATES
CHARGES FOR REIMBURSABLE EXPENSES

Expenses incurred in the interest of the project are charged at the following rates, or if not shown, at cost plus 15%.

1. Reproduction expenses as follows:

Digital Bond First Copy – 30 x 42	\$8.98 each
Digital Bond Print – 30 x 42	\$4.20 each
Digital Bond First Copy – 24 x 36	\$5.35 each
Digital Bond Print – 24 x 36	\$3.00 each
Photocopy or Laser Print – 8.5 x 11	\$0.20 per sheet
Photocopy or Laser Print – 11 x 17	\$0.40 per sheet
Color Copy – 8.5 x 11	\$2.00 each
Color Copy – 11 x 17	\$3.00 each
CAD Color Plot – 30 x 42	\$27.00 each
CAD Color Plot – 24 x 36	\$18.00 each
CAD Check Plot – 8.5 x 11	\$2.50 per plot
CAD Check Plot – 11 x 17	\$2.75 per plot
CAD Check Plot – 18 x 24	\$3.00 per plot
Staple or Bind Prints	\$1.50 per set
Wire or GBC Punch & Bind	\$11.55 set
Acco Punch & Bind	\$8.60 per set
Acetate 8.5 x 11	\$0.75 each
Scan to Disc	\$18.00 per dwg.

2. Downward conversion of latest version of AutoCAD to earlier version @ \$75 per drawing. Retrieval of archived information: base fee \$250.
3. Bind, purge, audit and publish AutoCAD files @ \$25 per drawing.
4. Fax at \$.50 per Page.
5. Automobile travel at \$0.655 per mile. Travel involving airplanes, rental cars, hotels, etc. at cost + 15%.
6. Messenger and overnight delivery charges at cost + 15%.
7. Subconsultants such as geotechnical, surveying, asbestos remediation, and specialty consultants at cost + 25%.

Fee
Proposal

WINSLOW TOWNSHIP
School District

Proposal for
Architect
RFP 2023-16

Section 5

FEE PROPOSAL

General Fee Information

This Section provides information on fees for various project types. We have included lump sum fee information for scope specific projects, hourly rates, reimbursable expenses and percentage rates for larger projects.

Lump Sum Proposals

For any project where the scope of work is defined, we can provide a lump sum fee. This applies to renovations/alterations of existing facilities, additions, new construction and energy conservation measures.

Hourly Rates and Reimbursable Expenses

For projects where our services are required on an "as needed" basis, our services can be provided on a Time and Material basis as per the attached EI Hourly Billing Rate Schedule dated 20 January 2023 and EI Charges for Reimbursable Expense Schedule. Project-related reimbursable expenses covering such items as printing and reproduction costs, travel, fax, phone and mail will be invoiced in accordance with the attached Charges for Reimbursable Expenses for Design Projects.

EI's attached Hourly Billing Rate and Reimbursable Expense Schedules cover project-related Architectural, Interior Design, Planning and Civil, Structural, Mechanical, Electrical, Plumbing and Fire Protection Engineering services. Specialty subconsultant fees are excluded.

Percentage Rates for Larger Construction Projects

EI's fee schedule, for projects greater than \$2,000,000, is based on a percentage of construction costs as follows:

Under \$2,000,000	To be Negotiated
\$2,000,000-\$4,000,000	7.75%
\$4,000,000-\$5,000,000	7.5%
\$5,000,000-\$6,000,000	7.25%
\$6,000,000-\$7,000,000	7.0%
\$7,000,000-\$8,000,000	6.75%
\$8,000,000-\$9,000,000	6.5%
\$9,000,000-\$10,000,000	6.25%
\$10,000,000 & Over	6.0%

Batch Count = 1

Batch Number	2	Additional Payments	\$102,596.25	Batch Total
H008		DUCLOS; DELORES	\$85.00	Vend Total
	P.O. #	305382 CDL/DOT PHYSICAL REIMBURSEMENT	\$85.00	PO Total
2358		EPIC ENVIRONMENTAL SERVICES LLC	\$1,220.00	Vend Total
	P.O. #	302361 AHERA COMPLIANCE REPORTING	\$1,220.00	P PO Total
2405		FALASCA MECHANICAL, INC.	\$99,441.25	Vend Total
	P.O. #	205447 HVAC SCHOOL #6-MAIN OFFICE	\$99,441.25	P PO Total
I491		LONGWOOD GARDENS, INC.	\$950.00	Vend Total
	P.O. #	305188 STUDENT FIELD TRIP	\$950.00	PO Total
I064		NEES; JESSICA	\$900.00	Vend Total
	P.O. #	305271 APRIL TRANSPORTATION	\$900.00	PO Total
Total for Report =			\$102,596.25	

[Handwritten signature]
5.24.23

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE**

EXHIBIT NO. 11A:8

TO: Members of the Board of Education
FROM: Tyra McCoy-Boyle, Business Administrator/Board Secretary
DATE: May 24, 2023
SUBJECT: This is a contract for Dental Insurance

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Delta Dental
Cost: Approximately \$4,265
Duration: July 1, 2023 – June 30, 2024
Purpose: To provide the District with Delta Dental Flagship insurance coverage.

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done:**
Delta Dental will provide Dental Flagship coverage for participating, covered employees and their families.
- 2. Describe in detail why the contract meets the provisions of the statute and rules:**
In accordance with N.J.S.A. 18A:18A-5a(10), insurance coverage and insurance consultant services are exceptions to the requirement for advertising for bids as they are considered extraordinary unspecifiable services by law.
- 3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**
N/A
- 4. Describe the informal solicitation of quotations:**
The renewal rate was solicited by Conner Strong, the insurance broker. The total annual cost for this plan is below the quote threshold.
- 5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

Tyra McCoy-Boyle
Business Administrator/Board Secretary