

## Winslow Township School District Before and After School Childcare Program Positive Guidance & Discipline Policy

Winslow Before and After School Childcare Program is intended to be more relaxed and less structured than that of the school day. Positive behavior is encouraged through consistent exceptions, realistic limits, predictable routines and procedures. Limits are set to ensure the safety of the children and provide an atmosphere where children learn responsibility for their actions when acting alone or as a part of a group. (We believe in having a well-planned daily schedule.)

Positive Discipline is the policy employed by our program. It is a discipline policy with rules, consequences, and rewards. Children are made aware of the rules and consequences for breaking rules. When a child decides to break a rule, he/she experiences the consequences for choosing to break the rules. Positive behavior is rewarded with a smile, a special "thank you" or a small reward and communication with the parents. Additionally we try and re-direct our students/participants to a new activity to change the focus of a child's behavior & provide individualized attention to help the child deal with a particular situation in allowance of our staff ratios. Positive Discipline is a process of teaching children how to behave appropriately. Positive discipline respects the rights of the individual child, the group, and the adult. Methods of positive discipline shall be consistent with the age and developmental needs of the children, and lead to the ability to develop and maintain self-control. Positive discipline is NOT: \* Hitting, shaking, or any other form of corporal punishment \* Using abusive language, ridicule, harsh, humiliating or frightening treatment or any other form of emotional punishment of children, etc.

Positive Discipline takes time, patience, repetition and the willingness to change the way you deal with children. But it's worth it, because positive discipline works.

Winslow Before and After School Childcare Program adheres to the Winslow Township School District Behavior Standards, Student Conduct and Discipline Management Plan.

Program rules are as follows: Return all items you use; clean up after yourself; no rough playing; hitting, kicking, pushing, fighting, wrestling; follow the directions of the school staff; talk politely to adults and other children; no foul or inappropriate language; respect other students and yourself, etc.

Depending on the severity of the incident, a student may be suspended and/or removed from the program. If a child decides to break a rule, the consequences are as follows: (Per the severity of the incident, steps could be by-passed)

- Step 1 - Warning
- Step 2 - Time out for five minutes (Approx. 1 minute per child's age)
- Step 3 - Time out for ten minutes (Loss of outside play)
- Step 4 - Discuss incident with parent (s) when they arrive at site
- Step 5 - Suspension from the program (1 day, 3 day, 1 week, etc.)
- Step 6 - Possible removal child from program

Incidents of a severe nature will be written up by a staff member on a Student Discipline Notice. The parent will sign the notice and retain the bottom portion of the form.