

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, June 25, 2014
7:00 p.m.

MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **01/23/2014**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In roll call the following Board Members were noted present:

Present: Larry Blake Gail P. Watkins
 Ewuniki Brown Hassan Wilcox
 Lorraine Dredden Cheryl Pitts, President
 Gulab Gidwani arrived by 7:12 p.m.

Absent: Carlos Vascos
 Julie A. Peterson, Vice President

Also Present: H. Major Poteat, Ed.D., Superintendent
 Tyra McCoy-Boyle, Business Admin./Board Secretary
 Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Mr. Wilcox -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Mr. Blake -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

Ms. Dredden -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Watkins -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS – None at this time.

VIII. CORRESPONDENCE

Exhibit VIII

1. NJ DOE of Education – Charter School Update

Ms. Boyle – We have a couple of pieces of correspondence this evening.

The first one is dated June 13, 2014 to Ms. Robin Toomer and is copied to H. Major Poteat. Please be advised that the District Charter School Application has not met the minimum requirements to be considered a qualified applicant and progress to Phase Two 2014 Spring Charter School Application process. The Department of Education is committed to developing a strong pipeline of charter schools in New Jersey and as such, encourages you to reapply in the Spring 2015 application cycle. It is signed, David C. Hespe, Acting Commissioner.

The second letter is dated June 13, 2014 to Mr. John E. Gray and is copied to H. Major Poteat. I will read parts of it but not in its entirety. Dear Mr. Gray, Please be advised that the ScienceTech Charter School Application has not met the minimum requirements to be considered a qualified applicant and progress to Phase Two 2014 Spring Charter School Application process. It is signed, David C. Hespe, Acting Commissioner.

Dr. Poteat – The applications have been denied. We did respond to the applications.

2. Sodexo Agreement Update

The third piece of correspondence is dated June 18, 2014. It is addressed to Mrs. McCoy-Boyle and is regarding the Management Agreement Between Winslow Township School District the SFA and Sodexo Management, Inc. Dated 1st day of July 2009 ("Base Year Agreement"). It reads Dear Tyra, The above referenced Agreement expires on June 30, 2014, Sodexo agrees to continue providing Services to Client in accordance with the terms and conditions of the Agreement (as amended), and Client agrees to remit payment in accordance

with the payment terms. Upon execution of a new Management Agreement (or a renewal amendment to the Agreement), the terms of the new Agreement will retroactively apply, effective July 1, 2014. Client's acceptance of the Services will be deemed acceptance of the conditions set forth in this letter. Please retain one for you files and return two to Sodexo.
 Signed, Scott Loretan, Senior Vice President

A motion was made by Mr. Gidwani, seconded by Ms. Brown to approve the extension of the Sodexo contract

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Watkins	Abstain	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Abstain	Ms. Peterson	Absent	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Absent			
Motion Carried				

IX. MINUTES

A motion was made by Ms. Watkins, seconded by Mr. Wilcox to approve the Open/Closed Session Minutes of the following meeting:

Regular Meeting Wednesday, May 28, 2014 Open/Closed Sessions

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Yes	Ms. Peterson	Absent	
Mr. Gidwani	Abstain	Ms. Pitts	Yes	
Mr. Vascos	Absent			
Motion Carried				

A motion was made by Mr. Wilcox, seconded by Ms. Watkins to approve the Open Session Minutes of the following meeting:

Special Meeting Wednesday, June 4, 2014 Open Session

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Abstain	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

A motion was made by Ms. Watkins, seconded by Mr. Wilcox to approve the Open/Closed Session Minutes of the following meeting:

Regular Meeting Wednesday, June 11, 2014 Open/Closed Sessions

<i>Roll Call:</i>			
Mr. Blake	Abstain	Ms. Watkins	Yes
Ms. Brown	Yes – Closed abstain	Mr. Wilcox	Yes
Ms. Dredden	Abstain	Ms. Peterson	Absent
Mr. Gidwani	Abstain	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Operations Committee

Ms. Dredden – The Operation Committee met on Tuesday, June 24, 2014. In attendance were Mr. Gidwani, Mr. Wilcox and Ms. Dredden. Administration in attendance were Ms. McCoy-Boyle, Ms. Augustine and Mr. Mills. Minutes are attached. The next meeting is scheduled for July 22, 2013 contingent on the July 23, 2014 Board meeting.

Policy Committee

Ms. Pitts – No report.

Liaison Committee – No report.

Marketing Committee

Ms. Brown - No report at this time.

Education Committee – No report.

Negotiations

Mr. Long – In Executive Session.

Economic Development

Mr. Wilcox – No report at this time.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Dredden, seconded by Ms. Watkins to open the meeting for Public Comments at 7:25 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
2. State your full name and address.
3. Please limit your comments to five minutes.
4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Wilcox, seconded by Ms. Dredden to close the meeting for Public Comments at 7:25 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Mr. Wilcox, seconded by Mr. Blake to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report

Approve the Security/Fire Drill Report, for the month of May 2014, as listed below:

School	Date	Elapsed Time	Type of Drill	A.M./P.M.
School #1	5/27/14	5 min. 24 sec.	Shelter in Place	9:45 AM
	5/29/14	3 min. 11 sec.	Fire	1:40 PM
School #2	5/12/14	8 min. 57 sec.	Non Fire Evacuation	2:40 PM
	5/27/14	3 min. 57 sec.	Fire	10:15 AM
School #3	5/30/14	4 min.	Fire	2:45 PM
	5/30/14	3 min.	Shelter in Place	3:00 PM
School #4	5/27/14	5 min. 10 sec.	Fire	1:35 PM
	5/29/14	5 min.	Shelter in Place	11:05 AM
School #5	5/27/14	10 min.	Shelter in Place	11:40 AM
	5/13/14	1 min. 20 sec	Fire	1:46 PM
School #6	5/13/14	3 min. 32 sec.	Fire	10:50 AM
	5/29/14	12 min.	Shelter in Place	2:10 PM
WTMS	5/23/14	2 min.	Fire	9:20 AM
	5/20/14	7 min.	Shelter in Place	1:40 PM
WTHS	5/29/14	6 min.	Fire	8:15 AM
	5/30/14	10 min.	Shelter in Place	9:15 AM

4. Field Trips **None at this time.**
5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**
 Approve Professional Development opportunities as presented in the attached exhibit.
6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
 Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
 Approve to Terminate Out-of-District Placements as listed in the attached exhibit.

8. Homeless Student(s)

Approve the listing of Homeless students as per the attached exhibit.

9. Summer Residency Verifications

Approve Mr. Maurice Upshaw to work with Mr. Jack Mills and Dr. Robert Riccardi to address residency issues from August 18, 2014 to August 29, 2014, for five hours per day, at a rate of \$37.73 per hour.

10. Anti-Bullying Coordinator/Specialist (2014-2015)

Approve the following Anti-Bullying Coordinator/Specialist to address HIB incidents for the 2014-2015 school year:

Name	Position	Location
Dion M. Davis	Anti-Bullying Coordinator	District
Siobhan Funches	Anti-Bullying Specialist	#1
Irumu Breau	Anti-Bullying Specialist	#2
Tina Browne Sills	Anti-Bullying Specialist	#3
Laura Duca	Anti-Bullying Specialist	#4
Ashlea Mergenthal	Anti-Bullying Specialist	#5
Linda Vignola	Anti-Bullying Specialist	#6
Stefanie McCarthy	Anti-Bullying Specialist	MS
Monika Weston	Anti-Bullying Specialist	HS

11. Affirmative Action Officers (2014-2015)

Approve the following Affirmative Action Officers for the 2014-2015 school year:

Name	Location
Dion M. Davis	District
Karen Georgiadis	#1
Kerry Welding	#2
Kevin Hoffman	#3
Scott Ritter	#4
Marni Rabinowitz	#5
Linda Vignola	#6
Coswaylo Riley	MS
Lynn DiMartino	HS

12. District Safety Team Members (2014-2015)

Approve the following District Safety Team Members for the 2014-2015 school year:

Name	Location
Dion M. Davis	District
Siobhan Funches	#1
Kerry Baughman	#2
Rhonda Neumuller	#3
Virginia Chillari	#4
Karen K. Chiumento	#5
Ray Schuster	#6
Bruce Wyckoff	MS
Art Shaw	HS
John Gaskill	Transportation

13. District Mentoring Plan

Approve the District Mentoring Plan for the Winslow Township School District and the submission of the Statement of Assurance (SOA) to the Camden County Office of Education.

B. Principal's Updates

- | | |
|------------------------------|--------------------------|
| 1. Monthly School Highlights | Exhibit XIII B: 1 |
| 2. Ethnic Enrollment Report | Exhibit XIII B: 2 |
| 3. Suspension Report | Exhibit XIII B: 3 |

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Dredden, seconded by Mr. Wilcox to approve Items A. & B. as recommended by the Business Administrator/Board Secretary, with corrections. Ms. Boyle – There are three items that need to be corrected:

Item # 16- Remove check # 377677, dated 6/28/13, under “Payroll Account outstanding checks to be voided” and add it under “Payroll Account outstanding checks to be voided and reissued under Active Employees”.

Item # 26 – Delete approve the purchase of Winslow Township Middle School IT Closet Climate Controls – Install Ductless Cooling Units in the amount of \$81,206.00. (item approved on June 11, 2014)

Item # 28 – Amended awards are reflected as follows:

Basic

Public \$1,129,916 now \$1,221,900

Non Public \$22,740 now \$19,757

Pre-School

Public \$57,674 now \$58,078

Non-Public \$11,392 now \$6,453

A. REPORTS None at this time.

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. Line Item Transfers Exhibit XIV B: 1

Approve the Line Item Transfers, for the month of May 2014, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

2. Board Secretary’s Report Exhibit XIV B: 2

Approve the Board Secretary’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Reconciliation Report Exhibit XIV B: 3

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2014. The Reconciliation Report and Board Secretary’s Report are in agreement for the month of May 2014.

4. Board Secretary’s Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards’ Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary’s Monthly Financial Report (appropriations section) and upon consultation with the appropriate district

officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List **Exhibit XIV B: 6**
- a. Approve the Vendor Bill List in the amount of \$1,370,196.34 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$904,533.06 as per the attached exhibit.
7. Payroll **None at this time.**
8. The Omni Group
- Approve the Omni Group to act as the independent 403(b) and 457 (b) third party administrator for the Winslow Township School District from July 1, 2014 through June 30, 2015 at a cost of \$11,359.00.
9. New Jersey State Interscholastic Athletic Association
- Approve the following membership resolution for the NJSIAA for the 2014-2015 school year:
- The Board of Education of Winslow Township, County of Camden, State of New Jersey as provided for in Chapter 172 Laws (N.J.S.A.18A:11-3, et seq. herewith enrolls Winslow Township High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA. Pursuant to N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.
- o 2014 – 2015 NJSIAA Annual Dues \$2,150.00
10. Paul's Commodity Hauling, Inc.
- Approve Paul's Commodity Hauling, Inc. to move State Commodities from Safeway Cold Storage, 215 Mill Road, Vineland, NJ to Winslow Township Schools for Sodexo Food Services from September 2014 – August 2015.

Note: To be paid through the food service fund by the Food Service Management Company.

11. Strauss Esmay Associates, LLP 2014 - 2015

Approve the following services by Strauss Esmay Associates, LLP for 2014-2015:

1. The Annual Policy Alert and Support System Fee, Annual Maintenance and Support of Policy and Regulation Manuals and annual subscription to New Jersey School Digest in the amount of \$2,445.00.
2. District Online Annual Fee in the amount of \$1,595.00.

To be charged to 11-000-220-339

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

12. Contract Vendors – 2014-2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2013 – 2014 and 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2014 to June 30, 2015.

Date Approved

Business Administrator/Board Secretary

Referenced State Contract Vendors

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
AED Machines	Life Savers, Inc.	A84689

13. Ratify the Purchase – Shared Services Vendor

Ratify the purchase of Managed Firewall and Content Filter Solution in the amount of \$12,952.00 to Educational Information & Resource Center (EIRC) an approved Shared Services Vendor.

Items charged to 11-000-252-340

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

14. Ratify the Purchase – Shared Services Vendor

Ratify the purchase of Symantec SymEd Secure Plus in the amount of \$37,290.00 to Educational Information & Resource Center (EIRC) an approved Shared Services Vendor.

Items charged to 11-000-252-340

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

15. Regional Broadband Purchasing Cooperatives

Approve the Winslow Township BOE to participate in the Regional Broadband Purchasing Cooperatives through the Middlesex Regional Educational Services Commission, Bergen County Technical Schools and/or the Educational Information and Resource Center as recommended by the Department of Education to help LEA's achieve significant gains in Internet access.

16. Outstanding Checks to be Voided and Reissued

Approve the following list of outstanding checks to be voided:

Payroll Account:

Date	Check #	ID#	Amount
12/15/2010	330167	K.H.	\$19.43
1/14/2011	332221	K.H.	\$126.65
6/30/2011	342008	4348	\$34.62
6/30/2011	342136	4813	\$34.25
6/30/2011	342178	4980	\$33.74
6/30/2011	342181	5005	\$38.54
2/29/2012	351859	5094	\$75.09
4/5/2012	354044	4101	\$24.63
6/29/2012	358191	5076	\$15.28
9/28/2012	361381	4931	\$17.36
9/28/2012	361433	4702	\$2.36
11/30/2012	365099	4028	\$4.73
11/30/2012	365103	4483	\$8.28
11/30/2012	365111	4200	\$8.28
11/30/2012	365112	4239	\$10.24
11/30/2012	365127	4626	\$4.73
11/30/2012	365159	4646	\$9.16
11/30/2012	365174	4739	\$34.41
11/30/2012	365233	5043	\$18.80
11/30/2012	365237	4207	\$6.40
11/30/2012	365243	4480	\$18.12
11/30/2012	365247	4513	\$19.73
11/30/2012	365256	4813	\$8.66
11/30/2012	365264	4001	\$4.73
11/30/2012	365284	4555	\$11.84
11/30/2012	365285	4608	\$8.28

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Athletic Account:

Date	Check #	Payee	Amount
3/22/2001	5825	N.N.	\$ 75.00
12/6/2007	4561	N.N.	\$ 72.00
2/2/2011	6258	M.B.	\$ 41.00
2/2/2011	6259	J.J.	\$ 41.00
1/23/2013	20668	G.G.	\$ 37.50
2/13/2013	20704	D.G.	\$ 60.00
2/13/2013	20711	S.P.	\$ 52.00
2/27/2013	20738	C.B.	\$ 75.00

Approve the following list of outstanding checks to be voided and reissued:

Payroll Account:

Date	Check #	ID#	Amount
		(Inactive Employees)	
6/30/2011	342109	D.N.	\$1,072.68
2/29/2012	352158	D.W.	\$191.55
11/30/2012	365154	E.G.	\$13.21
11/30/2012	365267	L.B.	\$15.22
11/30/2012	365288	J.M.	\$13.21
11/30/2012	365294	D.R.	\$31.56
		(Active Employees)	
9/28/2012	361443	4125	\$67.25
12/20/2013	383986	4087	\$20.44
6/28/2013	377677	4013	\$35.35

General

Account:

Date	Check #	ID#	Amount
11/13/2013	108201	B.U.	\$42.65

17. Capital Reserve Account

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to supplement an existing Capital Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$7,000,000 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in the amount not to exceed \$7,000,000 consistent with all applicable laws and regulations.

18. Maintenance Reserve Account

WHEREAS, NJAC 6A:23A-14.2 and 6A:23A-14.4 permit a Board of Education to supplement an existing Maintenance Reserve account at year end, and

WHEREAS, the aforementioned codes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Winslow Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account at year end, and

WHEREAS, the Winslow Township Board of Education has determined that an amount not to exceed \$570,000 is available for the purpose of such transfer;

NOW THEREFORE BE IT RESOLVED by the Winslow Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer in the amount not to exceed \$570,000 consistent with all applicable laws and regulations.

19. Approve Purchase – Ed Data Vendor

Approve the purchase of student desks and chairs from School Specialty, an approved Ed Data vendor as follows:

Items to be charged to 11-190-100-610

○ School No. 1	40 Student Chairs	\$2,139.20
	40 Student Desks	\$2,950.40
○ School No. 2	370 Student Chairs	\$16,759.10
	270 Student Desks	\$17,622.90
○ School No. 3	160 Student Chairs	\$4,160.00
	160 Student Desks	\$11,513.60
○ School No. 4	75 Student Chairs	\$2,118.00
	75 Student Desks	\$4,698.00
○ School No. 5	20 Student Chairs	\$1,198.60
	120 Student Desks	\$17,029.20
○ School No. 6	100 Student Chairs	\$5,923.50
	85 Student Desks	\$10,212.75
○ Middle School	400 Student Chairs	\$11,892.00
	400 Student Desks	\$28,988.00

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

20. School Based Youth Services Program – 2014- 2015

Approve the application for the School Based Youth Services Program 2014-2015 Grant in the amount of \$270,078.00 (Contract # 15IBDP).

21. School Based Youth Services Program - 2013-2014

Ratify the acceptance of the School Based Youth Services Program 2013-2014 Grant in the amount of \$270,078 (Contract # 14IBDP).

22. 2014 Joint Transportation Agreement – Lindenwold Borough, BOE

Approve the 2014 Joint Transportation Agreement between the Winslow Township Board of Education and Lindenwold Borough Board of Education to transport students to School # 4, 900 Gibbsboro Road, Lindenwold on Routes # 3 – Red; # 4 – Orange and # 5 – Pink at a cost of \$250.00/day, including an aide on the bus, from June 30, 2014 – August 30, 2014.

23. Disposal of School Property and Library Books

Exhibit XIV B: 23

Approve the Disposal of School Property/Library books per the attached exhibit.

Location	Department	Description
School No. 4	Library	See attached list of AV equipment and library books for disposal
	Nurse	Vision Tester – Broken
		Audiometer - Broken
High School	Family & Consumer Science	4 Folding Cutting Tables & 1 Cutting Table – poor condition

24. Approvals for the Business Administrator/Board Secretary

Approve the following for the Business Administrator/Board Secretary:

1. Approve the Business Administrator/Board Secretary to make all payments and transfers that are needed to close out the 2013-2014 school budget to be ratified by the Board at the August meeting.
2. Approve the Business Administrator/Board Secretary to make payments for July 2014 to be ratified by the Board at the August meeting.
3. Approve the Business Administrator/Board Secretary to use State Contracts and Ed Data vendors for any purchases during June 2014 and the 2014-2015 school year if it is deemed to be appropriate.

25. Approve Purchase – Shared Services Vendor

Approve the purchase of a Winslow Township Middle School Complete Camera System in the amount of \$216,726.00 and a Winslow Township High School Complete Camera System in the amount of \$207,920.00 from Educational Information and Resource Center (EIRC) through the shared services agreement.

Items to be charged to 12-000-266-730

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

 Tyra McCoy-Boyle

26. Approve Purchase – Shared Services Vendor

Approve the purchase of a Winslow Middle School J-100 Air Handling Unit Replacement in the amount of \$25,859.00 from Educational Information and Resource Center (EIRC) through the shared services agreement.

Items to be charged to 12-000-252-730

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

27. Perkins Grant 2014-2015 Application Submission

Approve the submission of the Perkins Grant application for fiscal year 2014-2015 in the award amount of \$65,299.00.

28. IDEA Preschool and Basic Entitlement Grant Application for FY 2014-2015

Approve the submission of the IDEA Preschool and Basic Grant application for the fiscal year 2014-15 and accept the grant award in accordance with the following allocation:

	<u>Basic</u>	<u>Pre-School</u>
Public	\$1,221,900	\$58,078
Non-Public	\$19,757	\$6,453

29. NCLB Entitlement Grant Application for FY 2014-2015

Approve the submission of the NCLB grant application for fiscal year 2014-15 for the following award amounts:

NCLB Title IA	\$956,405
NCLB Title IIA	\$207,106
NCLB Title III	\$17,640
NCLB Title III Immigrant	\$5,956

30. Bid for 2014 Winslow Township High School Window Replacement

Approve the award of the Bid for Winslow Township High School Window Replacement to Winderco, Inc. in the amount of \$955,910.00. (Sole Responder) Item to be charged to 30-000-400-450

and further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

31. Bid for 2014 Concrete Sidewalk Replacement at Nine District Facilities

- a. Approve the record of bids for 2014 Concrete Sidewalk Replacement at Nine District Facilities as follows:

Name of Vendor	Bid
Berto Construction	\$280,445.00
Cardinal Contracting Co., Inc.	\$186,986.33
Diamond Construction	\$164,900.00
Ocean Construction, LLC	\$204,100.00

- b. Approve the award of 2014 Concrete Sidewalk Replacement at Nine District facilities to Diamond Construction at a cost of \$164,900.00.

To be charged to 12-000-400-450

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this bid.

Tyra McCoy-Boyle

32. Debt Service Fund Interest

Approve the recognition of interest earned in the Debt Service Fund as current year revenue in the General Fund.

33. Ratify the Purchase – State Contract Vendor

Ratify the purchase of supplies, iPads, iPad carts and computers in the amount of \$82,261.80 to Apple Computer, Inc. an approved State Contract Vendor. State Contract # 70259.

Items charged to 11-190-100-610; 20-236-100-600; 20-218-100-600; 20-218-400-731

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

34. Ratify the Purchase – State Contract Vendor

Ratify the purchase of copy paper in the amount of \$53,994.45 to W.B. Mason an approved State Contract Vendor. State Contract # A80975.

Items charged to 11-190-100-610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

35. Ratify the Purchase – Ed Data Vendor

Ratify the purchase of technology supplies in the amount of \$18,376.50 to Troxell Communications, Inc. an approved Ed Data Vendor.

Items charged to 20-245-100-600; 20-237-100-600

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

36. Ratify the Purchase – Ed Data Vendor

Ratify the purchase of supplies in the amount of \$95,319.48 to School Specialty, an approved Ed Data Vendor.

Items charged to 11-190-100-610; 11-190-100-640

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

Tyra McCoy-Boyle

37. Approve Purchase – Regional Purchasing Cooperative

Approve the purchase of library furniture in the amount of \$32,041.78 through the Middlesex Regional Educational Service Commission purchasing cooperative.

Items to be charged to 11-190-100-610

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

38. Approve Purchase – Shared Service Agreement

Approve the purchase of a convection oven in the amount of \$7,503.58 from the Educational Information and Resource Center (EIRC) through the shared services agreement.

Item to be charged to 60-910-310-730

And further acknowledge the following statement:

I certify that there are sufficient funds available to purchase the items awarded in this bid.

 Tyra McCoy-Boyle

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes recuse PO 406081
Mr. Vascos	Absent		
Motion Carried			

C. PROFESSIONAL SERVICES

Ms. Pitts - This section is TABLED to be discussed in Executive Session

1. Architect

Approve to appoint _____ as the Architect of the Board of Education for the 2014/2015 school year.

2. Engineer

Approve to appoint _____ as the Engineer of the Board of Education for the 2014/2015 school year.

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Mr. Gidwani to approve Items 1 – 12 with regard to Personnel. Correction on Item # 11 – Remove CTE Cohort and from the heading and change to read Approve the following staff for Curriculum Writing on an as needed basis.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	S. G.	Medical	6/12/2014	6/19/2014	P
B	J. M.	Medical	6/3/2014	6/19/2014	P
C	N. S.	Maternity	9/1/2014	10/15/2014	P
D	J. T.	Medical (amended)	4/25/2014	6/30/2014	P

2. Resignation

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	School	Effective
A	Hollander, Stacey	School Nurse	Middle School	6/30/2014

3. New Hires

Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Conn, Christine	Social Studies Teacher	Middle School	\$50,261 BA+30 – Step 2	9/1/2014
B	Davis, Tricia	Special Education Teacher	High School	\$59,561 MA – Step 9	9/1/2014
C	DePre, Jason	2 nd Grade Teacher	School No. 1	\$50,761 MA – Step 1	9/1/2014
D	Middleton, Linnea	Preschool Teacher	School No. 3	\$49,261 BA – Step 4	9/1/2014
E	Milano, Meghan	1 st Grade Teacher (Leave of Absence)	School No. 4	\$48,361-prorated BA – Step 1	9/1/2014 - 2/20/2015

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F	Nauss, Kelly	Preschool Teacher	School No. 2	\$49,161 BA+15 – Step 1	9/1/2014
G	Rook, TaraRuth	Special Education Teacher	High School	\$71,961 MA+15 – Step 11	9/1/2014
H	Stiteler, Tammy	Special Education Teacher	School No. 1	\$48,361 BA – Step 1	9/1/2014

NOTE: Salary may be amended pending WTEA Negotiated Agreement

4. College Placements

Approve the following College Placements for the 2014/2015 school year:

	College/ University	Student	Experience	Cooperating Teachers	School	Dates	Subject
A	Rowan University	Alexandre, Kristine A.	Field Experience	Grainger, D.	No. 3	9/2/14-12/17/14	Elementary
B	Rowan University	Barner, Eric	Field Experience	Regn, K. & Shaw, B.	HS No. 5	9/17/14-10/27/14 10/29/14-12/8/14	H&PE
C	Rowan University	Brennan, James	Field Experience	Shaw, B.	No. 5	9/17/14-10/27/14	H&PE
D	Camden County	Cahill, Michael	Field Experience	Dougherty, J.	No. 2	9/22/14-11/7/14	Elementary
E	Camden County	DePalma, Samantha	Field Experience	Krier, M. J.	No. 2	9/22/14-11/7/14	Elementary
F	Camden County	DiVito, Stephanie	Field Experience	Iuliucci, D.	No. 5	9/22/14-11/7/14	Elementary
G	Rowan University	Gill, Lauren	Field Experience	Hagan, J.	No. 3	9/2/14-12/17/14	Elementary
H	Wilmington University	Hooks- Johnson, A	Field Experience	Weeks, N.	HS- Winsoar	9/1/14-12/20/14	Counselor
I	Rowan University	Kennon, Alescia	Field Experience	Rynex, D.	HS	9/2/14-5/4/15	Counselor
J	Grand Canyon	Kirk, Joseph	Field Experience	Baylinson, A.	HS	9/1/14-12/20/14	English
K	Rowan University	Lombarski, Michelle	Field Experience	Doheny, M.	HS	10/27/14-12/17/14	Music - Vocal
L	Rowan University	Lotter, Keith R.	Field Experience	Sass, L. Regn, K.	No. 5 HS	9/2/14-10/24/14 10/27/14-12/17/14	H&PE
M	Wilmington University	Norlin, Carrie	Field Experience	Weeks, N.	HS Winsoar	9/2/14-12/20/14	Counselor
N	Rowan University	Okuda, Raymond	Field Experience	Nagy, T.	HS	9/2/14-12/17/14	Math
O	Camden	Pernie,	Field	Johnson, M.	No. 1	9/22/14-11/7/14	Elementary

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	County	Alicia	Experience				
P	Rowan University	Rubin, Amy	Field Experience	Jacob, J.	HS	9/2/14-5/4/15	Counselor
Q	Stockton College	Schimmel, Amy	Field Experience	Pino, T.	No. 6	9/2/14-4/30/15	Social Worker
R	Rutgers University	Wolf, Lindsay	Field Experience	Clark, Maria	No. 1	9/8/14-12/12/14	Elementary

5. 2014 Summer Hours for Content Area Coaches

Approve the following 2014 Summer Hours for Content Area Coaches at the Middle School on an "as needed basis" not to exceed three (3) days, seven (7) hours per day, at their per diem rate:

	Name	Activity Content Area
A	Bazzel, Al	Content Area Coach – Unified Arts
B	Donohue, Carol	Content Area Coach – Social Studies
C	Kiett, Portia	Content Area Coach – Science
D	Martin, Gregg	Content Area Coach – Math
E	Schwartz, Cheryl	Content Area Coach – English Language Arts
F	Sykes, Hannah	Content Area Coach – Special Education

NOTE: Per Diem rate adjustment pending ratification of WTEA contract

6. 2014/2015 Middle School Co-Curricular Club/Activity Advisor:

Approve the following 2014/2015 Middle School Co-Curricular Club/Activity Advisor: (11-401-100-600-401-07)

	Name	Co-Curricular Club/Activity Advisor	Stipend	Step
A	Scott, Chad	Athletic Director	\$4,172	1

NOTE: Stipend adjustment pending ratification of WTEA contract

7. 2014/2015 WINSOAR Program

Approve the following Administrator for the Middle School WINSOAR Program for the 2014/2015 school year, from 2:30 p.m. – 6:30 p.m., on an as needed basis: (11-130-100-101-160-07)

	Name	Subject	Hourly Rate
A	Wyckoff, Bruce	Administrator	\$50.00

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

8. 2014 Summer Music Program Instructors

Approve the following 2014 Summer Music Program Instructors at the Middle School: (11-401-100-100-000-07)

	Name	Position	Dates	Days	Stipend	Step
A	DiLeonardo, Carol	Orchestra Instructor	7/7/2014 – 7/17/2014	Monday – Thursday 8:00 a.m. – 3:00 p.m.	\$4,680	3
B	Lewis, Carol	Band Instructor	7/7/2014 – 7/17/2014	Monday - Thursday 8:00 a.m. – 3:00 p.m.	\$4,680	3

NOTE: Stipend may be amended pending WTEA Negotiated Agreement

9. 2014/2015 High School Club/Activity Advisors

Approve the following 2014/2015 High School Club/Activity Advisors:
 (11-401-100-101-401-08)

	Advisor	Club/Activity	Stipend	Step
A	Fletcher, Cynthia	African American Cultural Club Co-Advisor	\$668.00 (a split)	N/A
B	Weston, Monika	African American Cultural Club Co-Advisor	\$668.00 (a split)	N/A

NOTE: Stipend may be amended pending WTEA Negotiated Agreement

10. 2014 Summer Middle School Counselors

Approve the following 2014 Summer Middle School Counselors to assist with summer scheduling, at their per diem hourly rate, from July 7, 2014 – August 15, 2014, not to exceed seven days, based upon need: (11-000-218-104-153-07)

	Name
A	Kimbrough, Rachelle
B	Reid, Susie

NOTE: Per diem rate may be amended pending WTEA Negotiated Agreement

11. 2014/2015 Curriculum Writing

Approve the following staff for Curriculum Writing, on an as needed basis:

	Name	Position	Hourly Rate
A	Adair, Andrew	English Language Arts	\$37.73
B	Alvare, Leah	Mathematics	\$37.73
C	Basantis, Lily	English Language Arts	\$37.73
D	Calabria, John	Mathematics	\$37.73
E	Canale, Rachel	Mathematics	\$37.73
F	Chiumento, Karen K.	English Language Arts	\$37.73
G	Countryman, Joseph	English Language Arts	\$37.73

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H	D'Amore, Lyndsay	Mathematics	\$37.73
I	Darcangelo, Heather	Mathematics	\$37.73
J	Del Buono, Gwen	College & Technical Education Courses	\$37.73
K	DeShazor, Wanda	Mathematics	\$37.73
L	Friedel, Susan	English Language Arts	\$37.73
M	Gary, Cynthia	College & Technical Education Courses	\$37.73
N	Gramigna, Elizabeth	English Language Arts	\$37.73
O	Kelly-Pearson, Dawn	Mathematics	\$37.73
P	Kengeter, Keith	Mathematics	\$37.73
Q	Krier, Mary Janelle	Mathematics	\$37.73
R	Krier, Mary Janelle	English Language Arts	\$37.73
S	Martin, Gregg	Mathematics	\$37.73
T	Martinez, Stacie	Mathematics	\$37.73
U	McBride, Christa	English Language Arts	\$37.73
V	Moore, Lisa	College & Technical Education Courses	\$37.73
W	Nagy, Teresa	Mathematics	\$37.73
X	Peterson, Lynn	Mathematics	\$37.73
Y	Rodriguez, Leah	Mathematics	\$37.73
Z	Rossi, Ronald	Mathematics	\$37.73
AA	Safko, Greg	College & Technical Education Courses	\$37.73
BB	Sandelier, Marisa	Mathematics	\$37.73
CC	Schultz-Ford, Theresa	English Language Arts	\$37.73
DD	Schwartz, Cheryl	English Language Arts	\$37.73
EE	Shiple, Michelle	Mathematics	\$37.73
FF	Smith, Chantel	Mathematics	\$37.73
GG	Smith, Marcella	English Language Arts	\$37.73
HH	Stallard, Nicole	Mathematics	\$37.73
II	Stinson, Brenda	Mathematics	\$37.73
JJ	Veale, Kathy	English Language Arts	\$37.73
KK	Veale, Kathy	Mathematics	\$37.73
LL	Watson, Jeff	Mathematics	\$37.73
MM	Whiteman, Robyn	Mathematics	\$37.73
NN	Zoccola, Libbi	Mathematics	\$37.73

NOTE: Hourly rate may be amended pending WTEA Negotiated Agreement

12. 2014/2015 Middle School Content Area Coaches

Approve the following 2014/2015 Middle School Content Area Coaches:

	Name	Activity Content Area	Stipend	Step
A	Bazzel, Al	Content Area Coach – Unified Arts	\$4,537	N/A
B	Donohue, Carol	Content Area Coach – Social Studies	\$4,537	N/A
C	Kiett, Portia	Content Area Coach – Science	\$4,537	N/A
D	Martin, Gregg	Content Area Coach – Math	\$4,537	N/A
E	Schwartz, Cheryl	Content Area Coach – English Language Arts	\$4,537	N/A
F	Sykes, Hannah	Content Area Coach – Special Education	\$4,537	N/A

NOTE: Per Diem rate adjustment pending ratification of WTEA contract

<i>Roll Call:</i>				
Mr. Blake	Yes	Ms. Watkins	Yes	
Ms. Brown	Yes	Mr. Wilcox	Yes	
Ms. Dredden	Yes	Ms. Peterson	Absent	
Mr. Gidwani	Yes	Ms. Pitts	Yes	
Mr. Vascos	Absent			
Motion Carried				

XVI. ADDENDUM

A motion was made by Ms. Dredden, seconded by Mr. Blake to approve Items 2 – 7 as recommended by the Superintendent. Item # 1 is deleted.

I. SUPERINTENDENT’S REPORT

1. Deleted

2. SJTP – District Website Host/Maintenance

Approve the Agreement with SJTP to host and maintain the District Website from July 1 through October 30, 2014, during the transition to a new vendor, at a rate not to exceed \$1,237.50.

3. Extended School Year Program – Zoo on Wheels

Approve the Philadelphia Zoo’s, Zoo on Wheels program to visit the Extended School Year program at School No. 3 on July 25, 2014 at a cost of \$675.00. (11-000-219-500-000-10)

4. Professional Development/Workshops & Conferences

Approve the Professional Development opportunity as listed below:

Title: Beginning Reading Skills
 Date(s): TBD – During the Extended School Year Program
 Audience: Extended School Year Tutors & Students at School No. 6
 Presenter: 95% Group, Inc., - Judy Caroleo, Presenter
 Costs: No Charge
 Funding: N/A
 Description: To train Extended School Year (ESY) tutors in the use of recently purchased screening tools and teaching materials to appropriately diagnose and remediate deficits in phonological awareness and decoding skills. Materials and strategies will be utilized with students in the summer school program in order to obtain measurable gain and to close the achievement gap.

5. Settlement Agreement (KB vs. WTBOE)

Approve the Settlement Agreement between the Winslow Township Board of Education and K.B.

6. WTMS STEM Program

Approve an agreement to enter into a partnership with Project Lead the Way to implement a STEM Program and curricula with the Middle School.

7. Consultant STEM Program/Teacher Mentoring

Approve Rowan University as a consultant for the STEM Program/Teacher Mentoring at an amount not to exceed \$15,000.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

II. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Mr. Wilcox, seconded by Ms. Brown to approve Items 1 – 5 as recommended by the Business Administrator/Board Secretary.

1. Shared Services Agreements

Approve the following Shared Services Agreements for the 2014-2015 school year as follows:

1. South Jersey Technology Partnership (SJTP) – per agreement
2. Middlesex Regional Educational Services Commission (MRESC) – per agreement

2. Approve the Purchase – MRESC Cooperative/Ed Data Vendor

Approve the purchase of library furniture for School No. 5 from Tanner North Jersey, an approved Ed Data vendor as follows:

1. Library Furniture in the amount of \$38,514.40 to be purchased through the MRESC School & Office Furniture Cooperative Bid # 12/13-44.
2. Library Furniture in the amount of \$4,818.45 to be purchased through Ed Data School & Office Furniture Cooperative Bid # 6014.

Items to be charged to 11-190-100-610

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this contract.

Tyra McCoy-Boyle

3. 2014-2015 Consortium - IDEA

Approve entering into a consortium with the Borough of Chesilhurst School District for the 2015 IDEA Award as follows:

- Basic \$37,283
- PreSchool \$1,983

4. Contract Vendor – 2013-2014 and 2014-2015

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE
CONTRACT VENDORS FOR BOARDS OF EDUCATION
PURSUANT TO N.J.S.A. 18:18A-10a**

WHEREAS, the Winslow Township Board of Education, pursuant to N.J.S.A. 18A-18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Winslow Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Winslow Township Board of Education, intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Winslow Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2013 – 2014 and 2014-2015 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the Winslow Township Board of Education Business Administrator/ Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Winslow Township Board of education and the Referenced State Contract Vendors shall be July 1, 2013 to June 30, 2014 also July 1, 2014 to June 30, 2015.

 Date Approved

 Business Administrator/Board Secretary

Referenced State Contract Vendor

<u>Commodity Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Repairs for Lawn & Ground Equipment	Cherry Valley Tractor Sales	76907

5. Ratify the Purchase – State Contract Vendor

Ratify the repairs to a maintenance tractor in the amount of \$7,370.00 to Cherry Valley Tractor Sales, an approved State Contract Vendor. State Contract # 76907.
 To be charged to 11-000-270-420 and 11-000-270-615

and further acknowledge the following statement :

I certify that there are sufficient funds available to purchase the items awarded in this award.

 Tyra McCoy-Boyle

Roll Call:

Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredde	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		

Motion Carried

III. **PERSONNEL REPORT**

A motion was made by Mr. Wilcox, seconded by Ms. Dredde to approve Items 1 – 4 with regard to Personnel.

1. **Resignation**

Approve the following Resignation for the 2013/2014 school year:

	Name	Position	Location	Effective
A	Gerick, Jason	Art Teacher	School No. 4	6/30/2014

2. **New Hires**

a. Approve the Rescission of the following New Hire for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Sutton, Rhonda	LDT-C	Middle School	\$69,073.00 Doc Step 10	6/23/2014

b. Approve the following New Hire Appointments for the 2014/2015 school year:

	Name	Position	Location	Salary	Effective
A	Marolda, Gina	Preschool Special Ed Teacher	School No. 2	\$49,261.00 BA – Step 4	9/1/2014
B	Moore, Marlana	1 st Grade Teacher	School No. 2	\$50,261.00 BA+30 – Step 2	9/1/2014
C	Steelman, Rebecca	Special Education Teacher	Middle School	\$52,161.00 MA+15 Step 3	9/1/2014

NOTE: Salary rate may be amended pending WTEA Negotiated Agreement

3. **2014 Summer STEM Program**

Approve the following 2014 Summer STEM Program Teacher, at the hourly rate of \$37.73, not to exceed six (6) days:

	Name	Location
A	Kiett, Portia	Middle School

4. **2014/2015 Employee Transfer**

Approve the following 2014/2015 Employee Transfer, effective September 1, 2014:

	FROM				TO		
	Name	Position	School	Salary	Position	School	Salary
A	Jeffries, Tyeisha	Reading Coach	No. 1 & No.3	\$61,161.00	Dean of Students	HS	\$79,000.00

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XVII. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education responded to the following OPRA Request(s) between June 6, 2014 and June 20, 2014:

Number of Requests Received	Document Requested	Approved	Denied
0	N/A	0	0

XVIII. OLD BUSINESS – None at this time.

XIX. NEW BUSINESS

Dr. Poteat – You have a copy of a draft agreement between Winslow Township and the Board of Education to transport senior citizens to events. It is a great opportunity for us to reach out to seniors in the District.

Dr. Poteat – For those Board Members at the Middle School Promotion exercise I reintroduced one of our Winslow Township High School 2009 graduates Mr. Ka’Lial Glaud. I also indicated that he was a member of the Tampa Bay Buccaneers in the National Football League. I also stated during that meeting that Ka’Lial was trying to put together a football camp on Saturday, July 12 for the children of Winslow Township. He was also inviting several of his NFL friends to come. I think this is a great idea and an excellent opportunity for the children of Winslow Township, not only to be in the presence of, but to be in their direct instruction for football and to have the camaraderie and fellowship with these individuals. What I am asking of you, if you read the flyer that I passed to you the original location was Donio Park, I am asking the Board if we would be able to move this location to Winslow Township High School Football Field. One of the reasons I would like to make this recommendation is we have seating for parents. It gives it more of an organized presence. It is a very good venue to have such an activity and it is on a high school field that is well maintained. I am asking the Board in support of Ka’Lial and his family that we become a part of this community activity and move it from Donio Park to the High School field. I think it is an excellent opportunity.

Ms. Pitts – I agree. Board Members after hearing Dr. Poteat I am asking for a motion to approve the use of our facilities as recommended by the Superintendent.

A motion was made by Ms. Brown, seconded by Mr. Wilcox to approve the use of facilities as recommended by the Superintendent.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

Ms. Pitts – Ms. Peterson, Mr. Vascos and myself traveled to Lincroft on Friday, June 13 to attend the Strauss Esmay Law Workshop. It was very informative and helpful. We all brought back packages of information if any Board member is interested.

Ms. Pitts – Board members as you know, it has been a very busy year for us I am asking that we suspend the second meeting in July which is July 23, 2014. I believe that we have business to attend to on July 9, 2014.

A motion was made by Ms. Dredden, seconded by Mr. Gidwani that we suspend the second meeting in July (July 23, 2014).

Voice Vote: All in favor

The Board meeting on July 9, 2014 has been moved to 6:00 p.m.

Voice Vote: All in favor

Ms. Pitts asked for Board members to contact her, no later than the second week in July, regarding the Board Retreat and goal setting meeting dates.

XX. INFORMATIONAL ITEMS

Ms. McCoy-Boyle – We received correspondence from the Department of Environmental Protection. There was a letter and an email. I will read you the email to be brief. We received it on June 18. Dear Dr. Poteat, I am contacting you from the Department of Environmental Protection Site Remediation Program, Office of Compliance Assistance. According to our records a site remediation case remains open at the above referenced location Edgewood Senior High School, A.K.A. Winslow Township High School, 10 Coopers Folly Road was never submitted to the department for the regulated underground storage tank closure in 1998. I have attached the incidence from the tank closure. This case is currently out of compliance with the State Remediation Reform Act and a enforcement referral is pending However, I am available for the next 30 days with the Winslow Township BOE with getting this case into compliance. Please contact me at your earliest convenience to discuss.

XXI. EXECUTIVE SESSION **A motion was made by Ms. Watkins, seconded by Mr. Wilcox to approve adoption of the Executive Resolution and adjournment to Executive Session at 7:59 p.m. for a period of forty five minutes. Action may be taken following Executive Session.**

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on June 25, 2014 at 7:59 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

 "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is Dr. Poteat needs to discuss an item regarding a child.

 "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body" The collective bargaining contract(s) discussed are between the public body and Collective Bargaining Agreements with the WTEA and WTAA.

 "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are _____ and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is _____;

"(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are our Human Resources Director and an investigation regarding a teacher. The attorney asked that it be held in Executive Session. Items regarding the appointment of Architect and Engineer.

"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

WHEREAS, the length of the Executive Session is estimated to be forty five minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

XXII. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Mr. Wilcox, seconded by Ms. Watkins to adjourn Executive Session at 9:51 p.m.

Voice Vote: All in favor

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to appoint Garrison Architect as the architect for the 2014-2015 school year.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Abstain	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

Mr. Long – I would ask for a motion authorizing the execution and ratification of the contract between the Winslow Township Administrator’s Association and the Winslow Township Board of Education for the term July 1, 2013 – June 2016 subject to minor points that Mr. Davis and the Board raised.

A motion was made by Mr. Gidwani, seconded by Ms. Watkins to approve the contract as recommended by Mr. Long.

<i>Roll Call:</i>			
Mr. Blake	Yes	Ms. Watkins	Yes
Ms. Brown	Yes	Mr. Wilcox	Yes
Ms. Dredden	Yes	Ms. Peterson	Absent
Mr. Gidwani	Yes	Ms. Pitts	Yes
Mr. Vascos	Absent		
Motion Carried			

XXIII. ADJOURNMENT: A motion was made by Ms. Brown, seconded by Ms. Watkins to adjourn the meeting at 9:54 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

OPERATIONS COMMITTEE MEETING

June 24, 2014

5:30pm

Administration Building

Minutes

The Operations Committee met on Tuesday, June 24, 2014 at 5:30pm. In attendance were Chairperson Mrs. Dredden, Mr. Wilcox and Mr. Gidwani. Also present were Ms. McCoy-Boyle, Mr. Mills, and Ms. Augustine. The committee discussed the following items:

- **Solar Panels** –
 - As of June 17th, solar panel work at all 8 sites has been completed. Only punch-list items remain.
- **Cameras** – Approval to purchase two complete camera systems for the HS and MS are on the agenda for June 25th.
- **Advertising on Buses** – A recommendation will be made by the committee at the July meeting once a final survey of current clients is completed.
- **Blue Anchor Building** – Fencing was installed around the older building at the request of the township construction official. Funding to demolish the structures is in the 2014-15 budget.
- **High School Window Replacement** – Bid opening held June 12th at 11am. An award is on the agenda for 6/25. Work is expected to start in October and finish in December.
- **Defibrillators for Sports and Field Trips** – Compliance issues with Janet’s Law and the NJ Good Samaritan Law were discussed at the NJ Business Officials’ Conference in Atlantic City and the county meeting held in June. School policy needs to be adopted by September 1st. Components of compliance were discussed including “reasonable proximity”, sports teams, field trips, “Use of Facility” events, and an Emergency action plan.
- **Field Lighting** – Complete and operational.
- **ROD grant update** – The bid opening for the second ROD grant project (the Courtyard at school #2) is June 27th. The documentation for the remaining two ROD grant projects will be submitted to the state during the 2014-15 school year.
- **New Items** –
 - Paint bid opening is June 25th at 10am. An award should be made at the first meeting in July.
 - Concrete bid – review of bids received and opened June 18th completed. An award is on the 6/25/14 agenda.
 - Transfers to Reserve accounts are necessary. Resolutions are on the June agenda.

Adjourned: 7:18pm

NEXT MEETING: Tentative for Tuesday, July 22th at 5:30pm pending July 23rd BOE meeting