

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, August 13, 2014
7:00 p.m.

MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The *Mission* of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In Roll Call the following Board Members were noted present:

Present:	Larry Blake	Gail P. Watkins
	Ewuniki Brown	Hassan Wilcox
	Lorraine Dredden	Julie A. Peterson, Vice President
	Gulab Gidwani	Cheryl Pitts, President

Absent: Carlos Vascos

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Wilcox -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Peterson -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Mr. Blake-

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Dredden -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. NJ DOE Anti-Bullying Bill of Rights School Self-Assessment – Mr. Davis

VIII. CORRESPONDENCE – None at this time.

IX. MINUTES

A motion was made by Mr. Wilcox, seconded by Ms. Watkins to approve the Open/Closed Sessions of the following meeting:

Regular Meeting Wednesday, July 9, 2014 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Abstain	Ms. Pitts	Yes abstain on closed session
Mr. Vascos	Absent		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Operations – No Report.

Education – No Report.

Policy – No Report. Meeting tomorrow, August 14, 2014 at 4:00 p.m.

Liaison – No Report. Next meeting September 10, 2014 at 5:00 p.m.

Marketing Committee

Ms. Brown – Committee met on Tuesday, August 5, 2014. In attendance Hassan Wilcox, Carlos Vascos, Gail Watkins, Ewuniki Brown, Dr. Poteat, Theresa Colligon and Stephanie Simmons. Our upcoming Community Connections Night will be on Tuesday, September 23, 2014. Minutes attached.

Negotiation Team

Mr. Long – To be discussed in Executive Session.

Economic Development Council

Mr. Wilcox – The Winslow Township Economic Development Council met on August 4. The meeting focused on the presentation by the New Jersey Redevelopment Authority which is the State level financing authority and training focusing primarily on commercial and retail development.

Mr. Wilcox thanked Dr. Poteat for moving forward with the realtors since that was one of the recommendations that originated through the Economic Development Council.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Mr. Gidwani, seconded by Ms. Peterson to open the meeting for Public Comments at 7:34 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

Mrs. Glaud and Carolyn Walden

Thanked the Board and Dr. Poteat with appreciation and gratitude for their dedication to the Ka'Lial Glaud Football Camp at the High School this year. They are excited about next year's camp and hope that it is bigger and better. They presented a football, signed by the professional football players who took part in the camp, to be displayed at the High School and a framed autographed picture for Dr. Poteat.

Carolyn Walden

Thirty five years ago my children came to this school. When they came to Edgewood everybody talked bad things about the school. I was a single parent. My children all graduated from this school. It is not the school; it is not the school Board. It is the parents because you have to be with your children. You can't blame the school for what your children are. My children graduated and went to college. They all went, and they all turned out to be somebody. You can do it. Stop blaming the schools. The school can only do so much.

Robert Clevenger

My son is starting kindergarten this year and I went to School No. 2 to enroll him. I asked if there was an orientation at the school and was told there may not be one. When I asked about the school bus schedule I was told I would be lucky to get it by two weeks after school started. That is unacceptable.

Dr. Poteat - I am not sure to whom you were speaking to?

Mr. Clevenger – The Principal.

Dr. Poteat – That is absolutely not true. The orientations have been scheduled. I know the kindergarten and preschool orientations are September 2. You should get a letter in reference to that. The transportation bus information is being mailed on August 22.

Mr. Gaskill – Come see me and I can give you an estimated time this evening.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to close the meeting for Public Comments at 7:42 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. First Reading of Board Policies & Regulations **Exhibit XIII A: 1**

Approve the first reading of the following Policy of the Winslow Township Board of Education:

Policy #	Policy Title
P5430	Class Rank

- 2. Second Reading of Board Policies & Regulations **None at this time.**
- 3. Security/Fire Drill Report **None at this time.**
- 4. Field Trips **None at this time.**
- 5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

- a. Approve Professional Development opportunities as presented in the attached exhibit.

- b. Approve the Professional Development opportunity as listed below:

Title: System 44 Training Sessions
 Date(s): August 27, 2014
 Audience: System 44 Teachers
 Presenter: Scholastic Representative
 Costs: \$2,899 (1 Training Day)
 Funding: 20-256-100-610-000-00
 Description: This in-depth training will provide professional development for the new upgraded System 44 Next Generation Program.

- c. Approve the Professional Development opportunity as listed below:

Title: Read 180 and System 44 Training Sessions
 Date(s): TBD
 Audience: Read 180 and System 44 Teachers
 Presenter: Scholastic Representative
 Costs: \$6,897 (3 Training Days)
 Funding: 11-213-100-610-000-10
 Description: This in-depth training will continue to provide ongoing professional development for the Read 180 and System 44 Reading Programs.

d. Approve the Professional Development opportunity as listed below:

Title: Data Driven Decision Making
Date(s): August 21, 2014
Audience: Administrators and Principals
Presenter: Ms. Mary Moyer – EIRC Presenter
Costs: \$1,500
Funding: NCLB Title II
Description: Data Driven educational planning continues to be an intrinsic part of Winslow Township School District's academic foundation, in order to reach the core of each student's learning necessities. The trainers will exam what data to collect and why, share collection methods, compare reporting methods and examine selected case studies of school district across the nation that have used data to drive improved student achievement. A portfolio of reference materials and resource information will also be provided.

e. Approve the Professional Development opportunity as listed below:

Title: Climate Control
Date(s): August 21, 2014
Audience: Administrators and Principals
Presenter: Ms. Michelle Hill & Mr. Paul Beradelli – EIRC Presenters
Costs: \$1,500
Funding: NCLB Title II
Description: School culture is built on beliefs, values and shared realities of all members of the school community. These unwritten rules and norms shape everything around them, they affect the way people think, feel and behave. Climate control is the nuts and bolts of creating the perfect climate for your school. The workshop will include strategies and ideas to build positive relationships with your students staff and community. Participants will learn to create the perfect balance of employing consistent administrative practices while motivating staff and students to excellence.

f. Approve the Professional Development opportunity as listed below:

Title: SGO's Year Two: From Compliance to Quality
Date(s): August 21, 2014
Audience: Administrators and Principals
Presenter: Dr. Jay Dugan – EIRC Presenter
Costs: \$1,500
Funding: NCLB Title II
Description: This presentation will be instrumental to the District as we continue to advance through the required process of enforcing SGO's as per the New Jersey Department of Education. District Administrators will learn to build strategies to support school and district processes for developing SGO's, identify and create next steps for SGO development and learn how to support teacher teams and model effective feedback loops.

6. Tuition Students (2014-2015) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve to Terminate Out-of-District Placements as listed in the attached exhibit.
8. Homeless Student(s) **None at this time.**
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2014-2015 school year as listed below and as per the attached exhibit:
- School No. 4
- o Family Picnic & Alex Lemonade Stand (Sept. 2014) – H.S.A.
 - o Spiritwear Sales (Ongoing) – H.S.A.
- School No. 5
- o Rita's Water Ice Night (Sept./Oct. 2014) – H.S.A.
 - o Cold Cow Night (Sept./Oct. 2014) – H.S.A.
 - o Kids Stuff Coupon Books (Sept. 2014) – H.S.A.
 - o Cherrydale Farms Sales (Sept./Oct. 2014) – H.S.A.
 - o Smencils Sales (Ongoing) – H.S.A.
 - o Scholastic Book Fair (Oct. 2014) – H.S.A.
 - o Holiday Shoppe Sale (Dec. 2014) – H.S.A.
 - o Campbell Soup Labels (Ongoing) – H.S.A.
 - o Box Tops for Education (Ongoing) – H.S.A.
 - o Gift Grams Sales (Ongoing) – H.S.A.
 - o School Store (Ongoing) – H.S.A.
- High School
- o Cinnamon Rolls/ Carrot Cakes (Jan./Feb. 2015) – Concert Choir
 - o Pies/Cupcakes (Sept./Oct. 2014) – Concert Choir
10. NJ DOE Anti-Bullying Bill of Rights School Self-Assessment
Approve the submission, to the NJ DOE, of the Anti-Bullying Bill of Rights School Self-Assessment, for the period covering July 1, 2013 to June 30, 2014 as presented.
11. 2014-2015 Mentor Training
Approve Ms. Marlene Rubin as a Facilitator for Mentor Training during the 2014-2015 school year at a fee not to exceed \$300 per training session.

12. 2014-2015 Out of District Students – IDEA Grant

- a. Approve the following list of 2014-2015 Out of District students to be applied to the IDEA Grant Account #20-258-100-500-000-00:

Student No.	School	Tuition	ESY
1590	Archway	\$33,613.20	\$6,535.90
1589	Archway	\$33,613.20	\$6,535.90
1598 (Chesilhurst)	Archway	\$33,613.20	\$6,535.90
1587	Archway	\$33,613.20	\$6,535.90
1586	Archway	\$33,613.20	\$6,535.90
1585	Archway	\$33,613.20	\$6,535.90
1584	Archway	\$33,613.20	\$6,535.90
1582	Kingsway	\$38,876.40	\$6,479.40
1583	Kingsway	\$38,876.40	\$6,479.40
1548	Hollydell	\$66,418.20	\$14,021.62
1545	Hollydell	\$66,418.20	\$14,021.62
1547	Hollydell	\$66,418.20	\$14,021.62
1549	Hollydell	\$66,418.20	\$14,021.62
1546	Hollydell	\$66,418.20	\$14,021.62
1596	Yale	\$45,554.40	\$7,592.40
1594	Yale	\$45,554.40	\$7,592.40
1595	Yale	\$45,554.40	\$7,592.40
1592	Archway	\$33,613.20	\$6,535.90
1591	Archway	\$33,613.20	\$6,535.90

- b. Approve the following list of 2014-2015 Out of District students to be applied to the IDEA Grant Account #20-259-100-500-000-00

Student No.	School	Tuition	ESY
1550	Hollydell	\$53,608.00	\$12,810.20 (Account No. 11-000-100-566-000-10 ESY and Extraordinary Aide)

13. Gloucester County Special Services - Sign Language Interpreter (2014-2015)

Approve Gloucester County Special Services to provide Sign Language Interpreter for a Winslow Township student for 2.5 days a week at the rate of \$90.00 per hour/\$437.00 per day not to exceed \$39,330.

14. Independent Evaluators (2014-2015)

- a. Approve Gregory Garcia and Ann Garcia, 1293 Sherwood Drive, Vineland, NJ to complete Bilingual Psychological Evaluations and Learning Evaluations on an as needed basis at a cost of \$375 per evaluation.

- b. Approve Marie Villarasone, 100 Glenrock Road, Egg Harbor Township, NJ 08234, to complete Bilingual Speech and Language Evaluations on as needed basis at a cost of \$450 per evaluation.
- c. Approve Dr. James Hewitt, Hewitt Psychiatric, 442 Warwick Road, Lawnside, NJ 08045, to complete Psychiatric Evaluations on an as needed basis at a cost of \$550 per evaluation.
- d. Approve CNNH, 250 Haddonfield-Berlin Road, Suite 105, Gibbsboro, NJ 08026, to complete Neurological Evaluations, Neuropsychiatric Evaluations on an as needed basis at a cost of \$600 per evaluation.

15. Itinerant Agreements (2014-2015)

Approve the Itinerant Services Agreement with Cape May County Schools for Special Services.

16. Grades PK-8 Medical Standing Orders (2014-2015) **Exhibit XIII A: 16**

Approve Grades PK-8 Medical Standing Orders for the 2014-2015 school year.

17. School Nursing Services Plan (2014-2015) **Exhibit XIII A: 17**

Approve the School Nursing Plan for the 2014-2015 school year.

18. School No. 5 – Donation of Microphone Headsets

Approve the acceptance of a donation of 4 Microphone Headsets to School No. 5 from Donorschoose.org. The headsets will be used to assist with making learning rigorous and meaningful to improve STEM skills and 21st century learning abilities.

19. School No. 5 & School No. 6 Band & Orchestra After School Program

Approve the 2014-2015 School No. 5 and School No. 6 Band & Orchestra After School Program from October 1, 2014 through May 20, 2015 every Wednesday from 3:00 p.m. to 4:30 p.m. at School No. 6.

20. School No. 5 & No. 6 Band/Orchestra Concert Dates (2014/2015)

Approve the Upper Elementary Band/Orchestra Concert Dates for the 2014-2015 school year as follows:

Winter Concerts:

January 26, 2015 – School No. 5 Assembly at 9:30 a.m.

January 27, 2015 – School No. 6 Assembly at 9:30 a.m.

January 27, 2015 – Evening Concert at School No. 6 at 7:00 p.m.

Spring Concerts:

May 18, 2015 – School No. 6 Assembly at 9:30 a.m.

May 19, 2015 – School No. 5 Assembly at 9:30 a.m.

May 19, 2015 – Evening Concert at School No. 5 at 7:00 p.m.

21. School No. 5 – “A is for Applebee’s” Award Program

Approve School No. 5 to participate in the 2014-2015 “A is for Applebee’s” Award Program to recognize students who excel in academics.

22. WTHS – 9th Grade Parent Orientation

Approve the WTHS 9th Grade Parent Orientation for Thursday, August 28, 2014 at 6:30 p.m.

23. WTHS – 9th Grade Student Orientation

Approve the WTHS 9th Grade Student Orientation for Wednesday, September 3, 2014 from 1:00 p.m. to 3:00 p.m.

24. CST Related & Evaluation Services

Approve the following CST Members to provide related and evaluation services, as needed, at an hourly per diem rate per their contract:

Jamie Fleigel	Kevin Dunphy
Diane Hawkins	Beverly Burgess
Lucy Reed	Pamela Cooper
Adrienne Brown	Rhoda Kellner

25. CST IEP Meetings

Approve the following teachers to attend IEP Meetings, as needed, at a rate of \$37.73 per hour:

Sarah Hill	Lori Kelly
Denise Fagan	Shannon Sass

26. Career & Technical Education Safety & Health Program (2014)

Approve the Winslow Township School District Career & Technical Education Safety & Health Program for the 2014-2015 school year.

B. Principal's Updates

None at this time.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve A. & B. as recommended by the Business Administrator/Board Secretary. Item No. 32 is TABLED.

A. **REPORTS** **None at this time.**

B. **THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:**

1. Line Item Transfers – Request for Approval of Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of June 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Reconciliation Report **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2014. The Reconciliation Report and Board Secretary's Report are in agreement for the month of June 2014.

4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,578,627.13 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$1,867,649.51 as per the attached exhibit.

7. Payroll

Approve Payroll, for the month of July 2014, as listed below:

- | | | |
|---|---------------|--------------|
| o | July 15, 2014 | \$753,667.96 |
| o | July 30, 2014 | \$389,814.47 |

8. Cape May County Shared Services – Transportation Services Contract 2014-15

Approve the 2014-2015 Shared Services Transportation Contract between the Winslow Township Board of Education and Cape May County Shared Services to transport students at a cost of \$52.50/day for the 2014-2015 school year.

9. Professional Development

Approve Gail Smith, Bookkeeper, and Christopher DeStratis, Accountant, to attend the Workshop for Free and Reduced Lunch Applications on August 28, 2014 at no cost to the District.

10. Use of Facilities

Approve/Ratify the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School 1	Winslow Township Basketball Association	September 15, 2014 – * June 15, 2015	Tuesday, Thursday, Friday 6:30 – 9:00 p.m.	All Purpose Room	Fees waived
School 5	Winslow Township Basketball Association	September 15, 2014 – * June 15, 2015	Monday – Friday 7:00 – 9:00 p.m. Saturday – Sunday 8:00 a.m. – 6:00 p.m.	Gym	Fees Waived \$25/hour/ custodian
School 5	Girl Scout Troops 30402/30923	September 12, 2014 – ** June 12, 2015	Friday 7:00 – 8:30 p.m.	Classroom	Fees waived
High School	Winslow Township Elite Track and Field	July 24, 2014 – August 3, 2014	Thursday – Sunday 7:00 a.m. – 7:00 p.m.	Track	Fees waived

* Contingent upon receiving an updated insurance form in March 2015

** Contingent upon receiving an updated insurance form in January 2015

11. Disposal of School Property

Exhibit XIV B: 11

Approve the Disposal of School Property/Library books per the attached exhibit.

Location	Department	Description
School No. 2	Technology	Audio video equipment - old
School No. 4		75 Student desk & chairs – old, broken
School No. 5		3 – 6 ft. tables – broken cannot be repaired
		Stage/window drapes, 150 student desks - damaged
School No. 6		Projectors, printers, monitors - broken
Middle School	Technology	Monitors, bags - obsolete
High School	Family Science	1 – locker over 50 years old
		1 – HP design – broken, parts missing
	Child Study	8 chairs – falling apart
		1 fax machine – not working

12. Approve Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$5,958.24 from Ransome International an approved State Contract Vendor. State Contract #73707.
Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

13. Approve the Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$8,800.00 from Mechanics Auto Parts/Napa an approved State Contract Vendor. State Contract # 73744.
Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

14. Approve the Purchase – State Contract Vendor

Approve the purchase of tires in the amount of \$37,159.54 from Service Tire Truck Center an approved State Contract Vendor.
State Contract # A71689/A71688.
Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

15. Approve the Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$29,499.12 from Bus Parts Warehouse an approved State Contract Vendor. State Contract # 73725. Items to be charged to 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

16. Approve the Purchase – State Contract Vendor

Approve the purchase of bus supplies in the amount of \$13,633.30 from Lawson Products, Inc. an approved State Contract Vendor. State Contract # 73736/76910. Items to be charged to 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items listed in this award.

Tyra McCoy-Boyle

17. Non Public Aid 2014-2015

Accept the following Non Public Aid allocations for 2014-2015:

- Textbooks \$7,686.00
- Nursing \$12,236.00
- Technology \$4,128.00

18. Record Bid #2014-06 - Retail Fuel Provider

Approve the rejection of Bid # 2014-06, Retail Fuel Provider, due to the material defects in the bid documents submitted by the sole responder.

19. Rebid for a Retail Fuel Provider

Ratify the rebid for a Retail Fuel Provider for 2014-15. Bid # 2015-02.

20. Amended Record and Award of Bid 2014-Interior/Exterior Painting Program

- a. Approve the amended record of bids for 2014 Interior/Exterior Painting Program to include alternate #4, the painting of doors and jams, as follows:

Name of Vendor	School 1 Base Bid Plus Alt 4	School 2 Base Bid Plus Alt 4	School 3 Base Bid	School 4 Base Bid Plus Alt 4	High School Base Bid Plus Alt 4	Administration Building Base Bid
Dowco Painting	\$84,880	\$82,390	\$2,225	\$85,840	\$321,890	\$46,350
Hispanic Ventures, Inc.	\$34,868	\$34,868	\$2,150	\$37,602	No Bid	\$64,500
ProSpec Painting	\$59,076	\$59,076	No Charge	\$59,210	\$246,912	\$49,750

- b. Approve the amended award of 2014 Interior/Exterior Painting Program including alternate #4, the painting of doors and jams, as follows:

Name of Vendor	School 1	School 2	School 3	School 4	High School	Administration Building
Hispanic Ventures, Inc.	\$34,868	\$34,868		\$37,602		
ProSpec Painting			No Charge		\$246,912	
Dowco Painting						\$46,350

To be charged to 11-000-261-420

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

21. Maintenance & Repairs to District School Buses and Vehicles Bid # 2014-07

Approve the award of Bid # 2014-07 Maintenance & Repairs to District Buses & Vehicles to Mike's Auto Body & Automotive Truck Repair at a rate of \$84.00/hour. Sole Responder.

To be charged to 11-000-270-593; 11-000-270-420; 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

22. Maintenance and Repairs to District's Large School Buses Bid # 2014-08

- a. Approve the record of Bid # 2014-08 Maintenance and Repairs to District's Large School Buses as follows:

Name of Vendor	Bid
Mike's Auto Body Automotive Truck Repair	Withdrawn
Wolfington Body Company, Inc.	\$125.00/hour

- b. Approve the award of Bid # 2014-08 Maintenance and Repairs to District's Large School Buses to Wolfington Body Company, Inc. at a cost of \$125/hour.

To be charged to 11-000-270-593; 11-000-270-420; 11-000-270-615

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

23. Rescind Service Provider of District Website Host/Maintenance

Rescind the approval for Sharp School to create, maintain and host the District Website, for the 2014-2015 school year. Full services could not be provided.

24. Ratify Proposal for Services – MRESC Cooperative

Ratify the installation of flooring tiles in the Middle School in the amount of \$12,492.96 to Direct Flooring through the MRESC Cooperative Bid # 65.

To be charged to 11-000-261-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

25. Approve Proposal – Shared Services Vendor

Approve the cost to relocate the District Technology Staff in the amount of \$11,180.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.
To be charged to 11-000-223-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

26. Ratify Purchase – Shared Services Vendor

Approve the purchase of the Annual Microsoft Exchange Server Standard License in the amount of \$39,106.72 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.
To be charged to 11-000-252-500

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

27. Ratify Purchase – Shared Services Vendor

Approve the purchase of Kaseya Remote Management & Monitoring License in the amount of \$28,230.00 to Educational Information and Resource Center (EIRC) an approved Shared Services Vendor.

To be charged to 11-000-223-320

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

28. Ratify Purchase – State Contract Vendor

Ratify the purchase of 10 Defibrillators and Accessories in the amount of \$9,958.10 from Lifesavers, Inc., an approved State Contract Vendor. State Contract # A84689, To be charged to 20-027-200-600

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

29. Ratify Purchase – State Contract Vendor

Ratify the purchase of Mimio Teach in the amount of \$2,421.00 to Tom Caine & Associates an approved State Contract Vendor. State Contract # 80994. To be charged to 11-190-100-610 Charged to 2013-2014 school year.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

30. Ratify the Purchase – Ed Data Vendor

Ratify the purchase of furniture for school #6 in the amount of \$14,836.30 from Tanner North Jersey, Inc. an Ed Data Vendor. Cooperative Bid # 6014. Items to be charged to 11-000-240-600 Charged to 2013-2014 school year.

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

31. Approve Purchase – Ed Data Vendor

Approve the Elevator/Chair Lift Maintenance Agreement in the amount of \$360.00/month for Schools No. 5, No. 6, and Middle School with Advanced Elevator Services LLC an Ed Data Vendor. Bid # 6064.
To be charged to 11-000-262-490

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

TABLED 32. Advertising on School Buses

Approve a one year agreement with EIRC to provide advertising on Winslow Township school buses through a Shared Services Agreement at no cost to the District.

33. Senior Citizens Transportation Agreement

Exhibit XIV B: 33

Approve the Senior Citizens Transportation Agreement between the Township of Winslow and the Winslow Township School District from July 15, 2014 – July 14, 2015 at no cost to the Township.

34. Appointment of ARMM Associates to Complete Certain Projects

**RESOLUTION OF THE WINSLOW TOWNSHIP BOARD OF EDUCATION
AUTHORIZING THE APPOINTMENT OF ARMM ASSOCIATES, INC
TO COMPLETE CERTAIN PROJECTS**

WHEREAS, the Winslow Township Board of Education (“WTBOE” and/or “District”), in 2013 appointed ARMM Associates, Inc., (“ARMM”) as its architect of record for certain projects; and

WHEREAS, in 2014 the WTBOE selected a new architectural firm to serve as the architect of record for future projects; and

WHEREAS, in the interest of economies and efficiencies, the WTBOE desires to have ARMM complete certain projects which shall be limited to: the District Wide Solar Project; the Courtyard Drainage Project at School #2; the District Wide Damaged Concrete Replacement Project; the Interior Painting Projects at Schools #1, #2, and #4 as well as the Interior Painting Project at the High School and Exterior Painting Project at School #3 and the Exterior Painting Project at the Administration Building; and finally the Winslow High School Window Replacement Project all of which are described in the attached status report from ARMM dated August 1, 2014. –

EXHIBITXIV B: 34

NOW, THEREFORE, BE IT RESOLVED, by the Winslow Township Board of Education as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.

ARMM is hereby authorized to complete the above-referenced projects under its existing contract with the WTBOE as defined in the August 1, 2014 correspondence attached hereto and made a part hereof

35. Renewal of Licenses – Teachscape

Approve the renewal of licenses for Teachscape, a Teacher Evaluation Tool, for 2014-15 at a cost of \$42,861.00 to be charged to 11-000-221-390

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

 Tyra McCoy-Boyle

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Yes	Ms. Peterson	Yes	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Absent			
Motion Carried				

XV. PERSONNEL

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Items 1 – 13 with regard to Personnel

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	N. G.	Medical	6/20/2014	8/1/2014	Paid
B	L. H.	Medical	9/1/2014	9/30/2014	Paid
C	L. M.	Medical	9/1/2014	11/30/2014	Unpaid

2. Retirement

Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Steever, Kathleen	School Secretary	School No. 3	1/1/2015

3. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Vento, Alicia	5 th Grade Teacher	School No. 5	7/16/2014

4. New Hires

a. Approve the Rescission of the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Marolda, Gina	Preschool Special Ed Teacher	School No. 2	\$49,261.00	7/18/2014
B	Saia, Stefanie	Special Education Teacher	School No. 6	\$50,761.00	7/17/2014

b. Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Acholonu, Jessica	English Teacher	High School	\$50,761.00 MA – Step 1	9/1/2014
B	Adams, Angela	Preschool Special Education Teacher	School No. 2	\$54,661.00 MA+45 – Step 6	9/1/2014
C	Allen, Shanna	Special Education Teacher	School No. 5	\$48,361.00 BA – Step 1	9/1/2014
D	Berry, Michael	Special Education Teacher	School No. 4	\$49,761.00 BA+15 – Step 3	9/1/2014
E	DiSantis, Natalie	Art Teacher	School No. 2	\$49,861.00 BA – Step 6	9/1/2014
F	Elliott, Jacquelyn	Special Education Teacher	School No. 4	\$48,361.00 BA – Step 1	9/1/2014
G	Jacobs, Kyle	Mathematics Teacher	Middle School	\$51,061.00 MA – Step 2	9/1/2014
H	Lepre, Bradley	Mathematics Teacher	Middle School	\$50,661.00 BA+15 – Step 6	9/1/2014
I	Leshick, April	LDT-C	Middle School	\$67,761.00 MA+45 – Step 10	9/1/2014
J	Misselhorn, Louis	Special Education Teacher	Middle School	\$53,861.00 MA+30 – Step 6	9/1/2014
K	Morlino, Kerry	Art Teacher	School No. 3	\$51,161.00 BA+30 – Step 5	9/1/2014

L	Parisi, Terri	1 st Grade Teacher (Leave of Absence)	School No. 1	\$48,662 (prorated) BA – Step 2	9/1/2014- 1/31/2015
M	Polczynski, Mary Ellen	Special Education Teacher	School No. 6	\$50,061.00 BA+15 – Step 4	9/1/2014
N	Rhinehart, Joanne	Art Teacher	School No. 4	\$49,561.00 BA – Step 5	9/1/2014
O	Sheridan, Adam	English Teacher	Middle School	\$48,361.00 BA – Step 1	9/1/2014

NOTE: Salary may be amended pending WTEA Negotiated Agreement

5. Middle School Sixth Period Assignment

Approve the following Middle School Sixth Period Assignment for the 2014/2015 school year, effective September 1, 2014:

	Name	Subject	Stipend
A	Lee, Lauren	Special Education Teacher – Read 180	\$7,320.00

NOTE: Stipend adjustment pending ratification of WTEA contract

6. 2014 Summer Substitute Bus Drivers for the Extended School Year Programs

Approve the ratification of the Change in Hourly Rate for the following 2014 Summer Substitute Bus Drivers for the Extended School Year Programs, on an as needed basis, pending student enrollment. (11-000-270-160-000-60)

		From	To
	Name	Hourly Rate	Hourly Rate
A	Almeyda, Elizabeth	\$22.00	\$18.00
B	DeSorte, Joseph	\$22.00	\$18.00
C	Gurenlian, Christine	\$22.00	\$18.00
D	Iannaco, Kristine	\$22.00	\$18.00
E	Irwin, Michael	\$22.00	\$18.00
F	Johnson, Karen	\$22.00	\$18.00
G	Johnson, Marcia	\$22.00	\$18.00
H	Mauro, Lois	\$22.00	\$18.00
I	McCarty, Donna	\$22.00	\$18.00
J	Ordille, Kelly	\$22.00	\$18.00
K	Schneck, Michael	\$22.00	\$18.00
L	Vanst, Maxine	\$22.00	\$18.00
M	Wall, Tammy	\$22.00	\$18.00

7. 2014 Summer Hours for Extended Program Specialists

Approve the ratification of the following Reading Specialists, on an as needed basis, not to exceed five (5) days, at their per diem rate:

	Name	Position	Location
A	Friedel, Susan	Reading Specialist	School No. 2
B	Hebbons, Crystal	Reading Specialist	School No. 6
C	Schultz-Ford, Theresa	Reading Specialist	School No. 3

NOTE: Per diem rate may be amended pending WTEA Negotiated Agreement

8. 2014 Summer Interpreter

Approve the ratification of the following Interpreter, on an as needed basis, at a rate of \$37.73 per hour, effective July 15, 2014:

	Name	Position
A	Roman, Midgalia	English as Second Language Teacher

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

9. 2014 Special Education Extended School Year Program

- a. Approve the ratification of the following 2014 Special Education Extended School Year Program Staff (additional) on an as needed basis:
(11-000-219-104-998-10)

	Name	Position	Hours	Rate
A	Fagan, Denise	Special Education Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
B	Hill, Quoshima	Special Education Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
C	Langhorne, Cryhten	Special Education Teacher	8:00 a.m. – 1:00 p.m.	\$37.73
D	Osborne, Jennifer	Special Education Teacher	8:00 a.m. – 1:00 p.m.	\$37.73

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

- b. Approve the ratification of the following 2014 Special Education Extended School Year CST Program Staff member on an as needed basis:
(11-000-219-104-998-10)

	Name	Position	Hourly Rate
A	Loiacono, Heather	Occupational Therapist	\$56.54

NOTE: Per diem rate may be amended pending WTEA Negotiated Agreement

10. 2014/2015 Middle School Fall Coach

Approve the following Middle School Fall Coach for the 2014/2015 school year:
 (11-402-100-100-402-07)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Jacobs, Kyle	Assistant Boys' Soccer Coach	\$1,517.00	1

NOTE: Stipend may be amended pending WTEA Negotiated Agreement

11. 2014/2015 Staff Transfers

Approve the following 2014/2015 Staff Transfers, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Bates, Crystal	English Teacher	Middle School	English Teacher	High School
B	Diaz, Suzanne	English Teacher	High School	English Teacher	Middle School
C	Iuliucci, Donna	6 th Grade Teacher	School No. 5	4 th Grade Teacher	School No. 5
D	Simms, Jayne	4 th Grade Teacher	School No. 5	ISS Teacher	School No. 5
E	Thomas, Candis	ISS Teacher	School No. 5	6 th Grade Teacher	School No. 5

12. College Placement

a. Approve the Rescission of the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Stockton College	Schimmel, Amy	Field Experience	Pino, Tracy	No. 6	9/2/14-4/30/15	Social Worker
B	Rowan University	Lotter, Keith R.	Field Experience	Sass, L. Regn, K.	No. 5 HS	9/2/14-10/24/14 10/27/14-12/17/14	H&PE

b. Approve the following College Placement for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	University of Phoenix	Barnes, Duana	Field Experience	Rybka, Beth Anne	No. 3	9/2/14-12/17/14	Elementary

13. 2014/2015 Support Substitutes

- a. Approve the following Bus Drivers from September 1, 2014 – June 30, 2015, at \$18.00 per run:

	Support Bus Drivers		Support Bus Drivers
A	Almeyda, Elizabeth	K	Johnson, Karen
B	Camperchioli, Danna	L	Justice, John
C	Chigounis, Catherine	M	Mauro, Lois
D	DeSorte, Joseph	N	Ordille, Kelly
E	Gurenlian, Christine	O	Ranck, Russell
F	Iannaco, Dawn	P	Schneck, Michael
G	Iannaco, Kristine	Q	Taylor, Arlene
H	Iannaco, Lindalee	R	Vanst, Maxine
I	Irwin, Michael	S	Wall, Tammy
J	Johnson, Marcia		

- b. Approve the following Nurses from September 1, 2014 – June 30, 2015, at \$110.00 per day:

	Support Nurses		Support Nurses
A	Billingsly, Mae	C	Kaufman, Jean
B	Dib, Linda	D	Rudd, Kathleen

- c. Approve the ratification of the following Clerical Staff from July 1, 2014 – June 30, 2015, at \$9.50 per hour:

	Support Clerical		Support Clerical
A	Brown, Robin	F	Letterman, Angelus
B	Grasso, Lisa	G	Lyons, Elaine
C	Kownacki, Kathleen	H	Newman, Nancy
D	Krafcigs, Katrina	I	Pearson, Sherrie
E	Lauth, Diane		

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XVI. ADDENDUM

I. SUPERINTENDENT'S REPORT

A motion was made by Ms. Dredden, seconded by Ms. Watkins to approve Items 1 – 3 as recommended by the Superintendent.

1. Fundraiser

Exhibit I:1

Approve the following fundraiser for the 2014-2015 school year as listed below and as per the attached exhibit:

High School

- o Sportswear Sale

2. AHA Adult/Child CPR/AED Training

Approve CPRofessionals, Inc., to provide American Heart Association adult/child Cardiopulmonary Resuscitation/Automated External Defibrillator, CPR/AED training on August 26, 2014 from 1:00 p.m. to 3:00 p.m. at a cost of \$45.00/person.

3. CPR/AED, Disease Control Training

Ratify the Cardiopulmonary Resuscitation/Automated External Defibrillator, CPR/AED and disease control training held at the High School on July 30, 2014 by Save A Life, Inc., for eight coaches at a total cost of \$667.20.

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		

Motion Carried

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredden to approve Items 1 – 4 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II:1

Approve the Vendor Bill List in the amount of \$48,416.03 as per the attached exhibit.

2. Approve Purchase – Ed Data Vendor

Approve a 2 year smoke detector expanded sensitivity testing agreement for all schools with Allied Fire & Safety Equipment Co., Inc. an approved Ed Data vendor, in the amount of \$15,250.00.

To be charged to 11-000-262-420

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

3. Request for Proposal for Website Hosting

Approve to issue a RFP for Website Hosting.

4. Request for Proposal for Engineering

Approve to issue an RFP to engage an engineering firm qualified and staffed to provide other specialty engineering and consulting services not offered by their current architect of record, Garrison Architects. The RFP will solicit proposals from engineering firms licensed in the State of New Jersey that can provide the following services:

1. Land Surveying and Base Mapping
2. Civil/Site Engineering
3. Geotechnical Engineering
4. Environmental Consulting (i.e. Asbestos and Lead Abatement, Building Evaluation)
5. Environmental LSRP Services

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		

Motion Carried

III. PERSONNEL REPORT

A motion was made by Ms. Dredden, seconded by Ms. Brown to approve Items 1 – 9 with regard to Personnel.

1. Leave of Absence

Approve the following Leave of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	R. R.	Maternity	9/22/2014 10/1/2014	9/30/2014 10/31/2014	P U

2. Retirements

a. Approve the following change in Retirement date for the 2014/2015 school year:

	Name	Position	Effective	Effective	Location
A	Harry, Vanessa	Special Ed Teacher	10/1/2014	11/1/2014	School No. 1

b. Approve the following Retirement for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Tronco, Jeanine	Preschool Teacher	School No. 4	10/1/2014

3. Resignation

Approve the following Resignation for the 2014/2015 school year:

	Name	Position	Location	Effective
A	Roman, Migdalia	ESL Teacher	School No. 4	7/31/2014

4. New Hires

c. Approve the Rescission of the following New Hire Appointment for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Christensen, Dana	Biology Teacher	High School	\$51,061	8/6/2014

d. Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Douglas, Tina	Preschool Teacher	School No. 1	\$51,861.00 MA+15 – Step 2	9/1/2014
B	Laundra, Lori	Bookkeeper	BOE Office	\$52,500.00 (prorated)	9/1/2014
C	Taylor, Kathleen	ROTC Instructor	High School	\$74,361.00 (prorated) Doc – Step 11	9/16/2014

NOTE: Salary may be amended pending WTEA Negotiated Agreement

5. 2014/2015 Support Staff Member

Approve the following Support Staff Member at \$35.00 per hour:

	Name	Position
A	Nurkowski, Paul	District Printer

6. 2014/2015 Club/Activity Advisor High School

Approve the following 2014/2015 High School Co-Curricular Club/Activity Advisor: (11-401-100-600-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Buckholz, Savanna	Drama Director	\$5,276.00	1

NOTE: Stipend may be amended pending WTEA Negotiated Agreement

7. 2014/2015 Staff Transfers

Approve the following 2014/2015 Staff Transfers, effective September 1, 2014:

	FROM			TO	
	Name	Position	Location	Position	Location
A	Applegate, Patricia	Reading Coach P/T	School No. 5	ELA Teacher P/T	Middle School
B	Dear, Alison	Kindergarten Teacher	School No. 1	Preschool Teacher	School No. 4
C	Harry, Vanessa	Special Ed Teacher	School No. 1	Special Ed Teacher	School No. 5
D	Poland, Monica	Reading Coach	School No. 4	5 th Grade Teacher	School No. 5
E	Rosenberg, Theresa	Math Coach	School No. 5	5 th Grade Teacher	School No. 6

8. Job Description

Exhibit: III:8

Approve the following Job Description for the 2014/2015 school year:

	Job Description
A	School Security Guard

9. 2014/2015 High School Fall Coach

Approve the following High School Fall Coach for the 2014/2015 school year:
 (11-402-100-100-402-08)

	Fall Coach	Fall Coach Position	Stipend	Step
A	Raletz, Michael	Assistant Boys' Soccer Coach	\$4,312.00	1

NOTE: Stipend may be amended pending WTEA Negotiated Agreement

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between July 2, 2014 and August 8, 2014:

Number of Requests Received	Document Requested	Approved	Denied
3	<ul style="list-style-type: none"> • Certified Payrolls for ProSpec Painting at Various Schools During Summer 2013 • Personnel/Payroll Information on Employee • Response to Request for Proposals, Evaluation Sheets and Contracts for Speech & Language Services for 2013-2014 and 2014-2015 	2.5	.5

XVIII. OLD BUSINESS

A motion was made by Ms. Peterson, seconded by Mr. Wilcox to approve the following change to the account # for Bid 2014 Concrete Sidewalk Replacement at Nine District Facilities.

1. Bid for 2014 Concrete Sidewalk Replacement at Nine District Facilities

On June 25, 2014 the bid for 2014 Concrete Sidewalk Replacement at Nine District Facilities was approved to be charged to account #12-000-400-450. The record should reflect account #11-000-263-420.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XIX. NEW BUSINESS

Ms. Brown – In the Marketing Meeting one of the proud parents said that on the website there was reference in the Dress Code Policy to students wearing dark green pants.

Ms. Pitts – I think that is referring to gym clothes.

Dr. Poteat – Madame President rather than trying to go through the policy at this time we will go online and make the correction.

Ms. Pitts – Ms. Nelly Chandler reported that one of the Ad Hoc Committee members has resigned from that committee. It is made up of 12 residents, 3 individuals from each ward. We will replace the opening for Ward 3. I would like the Education Committee to make that change.

Ms. Pitts – I would like to remind our Board that on Saturday, August 23 from 8:30 a.m. until 12 noon we will be conducting our Board Retreat and our District Goals. It will be held in the Administration conference room.

XX. INFORMATIONAL ITEMS - None at this time

XXI. EXECUTIVE SESSION A motion was made by Mr. Wilcox, seconded by Ms. Peterson to approve adoption of the Executive Resolution and adjournment of Executive Session at 8:02 p.m. for a period of thirty five minutes.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on August 13, 2014, 2014 at 8:02 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

"(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and matters relating to collective bargaining agreements;

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: anticipated litigation in contract negotiations – there were some contract issues regarding the courtyard at School No. 2 and a decision on pending litigation with respect to the Paraprofessionals, it has been pending for some time now;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are: a matter of personnel which we had instituted at the beginning of the summer relative to a teacher increment withholding;

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be thirty five minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Watkins, seconded by Ms. Peterson to adjourn Executive Session at 9:03 p.m.

Voice Vote: All in favor

Mr. Long – If you recall a few months back in June we had riced, based on recommendation, and afforded her an opportunity to appear and have discussions with the Board and appear with an NJEA representative as well as Mr. Nevitt relative to increment withholding. At that time the Board decided to Table the action but it is our legal obligation to make a decision with respect to the recommendation on an increment withholding cause it is a Board decision that must be done in accordance with requirements of NJSA 18A:29-14 and also 18A 29-8. That does require a majority vote of the full membership of the Board prior to the commencement of the school year.

A motion was made by Mr. Gidwani, seconded by Mr. Wilcox to withhold an increment for a teacher K.S. who has been appropriately riced by Mr. Davis for this evening.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Yes
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

Mr. Long – The Board is required within ten days of this formal action to withhold an increment to give a written notice to the effect to the employee of both the action and reasons for which the action was taken.

XXIII. ADJOURNMENT A motion was made Ms. Watkins, seconded by Mr. Gidwani to Adjourn the meeting at 9:05 p.m.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

**Winslow Township
Board of Education
Board Committee Report**

Committee: Marketing

Date of Meeting: Tuesday, August 5, 2014

Board Members in Attendance: Niki Brown, Hasaan Wilcox,; Carlos Vascos; Gail Watkins, Guest: Theresa Colligon, Stephanie Simmons, Dr. Poteat

Business Discussed

- I. Developing a marketing plan for the district in conjunction with the School Administration.
 - A. **Marketing goals** presently being accomplished:
 - i. Dr. Poteat is meeting with Winslow Township Realtors; 8/29/14
 - ii. District website is being revamped
 - iii. Board meetings are now on Channel 9 and Channel 23
 - iv. Looking into developing a Youtube site for non cable and Verizon customers
 - v. Currently in partnership with senior citizens to utilize Winslow busing
 - vi. Partnership with Perfecting Church and Food Bank
 - vii. Future endeavors: Blog for teens
 1. Ask Dr Poteat at every Community Connections Meeting
 - B. **Brand strategy-** What is the brand of Winslow School District?
 - i. Dr. Poteat and Marketing Team will work together on developing strategy to rebrand Winslow Township School District (ie permanent slogan etc)
 - ii. Review district's mission and objectives and possibly do a SWOT analysis at the board retreat
 - C. **Promotional strategy**
 - i. Dr. Poteat and Marketing team will work together on promoting internal and external marketing and promotional strategies to enhance the presence and educational viability of the Winslow Township School District
 - ii. Dr. Poteat will look into possibly bringing on pro-bono a PR rep

D. Upcoming **Community Connections Night- Tuesday, September 23, 2014**

- i. Topic: (PARCC) New Testing Standards; Want the Education Committee to present

Will incorporate a "Ask Dr. Poteat" segment

E. Next Meeting Date: **September 9, 2014**