

WINSLOW TOWNSHIP BOARD OF EDUCATION
Special Board of Education Meeting
Public Hearing on the Tentative School District Budget for 2024-2025 School Year
Tuesday, March 19, 2024
Winslow Township Administration Building – Conference Room
6:30 p.m.
Minutes

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in notices dated **03/14/2024**. Adequate and electronic notice of this Public Meeting has been provided specifying the time, place, and manner in which this meeting is being conducted. It was advertised in the Courier Post, posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town, and the Winslow Township Post Offices.

II. **MISSION STATEMENT**

The ***Mission*** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL**

Present: Anthony Askew John Shaw, Jr.
Lorraine Dredden Joe Thomas, Vice President
Rita Martin
Julie Peterson

Absent: Rebecca Nieves
Kelly Thomas
Cheryl Pitts

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Administrator/Board Secretary
Christopher Long Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **2023-2024 DISTRICT GOALS**

(Ms. Martin)

1. ***Student Achievement*** - Continue to implement best practices for delivering instruction to students utilizing all available and appropriate instructional models. This shall include:
 - a. Develop plans to increase the graduation rate
 - b. Decrease chronic absenteeism
 - c. Increase in benchmark scores in 4th Grade ELA (end of year)
 - d. Accountability for all district staff and stakeholders
2. ***Increase Parent/Caregiver engagement in education:***
 - a. Provide opportunities for two-way communication with district stakeholders
 - b. Implement the culture/climate survey

3. **Market our strengths and achievements to all stakeholders to increase capacity for greater parent/caregiver/community support:**

- a. Work with communications consortium
- b. Continue with our public relations/marketing plan
- c. Continue to work with the various advisory committees in the district
- d. Focus on refining our communication methods and messages to better market our school district

VI. AWARDS/PRESENTATIONS

- 1. 2024-2025 Budget Presentation – Ms. Regina Chico, Assistant Business Administrator

Ms. Regina Chico, Assistant Business Administrator, presented the 2024-2025 tentative District budget. Time was allotted for questions and comments from the Board and audience.

VII. TENTATIVE SCHOOL DISTRICT BUDGET (2024-2025)

A motion was made by Ms. Peterson, seconded by Ms. Martin, for the approval of the Tentative School District Budget for the 2024-2025 school year and the Board Secretary’s section.

THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Proposed School District Tentative Budget (2024-2025)

The Superintendent recommends approval to adopt the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-25 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

Fund	Budget	Less: Anticipated Revenues	Local Tax Levy
General Fund	\$134,063,350	\$79,328,401	\$54,734,949
Special Revenue Fund	10,137,445	10,137,445	---
Total Budget	\$144,200,795	\$89,465,846	\$54,734,949
Less Transfer From General to Special Revenue	(76,155)	(76,155)	---
Total Budget-Net of Transfers	\$144,124,640	\$89,389,691	\$54,734,949

- 2. Statements of Purpose

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$7,118,522 for the proposed replacements of the unit ventilators in the High School. The total cost of this project is \$17,832,616.00, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards

determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Statement of Purpose

Included in line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs and Other Capital Projects, is \$6,282,226 for the proposed HVAC Upgrades at School 5. The total cost of this project is \$6,282,226, which represents expenditures for construction elements or projects that are in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

3. Maximum Travel 2024-2025

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$70,000.00 for 2024-2025 school year. The maximum travel expenditure amount for 2023-2024 school year is \$70,000.00, of which, \$13,617.23 has been spent and \$3,476.13 is encumbered as of this date.

4. Travel and Related Expense Reimbursement 2024-2025

WHEREAS, the Winslow Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$1,500.00 per staff member or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$70,000.00 for the 2024-2025 school year.

Roll Call:			
Mr. Askew	Yes	Mr. Shaw	Yes
Ms. Dredden	Yes	Ms. Thomas	Absent
Ms. Martin	Yes	Mr. Thomas	Yes
Ms. Nieves	Absent	Ms. Pitts	Absent
Ms. Peterson	Yes		
Motion Carried			

VIII. PUBLIC COMMENTS (Time Limited)

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to **four minutes**.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

A motion was made by Ms. Peterson, seconded by Ms. Martin, to open the meeting for Public Comments at 7:20 p.m.

Voice Vote: All in favor

No Public Participation

IX. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Ms. Martin to close the meeting for Public Comments at 7:21 p.m.

Voice Vote: All in favor

X. ADJOURNMENT

A motion was made by Ms. Peterson, seconded by Ms. Martin to adjourn the meeting at 7:22 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary