

# **WINSLOW TOWNSHIP BOARD OF EDUCATION MEETING AGENDA**

**Addendum – Wednesday, June 25, 2025**

## **I. SUPERINTENDENT'S REPORT**

### **A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

#### **1. Acceptance of Donation**

Approve the acceptance of donation, from Ms. Marie Lawrence, Mayor of Winslow Township, of two books for use at School No. 3.

## **II. BOARD SECRETARY'S REPORT**

### **A. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

#### **1. Bill List**

**Exhibit II A: 1**

- a. Approve the Vendor Bill List in the amount of \$732,466.92 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$15,586.72 as per the attached exhibit.

#### **2. Purchase – State Contract Vendors**

Approve the following purchases, in the following amounts from the following State Contract vendors:

##### **Items charged to 11-000-270-615**

Service Tire Truck Center Inc. – NJ State Contract #25-Fleet-82627

Fleet/Maintenance Tires	Clean, Repair, Maint.	\$49,764.00
-------------------------	-----------------------	-------------

##### **Items charged to 11-000-270-420**

Wireless Electronics, Inc. – NJ State Contract #20-TELE-00910

Bus 8 Camera System R&R	Clean, Repair, Maint.	\$337.50
-------------------------	-----------------------	----------

##### **Items charged to 11-000-263-610**

W.W. Grainger Inc. State Contract #25-COMG-96978

Concrete	Care, Upkeep, Grounds-Supplies	\$3,285.00
----------	--------------------------------	------------

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

3. Purchases – Educational Services Commission of New Jersey (ESCNJ)

Approve the following purchases, in the following amounts from the following approved Educational Services Commission of New Jersey (ESCNJ) vendors:

**Items charged to 20-218-200-420**

The Gillespie Group, Inc. – New Jersey Co-op #65MCESCCPS-ESCNJ 23/24-14

School 1 – Floors	Presch. Ed. Aid-Clean Repair	\$8,051.94
-------------------	------------------------------	------------

The Gillespie Group, Inc. – New Jersey Co-op #65MCESCCPS-ESCNJ 23/24-14

School 2 – Floors	Presch. Ed. Aid-Clean Repair	\$8,051.94
-------------------	------------------------------	------------

**Items charged to 11-402-100-420**

All American Sports Corp. – ESCNJ 22/23-13 and 21/22-10

Football Helmets Recon	Clean, Repair, Maint.	\$9,460.81
------------------------	-----------------------	------------

**Items charged to 11-000-262-610**

Buckeye International, Inc. – ESCNJ 21/22-18

General Supplies	General Supplies	\$33,237.85
------------------	------------------	-------------

**Items charged to 12-000-263-730**

Laurel Lawnmower Service, Inc. – ESCNJ 22/23-12

Grounds Equipment-Lawnmower	Equip. Care & Upkeep Grounds	\$16,176.53
-----------------------------	------------------------------	-------------

**Items charged to 12-000-262-730**

Paramus Ford, Inc. – Co-op #65MCESCCPS – ESCNJ 23/24-11

(3) District Vans – (1) for Aramark	Equip. – Custodial	\$191,036.10
-------------------------------------	--------------------	--------------

4. Purchases – Ed Data Vendors

Approve the following purchases, in the following amounts from the following approved Ed Data vendors:

**Items charged to 11-000-263-420**

Northeast Electrical Services LLC – Ed Data #12197

Sewage Pump/Elec.– Admin. Building	UE C&UG Clean, Repair, Maint.	\$7,540.00
------------------------------------	-------------------------------	------------

Northeast Plumbing Services LLC – Ed Data #12743

Sewer Pump/Plumbing – Admin Building	UE C&UG Clean, Repair, Maint.	\$20,770.00
--------------------------------------	-------------------------------	-------------

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

5. Purchases – Hunterdon County Educational Services Commission (HCESC)

Approve the following purchase, in the following amount from the following approved HCESC Contract vendor:

**Items charged to 12-140-100-732**

KGC Enterprices, Inc. – HCESC-SER-21-08

Electronic Sign – High School	Non-Instructional Equipment	\$32,390.00
-------------------------------	-----------------------------	-------------

**Items charged to 12-130-100-732**

KGC Enterprices, Inc. – HCESC-SER-21-08

Electronic Sign – Middle School	Non-Instructional Equipment	\$29,995.00
---------------------------------	-----------------------------	-------------

**Items charged to 12-120-100-732**

KGC Enterprices, Inc. – HCESC-SER-21-08

Electronic Sign – School 2	Non-Instructional Equipment	\$16,995.00
----------------------------	-----------------------------	-------------

KGC Enterprices, Inc. – HCESC-SER-21-08

Electronic Sign – School 1	Non-Instructional Equipment	\$16,995.00
----------------------------	-----------------------------	-------------

**Items charged to 12-000-262-730**

General Chemical and Supply – HCESC-CAT-25-03

Equipment/Scrubbers	Equip – Custodial	\$14,070.25
---------------------	-------------------	-------------

6. Before & After School Program Facilities Usage Fees

Approve the following facilities usage fees for the 2025-2026 fiscal year for the Before & After School and Summer Camp Programs as follows:

Facility Usage Fee: utilities, custodian costs, rental, etc. Fees will only be assessed for months utilized.

Summer Camp	\$2,000.00
School #1	3,000.00
School #2	3,000.00
School #3	3,000.00
School #4	3,000.00
School #5	3,000.00
School #6	<u>3,000.00</u>
Total	<u>\$20,000.00</u>

7. Temporary Facility Survey

**Exhibit II A: 7**

Approve to submit the Annual Temporary Facility Survey for 2025-2026 to the County Office per the attached exhibit.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

8. Dental Insurance Provider – Flagship Plan – EUS **Exhibit II A: 8**  
Approve Delta Dental to provide Dental Insurance – Flagship Plan coverage at an estimated annual premium of \$4,197.00 effective July 1, 2025 through June 30, 2026, subject to appropriations. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable Service to contract with Delta Dental to provide Flagship coverage. Services are to be charged to 11-000-291-270.
9. Award Property, Crime, General Liability, Computer, Commercial Automobile, Worker's Compensation and School Leader's Errors and Omissions Insurance – EUS **Exhibit II A: 9**  
Approve New Jersey School Insurance Group (NJSIG) to provide insurance coverage for property, crime, general liability, computer, commercial automobile, worker's compensation and school leader's errors and omissions at a premium of \$1,859,232.00 effective July 1, 2025 through June 30, 2026. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with NJSIG to provide coverage.
10. Award Workers' Compensation Supplemental Indemnity – EUS **Exhibit II A: 10**  
Approve Federal Insurance Company to provide insurance coverage for Workers' Compensation Supplemental Indemnity at an annual premium of \$23,535.00 effective July 1, 2025 through June 30, 2026. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Federal Insurance Company to provide coverage
11. Award Student Accident, Catastrophic – EUS **Exhibit II A: 11**  
Approve United States Fire Insurance Company to provide insurance coverage for Student Accident, Catastrophic at an annual premium of \$4,778.00 effective July 1, 2025 through June 30, 2026. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with United States Fire Insurance Company to provide coverage.
12. Award Student Accident, Basic – EUS **Exhibit II A: 12**  
Approve Berkley Life & Health Insurance Company to provide insurance coverage for Student Accident (Basic) at an annual premium of \$25,295.00 effective July 1, 2025 through June 30, 2026. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Berkley Life and Health Insurance Company.
13. Award Surety Bond Coverage – EUS **Exhibit II A: 13**  
Approve Ohio Casualty Insurance Company to provide insurance coverage for Surety Bond Coverage at a premium of \$1,750.00 (projected estimation) effective July 1, 2025 through June 30, 2026. Further approve the attached Standard Certification Declaration for an Extraordinary Unspecifiable to contract with Ohio Casualty Insurance Company to provide coverage.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

14. Submission of the Certificate of Implementation

**Exhibit II A: 14**

Approve the submission of the Certificate of Implementation of the Corrective Plan for the 2023-2024 Annual Comprehensive Financial Report per the attached exhibit.

15. Architect Services

Approve EI Associates, the District appointed architect for 2024-2025, to complete the following projects:

School 5 HVAC Replacement Project  
School 6 HVAC Replacement Project  
High School Pole Barn for Athletics  
Middle School Main Office HVAC Replacement  
High School – Cafeteria Serving Lines

16. Capital Reserve Account

WHEREAS, N.J.A.C. 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to supplement an existing Capital Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$6,000,000.00 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in an amount not to exceed \$6,000,000.00 consistent with all applicable laws and regulations.

17. Lead Testing Program Statement of Assurance

Approval to submit the 2024-2025 Testing for Lead in School Drinking Water Statement of Assurance (SOA) for the Winslow Township School District in accordance with N.J.A.C. 6A:26-12.4. The District coordinated with Epic Environmental Services LLC and EMSL Analytical, Inc. (an NJDEP Drinking Water Certified Lead Lab) to test our school's drinking water for lead on March 15, 2025 and March 16, 2025. Additional testing was conducted on April 11, 2025 and June 3, 2025. Testing results and the Notice of Exceedance have been posted to the Districts' webpage.

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

18. Bid # 2025-15 HVAC System Upgrades at Middle School Main Office

- a. Approve the record of Bid #2025-15, HVAC Systems Upgrades at Middle School Main Office, opened in public on Wednesday, June 18, 2025.

Name of Vendor	Total Bid Amount
LGB Mechanical, Inc.	\$293,160.00

- b. Approve the award of Bid #2025-15 HVAC System Upgrades at Middle School Main Office to LGB Mechanical, Inc. in the amount of \$293,160.00. Items are to be charged to account #11-000-261-420 and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this bid.

\_\_\_\_\_  
Tyra McCoy-Boyle

19. Quote – Q2025-10 – Championship Rings – Track

The following Quote for Championship Rings – Track were received and opened on June 24, 2025 as follows:

Approve the award for Quote Q2025-10 – Championship Rings – Track to Zolnier Championship Rings in the amount of \$9,164.53. Items are to be charged to account 11-402-100-600.

Vendor/ Zolnier Championship Rings	
Cost per Unit, including packaging and shipping	\$194.99
Total Cost including packaging and shipping	\$9,164.53
Estimated Delivery Due Date	10 – 12 weeks from signing date

20. Approval of New Vendor Requests

Approve the following new vendors with an effective date of June 25, 2025.

- The Coats Company LLC – Transportation items.
- Haldeman Equipment Company LLC – Transportation items

21. Bid and Quote Thresholds

Approve to establish the Bid threshold at \$32,000.00 and quote threshold at \$4,800.00 for the 2025-2026 school year and authorize Tyra McCoy-Boyle, Business Administrator/Board Secretary, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the established bid threshold amount.

22. Authorize the Execution of the Collaborative Bargaining Agreement with the WTEA

**Exhibit II A: 22**

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION  
AUTHORIZING THE APPROVAL , RATIFICATION AND EXECUTION OF A COLLECTIVE  
BARGAINING AGREEMENT BY AND BETWEEN THE WINSLOW TOWNSHIP BOARD OF  
EDUCATION AND THE WINSLOW TOWNSHIP EDUCATION ASSOCIATION,  
AS RECOMMENDED BY THE SUPERINTENDENT**

**WHEREAS**, the Winslow Township Board of Education (“WTBOE”) and the Winslow Township Education Association (“WTEA”) have been in negotiations towards a successor Collective Bargaining Agreement (“CBA”) for the period commencing July 1, 2025 through June 30, 2028; and

**WHEREAS**, an authorizing vote of the majority of the WTEA’s Negotiating Committee approved a Memorandum of Agreement (“MOA”); and

**WHEREAS**, the Negotiating Committee of the WTBOE likewise approved the MOA with the WTEA; and

**WHEREAS**, the terms of a new CBA, based upon the approved MOA, has been reduced to writing, ratified and executed by the WTEA;

**WHEREAS**, the aforesaid CBA has been reviewed and approved by the Human Resources Director and the Business Administrator as to form and substance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The WTBOE hereby approves and ratifies the CBA and authorizes the execution thereof by either the Board President or Board Vice President, in the form attached hereto and made a part hereof.

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Superintendent’s Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

\_\_\_\_\_ Mr. Clark

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Ms. Glaud

\_\_\_\_\_ Ms. Martin

\_\_\_\_\_ Mr. McManus

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Ms. Pitts

\_\_\_\_\_ Mr. Thomas

\_\_\_\_\_ Mr. Shaw

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

**B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING SERVICES:**

1. Engineer

**Exhibit II B: 1**

- a. Requests for proposals (RFP 2025-13) were received by the Business Office on Friday, June 13, 2025 for Engineering Services. The following firm submitted proposals and pricing:

Vendor Name	Partners/ Principals	Project Managers/ Leaders/Planners	Engineers	Planning	Construction	Survey/ CADD
Consulting and Municipal Engineers (CME)	\$212	\$209	\$161	\$147	\$160	\$150

- b. Approve to appoint Consulting and Municipal Engineers (CME) to provide **Engineering Services** from July 1, 2025 through June 30, 2026.

The Board approves that the total cost of services not exceed \$350,000.00 and that a “notice of award” be published in accordance with N.J.S.A. 18A:18A-5 (a)(1).

<p><b>A motion made by _____, seconded by _____, to approve to appoint _____ as Engineer for the Board of Education for the 2025-2026 school year.</b></p> <p><b>Exceptions:</b> _____</p> <p><i>Roll Call:</i></p> <table style="width: 100%;"> <tr> <td style="width: 50%;">_____ Mr. Clark</td> <td style="width: 50%;">_____ Ms. Peterson</td> </tr> <tr> <td>_____ Ms. Dredden</td> <td>_____ Ms. Pitts</td> </tr> <tr> <td>_____ Ms. Glaud</td> <td>_____ Mr. Thomas</td> </tr> <tr> <td>_____ Ms. Martin</td> <td>_____ Mr. Shaw</td> </tr> <tr> <td>_____ Mr. McManus</td> <td></td> </tr> </table>		_____ Mr. Clark	_____ Ms. Peterson	_____ Ms. Dredden	_____ Ms. Pitts	_____ Ms. Glaud	_____ Mr. Thomas	_____ Ms. Martin	_____ Mr. Shaw	_____ Mr. McManus	
_____ Mr. Clark	_____ Ms. Peterson										
_____ Ms. Dredden	_____ Ms. Pitts										
_____ Ms. Glaud	_____ Mr. Thomas										
_____ Ms. Martin	_____ Mr. Shaw										
_____ Mr. McManus											



Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

**III. PERSONNEL REPORT**

**A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

**2. 2025/2026 New Hires**

a. Approve to rescind the following New Hires for the 2025/2026 school year:

	Name	Location	Position	Salary	Effective
A	Stalling, Layla	School No. 4	School Psychologist	\$62,780.00 Stipend- \$593.00 MA+30, Step 1	6/19/2025
B	Wescott, Emily	High School	English Teacher	\$64,955.00 MA, Step 8	6/24/2025

b. Approve the following New Hires for the 2025/2026 school year:

	Name	Location	Position	Salary	Effective
A	Ancheta, Gabrielle	Middle School	Secretary	\$38,488.00 (Pro-rated) Step 2	8/1/2025
B	Cruz, Armani	School No. 1	Music Teacher	\$59,980.00 BA, Step 5	8/27/2025
C	Grugan, Jeffrey	School No. 6	School Librarian	\$61,180.00 MA, Step 1	8/27/2025
D	Moore, Andrea	School No. 5	LDTTC	\$97,929.00 Stipend- \$593.00 Doctorate, Step 13	8/27/2025
E	Wellman, Angela	School No. 5	Music Teacher	\$75,605.00 MA, Step 10	8/27/2025

\*Salary adjustment pending ratification of the WTEA contract

**3. Leave of Absence Requests**

Approve the following Leave of Absence request pursuant to documents filed in the Office of Human Resources:

	Staff ID #	Type of Leave	From	To	Paid/Unpaid
A	6121	FMLA	8/18/2025	11/7/2025	Unpaid

Winslow Township Board of Education Meeting Agenda

Addendum – Wednesday, June 25, 2025

4. 2025/2026 Staff Reassignments

Approve the following Staff Reassignments for the 2025/2026 school year, effective August 27, 2025:

		<b>From</b>	<b>To</b>
	<b>Name</b>	<b>Position</b>	<b>Position</b>
A	Amato, Gina	Grade 3 Teacher School No. 4	Gifted & Talented Teacher School No. 6
B	Coleman, Amber	Grade 6 Teacher School No. 6	Gifted & Talented Teacher School No. 1/School No. 3
C	Graham, Elizabeth	School Librarian School No. 5/School No. 6	School Librarian School No. 5
D	Kovacs, Kari	Grade 3 Teacher School No. 4	Gifted & Talented Teacher School No. 2/School No. 4

5. 2025/2026 Math Training Academy

Approve the following staff for the 2025/2026 school year, on an as needed basis, at a rate of \$43.73 per hour: (20-275-200-100-000-00)

	<b>Name</b>	<b>Location</b>		<b>Name</b>	<b>Location</b>
A	Castagna, Jennifer	Middle School	E	Miller, Kristine	Middle School
B	Cox, Steven	Middle School	F	Rice, Howard	Middle School
C	DeTullio, Andrea	Middle School	G	Rossi, Ronald	Middle School
D	Martin, Gregg	Middle School	H	Sampson, Jaleesa	Middle School

\*Hourly rate adjustment pending ratification of the WTEA contract

6. 2025 Special Education Summer Extended School Year Program

Approve the following CST staff members to conduct evaluations and for case management responsibilities from July 7, 2025- August 29, 2025, on an as needed basis, at their per diem hourly rate, not to exceed six (6) hours per day: (11-000-219-104-999-10)

	<b>Name</b>	<b>Position</b>
A	Headley, Linda	LDTC
B	Moore, Andrea	LDTC

7. Substitute Bus Drivers

Approve the following 2025/2026 Substitute Bus Driver, on an as needed basis, at a rate of \$25.00 per run:

	<b>Name</b>
A	Mayo, Matthew

8. Title I - ESSA Grant for Fiscal Year 2024/2025

Winslow Township Board of Education Meeting Agenda  
Addendum – Wednesday, June 25, 2025

Approve, authorize and ratify the employees listed below to be charged to the following ESEA Title I Grant lines for fiscal year 2024/2025:

Name	Job Title	% of Salary	Total Salary	Amount to be Charged	Account Line
Collins, Kyaira	Intervention Teacher – Sch. 4	100%	\$61,280	\$61,280	20-236-100-100-000-04
Rodenbaugh, Nicole	Student Attendance Advocate - HS	100%	\$41,000	\$41,000	20-236-200-100-000-08

On a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, approval of Personnel Report is granted. Exceptions: \_\_\_\_\_

**Roll Call:**

\_\_\_\_\_ Mr. Clark

\_\_\_\_\_ Ms. Dredden

\_\_\_\_\_ Ms. Glaud

\_\_\_\_\_ Ms. Martin

\_\_\_\_\_ Mr. McManus

\_\_\_\_\_ Ms. Peterson

\_\_\_\_\_ Ms. Pitts

\_\_\_\_\_ Mr. Thomas

\_\_\_\_\_ Mr. Shaw