

WINSLOW TOWNSHIP BOARD OF EDUCATION
Regular Board of Education Meeting
Winslow Township Middle School
30 Coopers Folly Road
Atco, NJ 08004

Wednesday, October 23, 2013
7:00 p.m.

MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/13**. It was also advertised in the Courier Post, Philadelphia Inquirer and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center, Edgewood Acres, Elm Town and Winslow Township Post Offices.

II. **MISSION STATEMENT**

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In roll call the following Board Members were noted present:

Present:	Ewuniki Brown	Aleta Sturdivant
	Gulab Gidwani	Gail P. Watkins
	Joanne Masciocchi	Lorraine Dredden, Vice President
	Julie A. Peterson	Patricia Davis – President
	Cheryl Pitts	

Also Present: H. Major Poteat, Ed.D., Superintendent
Tyra McCoy-Boyle, Business Admin./Board Secretary
Howard Long, Jr. Esq., Solicitor

IV. **PLEDGE OF ALLEGIANCE**

V. **BOARD OF EDUCATION – TEAM CHARTER**

Ms. Brown -

1. **At all Times:** Maintain confidentiality; Follow the chain of command; Maintain an open-mind; Listen and speak with respect for others.

Ms. Pitts -

2. **Before a Meeting:** Be prepared for board meetings by reading packets prior to board meetings; Refuse to become involved (collectively, as individuals, or in our communities) in micro-management; Get the answers to questions and concerns prior to the board meeting.

Ms. Masciocchi -

3. **During a Meeting:** Listen and speak with respect for others at all times; Vote with conviction; Align our actions as closely as possible to stated goals and objectives; Create an open, problem-solving management climate in which differences and problems are met head-on and clarified rather than swept under the rug or smoothed over; Promote mutual involvement and interdependency rather than selfish competition or subversive rivalry.

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Ms. Peterson -

4. **After a Meeting:** Develop trust; Uphold all decisions made by the Board; Periodically follow-up on district, board and CSA goals; Understand and respect the separate roles and responsibilities of the board and the administration to confine activities within the boundaries of those roles.

If any board member feels that another board member has violated any provision of this agreement, that board member shall personally talk with the offending board member in an attempt to resolve the issue. If the attempt fails, the board member who feels that another board member has violated this agreement shall bring the matter to the attention of the entire board. Any grievances that arise should be dealt with at the earliest practical opportunity.

Ms. Watkins -

VI. 2013-2014 DISTRICT GOALS

1. Continue to review and assess in a systematic manner, using data, the district curriculum and students' needs to raise student achievement.
2. Create a positive school environment/culture conducive to teaching and learning for all stakeholders.
3. Continue to expand communication to all stakeholders to increase the capacity for greater parent/caregiver and community support.

VII. AWARDS/PRESENTATIONS

1. Discussion – School Uniforms

Ms. Davis – Ladies and Gentlemen. Tonight we are here to hear your opinion on the proposed Dress Code Policy. We are not here to make a decision tonight. We are here strictly to have open dialogue so you can express your opinions. Our Policy Committee will try to answer any questions that come up. I ask that you limit your comments to three minutes since we have quite a few people here tonight.

Names and Public Comments are attached.

VIII. CORRESPONDENCE

Ms. Boyle read one piece of correspondence addressed to the Winslow Township Board of Education. Dear Board Members, Thank you very much for the get well card. My recovery is going well and look forward to returning to work soon. Dorothy Carcamo

IX. MINUTES

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant to approve the Open/Closed Session of the following meeting:

Regular Meeting

Wednesday, October 9, 2013

Open/Closed Sessions

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Abstain	Ms. Watkins	Abstain
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

X. BOARD COMMITTEE REPORTS

Education Committee

Ms. Peterson – The Education Committee met on October 16 at 4:00 p.m. In attendance were Ms. Brown and Ms. Peterson. Board Administrator was Dr. Major Poteat.

Business Discussed:

Old Business:

1. Ninth-Grade Transition:
 The end of the first marking period, progress report will provide us with insight on the initial transition period for our Ninth-Graders. Dr. Poteat will have our ninth grade Principal, Mr. Carter present a report of the ninth grade transition at our Board Meeting in November.
2. Curriculum Guides:
 As a part of the November Board Meeting, Dr. Poteat will have Ms. Loney, Director of Student Support Service, provide the Board with an update of curriculum guides.
3. Learning Environment:
 On October 15, 2013, the District submitted to the Department of Education a total enrollment count of 5,022 students within our district.

Attendance and truancy will be reviewed and acted upon in the following manner:

- a) Five or more absenteeism, a letter will be sent home to parents.
- b) Ten or more absenteeism, a home visit and/or court appearance for parents.

4. Achieve NJ:
 There will be a full-day training session on November 4 for all District Administrators. Dr. Poteat will provide the Board in our October 23, 2013 Board packet the 2013 School Profiles Target Performance.

New Business

A. Educational Expenditures:

The District educational expenditures are on target with the budget projected from last year; however, there is a delay with the installation of technology equipment. This delay is attributed to the volume of equipment and the number of technicians the District has available in their contract.

B. The PARCC Field Testing:

The District has been designated to participate in the PARCC field-testing, which will be administered in two segments:

- Performance-Based Assessment March 24 – April 11
- End-of-Year Assessment May 5 – June 6
- Schools selected to participate in the field test
 - High School Grad 10 English Language Arts - 2 classes online
 - High School Grade 9 English Language Arts 2 - classes online
 - Middle School Grade 8 English Language Arts - 2 classes online
 - Middle School Grade 7 Mathematics - 2 classes online
 - School 1 Grade 3 Mathematics - 2 classes online
 - School 4 Grade 3 Mathematics - 2 classes online
 - School 5 Grade 5 Mathematics - 2 classes online
 - School 5 Grade 6 English Language Arts - 2 classes online
 - School 6 Grade 4 Mathematics - 2 classes online

Informational Items

1. Professional Development – Common Core – Reading & Writing Grounded in Informational Technology – Full day Working Sessions, December 6, 2013, Eatontown Sheraton, Eatontown, NJ.
2. Governor Christie's Administration announces \$1 million dollar in grants to Improve Students with Disabilities in Low-Performing Schools.

Future Topics

- a. Partnership for Assessment of Readiness for College and Careers

The next meeting of the Education Committee will take place at 4:00 p.m. Wednesday, November 20, 2013 at the District Administrative Office.

Operations Committee

Mr. Gidwani – The Operations Committee met on October 22, 2013 at 5:30 p.m. in the Administration Building.

The following was discussed:

- Solar Panels
- Electrical Upgrades
- Unit Ventilators completed
- Roofs on School 5 and 6
- Cameras

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- Paving of parking lots
- Advertising on buses
- Drainage at School # 2
- Mold at School # 2 and # 5
- Screens to be rebid
- Blue Anchor Building

Policy Committee

Ms. Pitts – The Policy Committee met on October 17, 2013 with regard to the issue that we just heard this evening. Having gone through and having this Public Hearing now we have information that the Board can sit down and sift through and certainly answer all the questions that were asked here tonight. We had planned our next Policy Committee meeting for November 23 but I would think in light of what we have all heard tonight that certainly as a Board we need to have a special meeting so that we can absolutely sit down and discuss and answer the many questions that came forth tonight.

Ms. Davis – Board Members the results concurs that we have a Special Meeting on November 6, 2013 so that we can have the transcription of tonight's discussion. We can put everything together so that we can publish it for the public to know what the results were. The meeting will be held at 6:00 p.m.

A motion was made by Ms. Watkins, seconded by Mr. Gidwani to have a Special Meeting on November 6, 2013 at 6:00 p.m. to answer questions on the School Dress Policy.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

Ms. Davis – For the people in the audience we are going to get a transcription of tonight's Open Hearing so that we can discuss and find out whether the Board is going to go further with this Policy or to drop it. There will be No Action taken at the meeting on November 6, 2013.

Marketing Planning Committee

Ms. Peterson – The Marketing Planning Committee met October 16, 2013 at 7:30 p.m. via conference call to review status of items that were approved by the Board on September 11, 2013.

Items Discussed:

- A. Status of District Facebook Page – Dr. Poteat indicated that the launched date of November 1, 2013 is in place for the district’s Facebook page that was designed jointly by SJTP and Darryl Scott. Darryl Scott will also serve as the monitor for the District Facebook page.

- B. “Community Connection Night” which was previously referred to the Board’s Working Session will be implemented in January 2014.
 - 1. Advertisement Strategies:
 - a. Electronic Boards Marquees at all schools.
 - b. Facebook page
 - c. District webpage
 - d. Parent Letters
 - 2. Potential Partners: H.S.A.

XI. PUBLIC COMMENTS (Time Limited)

A motion was made by Ms. Watkins, seconded by Ms. Sturdivant to open the meeting for Public Comments at 9:40 p.m.

The Winslow Township Board of Education highly values the input of citizens in making important decisions that affect the children of our community. We also believe in the rights of citizens to observe Board Meetings. To ensure that all of our citizens have the opportunity to attend School Board Meetings and offer comment, and to ensure that the Board can conduct the important business of the District, we ask that speakers follow the guidelines for making public comments.

Notation of Public Comments on Agenda Items – The Board President or Board Secretary will recognize those individuals in the audience who wish to make comment.

Please respect the following procedures:

- 1. All members of the public attending School Board Meetings must treat each other and the Board with respect.
- 2. State your full name and address.
- 3. Please limit your comments to five minutes.
- 4. Submit your questions to the Board of Education with your name, address and telephone number where you can be contacted. Your questions will be answered within a reasonable time.
- 5. Individuals offering citizen comment are not permitted to make personal attacks on any District employee, Board Member, other testifier or member of the public.

Voice Vote: All in favor

No Public Comments.

XII. ADJOURNMENT OF PUBLIC COMMENTS

A motion was made by Mr. Gidwani, seconded by Ms. Pitts to close the meeting for Public Comments at 9:41 p.m.

Voice Vote: All in favor

XIII. SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Dredde to approve A. & B. as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

1. First Reading of Board Policies & Regulations **None at this time.**
2. Second Reading of Board Policies & Regulations **None at this time.**
3. Security/Fire Drill Report **Exhibit XIII A: 3**

Approve the Security/Fire Drill Report, for September 2013, as presented in the attached exhibit.

4. Field Trips **Exhibit XIII A: 4**

Approve Field Trips for the 2013-2014 school year as listed in the attached exhibit.

5. Professional Development/Workshops & Conferences **Exhibit XIII A: 5**

a. Approve Professional Development opportunities as presented in the attached exhibit.

b. Approve the Professional Development opportunity as listed below:

Title: Read 180 & System 44 Implementation Training
Date(s): TBD
Audience: Read 180 & System 44 Teachers
Presenter: Scholastic Representative
Costs: \$16,093.00 (7 Days)
Funding: IDEA
Description: These trainings will provide ongoing support and professional development for new and experienced teachers instructing the Read 180 and System 44 reading programs.

c. Approve the Professional Development opportunity as listed below:

Title: SMART Board Training
Date(s): November 5, 2013
Audience: Classroom Teachers
Presenter: Thomas Shown, SMART-Certified Trainer (T-Tech Solutions)
Costs: \$1,000.00
Funding: NCLB – Title II
Description: To teach beginner and advanced users how to effectively use the interactive SMART Board technology to create

interactive lessons and to find content and various websites to support classroom instruction.

6. Tuition Students (2013-2014) **Exhibit XIII A: 6**
Approve the placement of Tuition Students as listed in the attached exhibit.
7. Terminate Out-of-District Placements **Exhibit XIII A: 7**
Approve the termination of the Out-of-District placements as listed in the attached exhibit.
8. Homeless Student(s) **Exhibit XIII A: 8**
Approve the listing of Homeless students as per the attached exhibit.
9. Fundraiser(s) **Exhibit XIII A: 9**
Approve the following fundraisers/school activities for the 2013-2014 school year as listed below and as per the attached exhibit:

School No. 2
 - Jump Rope for Heart (02/21/14) – School No. 2
 - Various Candy (10/28/13) – H.S.A.
School No. 4
 - Breast Cancer Awareness Activities (10/25/13) – H.S.A.
 - Penny Drive (Oct./Nov.) – H.S.A.
WTMS
 - Annual Holiday Shoppe (Dec. 2013) – H.S.A.
 - Snacks at Athletic Events – H.S.A.
 - Chipotle & Yogo Factory Night (11/04/13) – H.S.A.
WTHS
 - Yankee Candles (Oct./Nov. 2013) – Theatre Guild
 - Wreath Sale (Nov./Dec. 2013) – 10th Grade Class
 - Tickets for Costume Party (Nov. 2013) – Stage Crew
 - Spirit Night at Chick-Fil-A (11/04/13) – Girls Volleyball
10. School No. 1 – Zoo on Wheels Program
Approve School No. 1 to invite the Philadelphia Zoo “Zoo on Wheels” program to the school on Thursday, January 23, 2014 at no cost to the district.

11. School No. 1 – Winter/Spring Concerts

Approve School No. 1 Winter and Spring Concert dates as listed below:

- Winter Concert – Thursday, December 19, 2013 at 6:30 p.m.
- Spring Concert – Wednesday, May 21, 2014 at 6:30 p.m.

12. School No. 2 – First Grade Family Night

Approve School No. 2 First Grade Family Night for Tuesday, March 18, 2014 at 6:30 p.m.

13. School No. 2 – Field Day

Approve School No. 2 Field Day for Friday, May 30, 2014 (Rain Date: 06/03/14).

14. School No. 5 - Marathon

Approve the School No. 5 Annual Marathon for Thursday, May 1, 2014 (Rain Date: 05/02/14). The Marathon consists of grade level distance running and each student will be required to have parental permission.

15. School No. 5 – Field Day

Approve School No. 5 Field Day for Wed., June 4, 2014 (Rain Date: 06/05/14).

16. School No. 5 – 4th Grade Family Fun Night

Approve School No. 5 Fourth Grade Family Fun Night for Thursday, March 20, 2014 from 7:00 p.m. – 8:15 p.m.

17. School No. 5 – Jump Rope for Heart

Approve School No. 5 to participate in the 2014 Jump Rope for Heart event on February 13, 2014.

18. WTMS – Family Night

Approve the Middle School Scholastic Book Fair Family Night for Tuesday, October 29, 2013 at 6:30 p.m.

19. WTMS – Global Leadership Emerging Young Leaders Program

Approve Middle School students in the S.A.D.D. Club to partner/participate with the DOT Organization and AKA's in the Global Leadership Emerging Young Leaders Program during the 2013-2014 school year.

20. WTHS – Food Drive

Approve students and staff from the High School Health/PE Departments, along with the girls Volleyball Team, to organize a food drive from October 24th through November 18, 2013 to support the local food bank.

21. WTHS – Guest Speaker

Approve Mr. David Rimby, NJ Society of CPA's, to visit the Accounting I Class of Ms. Hess to discuss career opportunities in Accounting and the "Pay It Forward" program.

22. WTHS – Thanksgiving Social for Senior Citizens

Approve the Class of 2016 to sponsor a Senior Citizens Thanksgiving Social on Friday, November 15, 2013 in the High School Cafeteria.

23. WTHS – South Jersey Industries - "Energy for the Arts" Grant

Approve the acceptance of the "Energy for the Arts" Grant from South Jersey Industries, in the amount of \$1,000, to the WTHS Dance Club.

24. WTHS – Guest Speaker

Approve Ms. Theresa Rohlfig, of the Center for Independent Living, to speak with students in the World of Work class for one day a week every other week. Ms. Rohlfig is a transition specialist who can assist students with their transitional needs.

25. WTHS – "The Blindness Challenge"

Approve the High School Key Club members to conduct a blindness simulation activity "The Blindness Challenge" during the last week in October. A member of the Little Rock Foundation (a local organization dedicated to improving the lives of the blind and visually impaired) will train students on how to assist a blind person and the Key Club Advisor will select a student who will be "blind" for the day escorted by a "sighted guide".

26. 2013 – 2014 Emergency & Safety Procedures

Approve the Emergency & Safety Procedures for the 2013-2014 school year.

B. Principal's Updates

1. Monthly School Highlights
2. Suspension Report

Exhibit XIII B: 1
Exhibit XIII B: 2

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Ms. Watkins, seconded by Ms. Peterson, to approve A. & B. as recommended by the Business Administrator/Board Secretary.

A. REPORTS

- 1. Aramark Update **Exhibit XIV A: 1**

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- 1. Line Item Transfers **Exhibit XIV B: 1**

Approve the Line Item Transfers, for the month of August 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit.

- 2. Board Secretary's Report **Exhibit XIV B: 2**

Approve the Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3. Reconciliation Report **Exhibit XIV B: 3**

Approve the Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2013. The Reconciliation Report and Board Secretary's Report are in agreement for the month of August 2013.

- 4. Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

5. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Bill List

Exhibit XIV B: 6

- a. Approve the Vendor Bill List in the amount of \$1,702,035.21 as per the attached exhibit.
- b. Ratify the Manual Bill List in the amount of \$861,467.00 as per the attached exhibit.

7. Payroll

None at this time.

8. Jersey School Boards Association – Professional Development
Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Patricia Davis	Alternative Funding: Sustainable Schools	November 4, 2013	No Cost

9. Professional Development

Approve Jane Hind, LDTC, to attend the Fall 2013 SEMI Regional Meeting on Tuesday, October 29, 2013 from 9:30 a.m. – 11:30 a.m. at no cost to the District.

10. Professional Development Training – Stronge and Associates

Approve Stronge and Associates, Educational Consulting, LLC to conduct the following professional development training:

- One-day administrator/evaluator training – Stronge Leader Effectiveness Performance Evaluation System on November 5, 2013 at a cost of \$3,000.00.

To be charged to 11-000-221-320

And further acknowledge the following statement:

I certify that there are sufficient funds available for the Professional Development Training.

Tyra McCoy-Boyle
Business Administrator/Board Secretary

11. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 1	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Monday - Friday 5:30 – 7:30 p.m.	Fields	No Fee
School No. 1	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Monday & Wednesday 6:30 – 8:30 p.m.	All Purpose Room	No Fee
School No. 1	Winslow Township Basketball Association		Tuesday, Thursday & Friday CHANGE OF DAYS Previously approved for Monday - Friday	All Purpose Room	
School No. 2	Winslow Township Youth Soccer	10-24-13 - 6-30-14	Tuesday & Thursday 6:30 – 8:30 p.m.	All Purpose Room	No Fee

12. Disposal of School Property

Exhibit XIV B: 12

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School # 2	Kitchen	1 oven, 1 steam table – broken
School # 4	Kitchen	1 warming box – broken
Middle School	Kitchen	2 ovens, 1 steamer – broken
	Media Center	Audio Visual Equipment – broken, obsolete
High School	Kitchen	1 oven, 1 steam table, 1 cold well, 1 braiser, 1- 2 door freezer, 1 – 2 door refrigerator
	Business	7 student tables, 11 student tables w/side table – broken legs
	Library	1 monitor, 1 hard drive, 1 keyboard, 1 speaker – old, not needed
	Athletics	20 Boys Lacrosse Helmets – rejected helmets by Schutt Reconditioning

13. Change Order

Approve Change Order No. 001 for Falasca Mechanical for a net decrease of (\$10,834.00) as follows:

1. Modification to vertical pipe and filler closures	\$4,733.00
2. Install cabinets and case work after school hours	\$5,760.00
3. Modifications to infill framing	\$8,928.00
4. Change new tile to carpet	\$4,860.00
5. Floor and base repair at new cabinet & sink combination	\$3,135.00
6. Elimination of new structural steel installations	(\$38,250.00)
	(\$10,834.00)

14. 2013-2014 Joint Transportation Agreement – Chesilhurst Board of Education

Ratify the 2013-2014 Joint Transportation Agreement between the Winslow Township Board of Education and the Chesilhurst Board of Education to transport students on Route Number Ch to/from various Winslow Schools from October 16, 2013 – June 30, 2014 at a rate of \$50/route one way.

15. Consent, Estoppel and Amendment Agreement **Exhibit XIV B: 15**

Approve the Consent, Estoppel and Amendment Agreement between Winslow Township Board of Education (“Host Customer”), Winslow Township Solar, LLC, a New Jersey limited liability company (“Power Provider”), and Bridge Bank, National Association, a national banking association (“Bank”).

16. Parental Transportation Contract

Ratify the Parental Transportation Contract for Ms. Beck to transport her special needs child to and from an out of district placement at a rate of \$75.00/day in accordance with the school calendar as follows:

- a. July 1, 2013 – August 31, 2013
- b. September 1, 2013 – June 30, 2014

The parent/legal guardian will provide to the Board Secretary evidence of a valid driver license, a valid vehicle registration and display a current inspection sticker on the windshield. In addition, the parent/legal guardian shall furnish automobile liability insurance not less than \$1,000,000 single limit coverage.

17. Transportation Contract – State of NJ, Department of Children & Families

Ratify Transportation Contract # 14JDDS between the Winslow Township Board of Education and the State of New Jersey, Department of Children and Families to transport one (1) student round-trip from October 1, 2013 – September 30, 2014 at a rate of \$200.00/day.

18. Purchase of Smart Boards – EIRC

Approve the purchase of smart boards, including installation, from EIRC, through the shared service agreement as follows:

- a. 3 smart boards \$11,673.90
 To be charged to: 20-236-400-731
- b. 6 smartboards: \$23,347.80
 To be charged to: 20-218-400-731.

and further acknowledge the following statement :

I certify that there are sufficient funds available for this purchase.

 Tyra McCoy-Boyle

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

XV. PERSONNEL

A motion was made by Ms. Dredden, seconded by Ms. Sturdivant, to approve Items 1 – 7 with respect to Personnel.

Note one change - 7c. should read Title III and not Title I.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Type of Leave	From	To	Paid/Unpaid
A	H. D.	Medical	10/28/2013	11/1/2013	P
B	K. G. (Extension)	Medical	10/9/2013	10/30/2013	P
C	M. G. (Extension)	Medical	10/9/2013	11/6/2013	P
D	L. P. (Extension)	Maternity	1/11/2014	6/30/2014	U
E	J. T.	Maternity	2/1/2014 3/8/2014	3/7/2014 5/31/2014	P U

2. New Hire

Approve the following New Hire Appointment for the 2013/2014 school year:

	Name	Position	School	Prorated Salary	Effective
A	Langhorne, Cryhten	Special Ed Teacher	HS	\$62,961 BA – Step 10	1/1/2014

3. Retirements

Approve the following Retirements for the 2013/2014 school year:

	Name	Position	School	Effective
A	Caracciolo, Patrice	1 st Grade Teacher	No. 4	1/1/2014
B	Cataldi, Jaclyn	Preschool Teacher	No. 3	1/1/2014

4. College Placement

Approve the following College Placement for the 2013/2014 school year:

	College/ University	Student	Experience	Cooperating Teacher	Sch	Dates	Subject
A	Grand Canyon	Irons, Ruta Paul	Field Experience	Shifren, Stacy	No. 2	1/6/2014- 4/25/2014	Elementary

5. Support Substitute

Approve the following Support Substitute for the 2013/2014 school year:

	Name	Position
A	Pearson, Scherrie	Support Secretary

6. 2013-2014 WINSOAR Alternative Program-High School

Approve the following 2013/2014 WINSOAR Alternative Program-High School Substitute Teacher, from 2:00 p.m. to 6:00 p.m. at \$37.73 hourly rate:

	Name	Position
A	Diggs, Stacy	Biology Teacher

NOTE: Hourly rate adjustment pending ratification of WTEA contract

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7. 2013/2014 Extended School Day Program Tutors

Approve the following 2013/2014 Extended School Day Program Tutors, on an as needed basis, for English Language Arts, Math and ESL to be held Tuesdays and Thursdays for one (1) hour tutorial sessions per day from October 2013 through April 2014 at Schools No. 1, 2, 3, 4, 5, 6 and High School at \$37.73 hourly rate:

- a. Regular Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: Title I (20-237-100-100-000-00)

	Name	Subject	School	Time
A	Adair, Andrew	English	HS	2:30 to 3:30 p.m.
B	Amato, Gina	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
C	Baylinson, Adrienne	English	HS	2:30 to 3:30 p.m.
D	Bellaver, Carole	Mathematics	No. 5	3:30 to 4:30 p.m.
E	Bowen, Matthew	English Language Arts/Mathematics	No. 1	4:00 to 5:00 p.m.
F	Chimento, Karen K.	English Language Arts	No. 5	3:30 to 4:30 p.m.
G	Dancik, Julie	Mathematics	No. 5	3:30 to 4:30 p.m.
H	Edgerly, Cynthia	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
I	Fitzpatrick, Phyllis	English Language Arts	No. 1	4:00 to 5:00 p.m.
J	Friedel, Sue	English Language Arts	No. 2	4:00 to 5:00 p.m.
K	Goodwin, Monique	English Language Arts	No. 5	3:30 to 4:30 p.m.
L	Hagan, Jeana	Mathematics	No. 3	4:00 to 5:00 p.m.
M	Hairston, Michelle	English Language Arts	No. 6	3:30 to 4:30 p.m.
N	Hebbons, Crystal	English Language Arts	No. 6	3:30 to 4:30 p.m.
O	Hehn, Debra	Mathematics	No. 5	3:30 to 4:30 p.m.
P	Henderson-Jackson, Karla	Mathematics	No. 5	3:30 to 4:30 p.m.
Q	Jarow, David	Mathematics	HS	2:30 to 3:30 p.m.
R	Jefferies, Tyeisha	English Language Arts	No. 1	4:00 to 5:00 p.m.
S	Johnson, Michelle	English Language Arts/Mathematics	No. 1	4:00 to 5:00 p.m.
T	Kelly-Pearson, Dawn	Mathematics	No. 5	3:30 to 4:30 p.m.
U	Kirshner, Sandra	Mathematics	No. 3	4:00 to 5:00 p.m.
V	Lanzey, Cynthia	English Language Arts	No. 5	3:30 to 4:30 p.m.
W	Loeffler, Joanne	English Language Arts	No. 6	3:30 to 4:30 p.m.
X	McCarthy, Cynthia	English Language Arts	No. 3	4:00 to 5:00 p.m.
Y	Nagy, Teresa	Mathematics	HS	2:30 to 3:30 p.m.
Z	Nichols, Barbara	English Language Arts	No. 6	3:30 to 4:30 p.m.
aa	Nicholas, Wayne	English	HS	2:30 to 3:30 p.m.
bb	Parker, Michelle	Mathematics	No. 6	3:30 to 4:30 p.m.
cc	Pino, John	English	HS	2:30 to 3:30 p.m.
dd	Ragone, Maria	English Language Arts	No. 2	4:00 to 5:00 p.m.
ee	Ripp, Roberta	English Language Arts	No. 5	3:30 to 4:30 p.m.
ff	Ruff, Thelma	Mathematics	HS	2:30 to 3:30 p.m.
gg	Schultz-Ford, Theresa	English Language Arts	No. 3	4:00 to 5:00 p.m.
hh	Shiple, Michelle	Mathematics	No. 6	3:30 to 4:30 p.m.
ii	Smith, Chantel	Mathematics	HS	2:30 to 3:30 p.m.
jj	Tomczak, Karen	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
kk	Vespe, Patricia	English Language Arts/Mathematics	No. 4	4:00 to 5:00 p.m.
ll	Zahn, Abby	English Language Arts	No. 6	3:30 to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

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Regular Board of Education Meeting
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- b. Special Education Tutors for English Language Arts and Math at Schools No. 1 through No. 6 and High School: IDEA (20-256-100-100-000-00)

	Name	Subject	School	Time
A	Diggs, Carmen	Special Education	No. 4	4:00 to 5:00 p.m.
B	DiSipio, Michelle	Special Education	No. 3	4:00 to 5:00 p.m.
C	Familiare, Amanda	Special Education	No. 4	4:00 to 5:00 p.m.
D	McGlade, Staci	Special Education	No. 2	4:00 to 5:00 p.m.
E	Pellegrino, Juliana	Special Education	No. 3	4:00 to 5:00 p.m.
F	Summers, Lauren	Special Education	No. 4	4:00 to 5:00 p.m.
G	Martinez, Stacie	Special Education	No. 6	3:30 to 4:30 p.m.
H	Veale, Kathy	Special Education	No. 6	3:30 to 4:30 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

- c. ESL Tutors for Schools No. 1, 2, 4, 5, and High School:
 Title III (20-245-100-100-000-00)

	Name	Subject	School	Time
A	Foran, Stephanie	ESL	No. 5	3:30 to 4:30 p.m.
B	Murtha, Sheila	ESL	HS	2:30 to 3:30 p.m.
C	Rateb, Serena	ESL	No. 2	4:00 to 5:00 p.m.
D	Roman, Migdalia	ESL	No. 4	4:00 to 5:00 p.m.
E	Siddons, Sandra	ESL	No. 1	4:00 to 5:00 p.m.

NOTE: Hourly rate adjustment pending ratification of WTEA contract

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

XVI. OPEN PUBLIC RECORDS ACT (OPRA) REQUESTS

1. The Winslow Board of Education processed the following OPRA Requests between October 10th and October 23, 2013:

Number of Requests Received	Approved	Denied
1 (GRC)	1	0

XVII. OLD BUSINESS – None at this time.

XVIII. NEW BUSINESS

Ms. Boyle – I wanted to clarify about the mold at School 5. We did have a test performed. It was determined that there was no mold at School 5, however, the Board wanted to consider testing further to determine what the substance was. We are going to go ahead and do that.

The issue with mold at School 2 we did receive the report back today from Epic Environmental. I will read the conclusions and recommendations.

- It says the mold growth identified on the wooden blocks was likely triggered by elevated relative humidity in the summer months. Wooden blocks, which are handled frequently, are a common location for mold to become established when conditions are favorable. Other surfaces within the room do not appear to have been affected.
- No visible water, moisture, or water staining was observed in Room 9. High relative humidity, common during the summer months, likely caused the mold to become established. These conditions are not present at this time.
- Other than the blocks, no obvious mold growth was observed in Room 9.
- It is recommended that, in the future, steps be taken to reduce relative humidity levels in the school, especially during the summer months, to prevent conditions favorable for mold.

Dr. Poteat – I just want to further explain when the testing company talked about the blocks they were talking about a bag of small blocks that children use as manipulative to build different things in the classroom. We are talking about maybe 20-25 small different colored blocks that we use. Apparently they laid somewhere in the classroom over the summer months and as a result it acquired that particular mold. Of course that substance was removed and confiscated through the environmental company. When they say more favorable conditions should appear or be applied during the summer months, basically after we go through the cleaning process during the summer months we usually lock the doors and continue to move forward. What they are asking us to do at this point, after you clean the rooms, instead of locking them up where they continue to draw more humidity as a result of the heat, if you keep them open during the day and lock them at night. That should resolve that particular problem.

Ms. Boyle – There was also staining on the floor that was also tested. It does also say the floor staining behind the teacher's desk did not appear to be mold. It appeared to be staining under or co-mingled with the current coat of wax. So that testing came back negative.

XIX. INFORMATIONAL ITEMS

1. Annual Review of Memorandum of Agreement with Law Enforcement **Exhibit XIX**

Dr. Poteat – You have in your packets a copy of the Annual Review of Memorandum Agreement with Law Enforcement. This is something that we do every year in conjunction with our local Chief of Police. The Chief and I, along with members of his staff, sit down and review an agreement that was proposed some years ago with the Camden County Prosecutors office. This agreement states that we are working closely together to provide a safe working environment and living environment for our community. It is to provide safety for the young people as well as for staff. It is mandatory that we continue to work closely together as evident of our joint efforts during the violence and vandalism report that I present to you every year. You can also see that the annual review is signed off by the Chief of Police, myself, the Board President. It is then sent on to the Camden Superintendent and eventually signed by the Camden County Prosecutors Office. This is something that has to be done every year and that Agreement is reviewed and again the main objective is to provide a safe working environment and a safe community for Winslow Township.

2. 2013 School Profiles – Target Performance

Ladies and Gentlemen you have in your packet 2013 School Profiles – Target Performance. This is basically the test scores of our students from last year. In order for me to do justice to what you have in front of you, because it is very important that you have a clear understanding of the performance of our young people, I have asked Ms. Davis to give me an opportunity to explain in depth to you on November 13, our next School Board meeting. It is in the best interest of the District that I give this to you in advance if you have an opportunity to look through it, ask any questions you may have. Also when you look at the test scores, let's say for example, if you turn to School 1 you see color codes and you see "yes" whether or not they made their target or whether they did not make their target and there are various colors. Those colors have a significant meaning. Even though there is a yes, the targets were made; there is a significant reason why or why not. If you go through each school there are different categories that are indicated there. On the other hand if you just look at the test scores at face value you may ask yourself if a particular school did not meet their target so whether or not we have made new growth in that particular school should come to mind. I am saying to you, yes, there are areas of growth, even though targets were not met, and then there are other reasons why certain just did not occur and the kinds of things we need to do to address those issues. In order to give our profiles the justice they deserve, and the community as much information on the performance of our young people, I would like to have that opportunity on the thirteenth to explain to the Board, as well as to the community, in detail what you have in front of you.

Ms. Brown – As you are explaining will you also be talking about the steps that will be taken for those four schools that did not make their target?

Dr. Poteat – Yes. Schools that didn't because the highest achievement for the State is 90% and if you don't achieve 90% then there is still room for growth. That would be the blue color. I would like to address pro and cons for all schools. Basically what I will do is go through each school one at a time and talk about the pros and cons and the kinds of things we would like to do to address the issues at each school.

Dr. Poteat – On November 26, we will have four brief presentations. Two of those presentations are recommendations of the Education Committee. Mr. Carter will be addressing the 9th Grade update. Ms. Karen Loney will be addressing the curriculum updates for the District. We are asking Darchelle Waller to come in and do a brief overview of the Eagles Landing Program. People are unaware of the fine activities that they do in that program. One of the most popular and effective programs we have at the high school and I think it is one of those programs that don't get a lot of recognition but service a lot of young people. And last the Chief of the Fire Department, Chief Osborne, has asked to come in and have a five minute presentation on the referendum that they are proposing in Winslow Township for the fire department.

ADDENDUM

SUPERINTENDENT'S REPORT

A motion was made by Ms. Peterson, seconded by Ms. Brown to approve Item 1 as recommended by the Superintendent.

1. Professional Development

Approve the Professional Development opportunity as listed below:

Title: Mimio Foundations Training
Date(s): November 5, 2013 & February 14, 2014 (In-Service Days)
Audience: Teachers with Mimio Whiteboards
Presenter: Mr. Tom Caine & Staff of Tom Caine & Associates, LLC
Costs: \$8,500 (2 sessions each date)
Funding: NCLB – Title II
Description: To increase integration of technology in instruction while enhancing 21st Century experiences for students.

Roll Call:

Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		

Motion Carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

A motion was made by Mr. Gidwani, seconded by Ms. Dredden, to approve Items 1 – 10 as recommended by the Business Administrator/Board Secretary.

1. Bill List

Exhibit II: 1

Approve the Vendor Bill List in the amount of \$119,198.23 as per the attached exhibit.

2. Settlement Agreement

Approve the Settlement Agreement between the Winslow Township Board of Education and J.J. o/b/o J.T.

3. Disposal of School Property

Approve the Disposal of School Property per the attached exhibit.

Location	Department	Description
School No. 3		110 Student Desks – rusted/damaged
		110 Student Chairs – rusted/damaged
School No. 5	Music	40 Music Chairs – old/damaged

4. Use of Facilities

Approve the following Use of Facilities:

School	Organization	Dates	Day/Time	Room	Fee
School No. 6	Winslow Elite Cheerleading	10-24-13 - 5-2-14	Monday - Friday 6:30 – 9:00 p.m. This group will use the gym when WTBA is not there.	Gym/ Cafeteria	No Fee

5. Township of Winslow – Election Polling Facilities

Approve the Township of Winslow to utilize School No. 4, 541 Kali Road, Sicklerville, NJ from 5:00 a.m. – 9:00 p.m. as an Election Polling Facility for the following Election Day:

- November 5, 2013 – All Purpose Room

6. Other Capital Projects

Approve the following Capital Projects, and all required documentation, be submitted to the State of New Jersey, Department of Facilities, for project approvals. No funding will be requested from the State for listed projects, which are to be classified as “Other Capital Projects”. Funding is to be provided through a Power Purchase Agreement (PPA).

- Winslow Township High School – NJ DOE Project Number 5820-010-14-2000
- Winslow Township Middle School – NJ DOE Project Number 5820-020-14-2000
- Winslow Township School # 1 – NJ DOE Project Number 5820-030-14-1000
- Winslow Township School # 2 – NJ DOE Project Number 5820-040-14-2000
- Winslow Township School # 3 – NJ DOE Project Number 5820-050-14-1000
- Winslow Township School # 4 – NJ DOE Project Number 5820-060-14-1000
- Winslow Township School # 5 – NJ DOE Project Number 5820-070-14-1000
- Winslow Township School # 6 – NJ DOE Project Number 5820-080-14-1000

7. Revised Transfers by Transfer Number **Exhibit II: 7**

Approve the Revised Transfers by Transfer Number, for the month of August 2013, in accordance with N.J.S.A. 18A:22-8, as per the attached exhibit. Back up to the Monthly Transfer Report.

8. Revised Board Secretary's Report **Exhibit II: 8**

Approve the Revised Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

9 Board Secretary's Certification

The Board Secretary in accordance with N.J.A.C 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

10. Boards' Certification

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Winslow Township Board of Education certifies after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

<i>Roll Call:</i>			
Ms. Brown	Yes	Ms. Sturdivant	Yes
Mr. Gidwani	Yes	Ms. Watkins	Yes
Ms. Masciocchi	Yes	Ms. Dredden	Yes
Ms. Peterson	Yes	Ms. Davis	Yes
Ms. Pitts	Yes		
Motion Carried			

Mr. Long – If you would entertain a motion to go into Executive Session at approximately 10:00 p.m. It is on Item 8, a matter involving an appointment. We will discuss the appointment to the Board of the Student Representatives. We need to have some dialogue for approximately fifteen minutes. We may be taking action.

XX. EXECUTIVE SESSION **A motion was made by Ms. Watkins, seconded by Ms. Dredden to approve adoption of the Executive Resolution and adjournment to Executive Session at 9:57 p.m. for a period of fifteen minutes.**

**WINSLOW TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Winslow Township Board of Education to be held in public, except as set forth in N.J.S.A. 10:4-12(b) which provides for nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Winslow Township Board of Education has determined that certain issues set forth below are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on October 23, 2013 at approximately 9:57 p.m.; and

WHEREAS, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and the items to be privately discussed that fall within such exceptions shall be identified and written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception as follows:

 "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The legal citation to the provision(s) at issue is: _____ and the nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is _____;

 "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not

limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

"(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body"

"(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

"(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____;

"(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a

lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are as follows:

(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The employee(s) and/or title(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

Consideration of an appointment of Student Representative (a minor) to the position of School Board Student Representative;



"(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

_____ ;

WHEREAS, the length of the Executive Session is estimated to be 15 minutes after which the public meeting shall (circle one) reconvene and immediately adjourn or **reconvene and proceed with business.**

NOW, THEREFORE, BE IT RESOLVED that the Winslow Township Board of Education will go into Executive Session for only the above stated reasons.

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the need for confidentiality no longer exists, or the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

BE IT FURTHER RESOLVED that the Board Secretary/Board Solicitor, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

BE IT FURTHER RESOLVED that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Voice Vote: All in favor

PRESIDENT

Business Administrator/Board Secretary

XXI. ADJOURNMENT OF EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Ms. Dredde to adjourn Executive Session at 10:17 p.m.

Voice Vote: All in favor

A motion was made by Ms. Watkins, seconded by Ms. Pitts to approve Brian McGuire as the Student Representative and Lisa Sass as our Alternate Student Representative.

Voice Vote: All in favor

XXII. ADJOURNMENT: A motion was made by Ms. Dredden, seconded by Mr. Gidwani to adjourn the meeting at 10:19 p.m. All Ayes.

Respectfully Submitted,

Tyra McCoy-Boyle
Business Administrator/Board Secretary

- High School Grade 9 ELA (2 classes online) PBA
- Middle School Grade 8 ELA (2 classes online) EOY
- Middle School Grade 7 Mathematics (2 classes online) EOY
- School 1 Grade 3 Mathematics (2 classes online) PBA
- School 4 Grade 3 Mathematics (2 classes online) PBA
- School 5 Grade 5 Mathematics (2 classes online) PBA
- School 5 Grade 6 ELA (2 classes online) EOY
- School 6 Grade 4 Mathematic (2 classes online) EOY

C. Informational Items

- 1) Professional Development (Common Core & PSRCC – Reading & Writing Grounded in Informational Text) – Full day of Work Sessions, December 6, 2013, Eatontown Sheraton, Eatontown, NJ.
- 2) Christie Administration Announces \$1 Million in Grants to Improve Achievement for Students with Disabilities in Low-Performing Schools.

III. Future Topics

- A. Partnership for Assessment of Readiness for College and Careers
- B. Transform STEM Education in Your Schools – The New Jersey Center for Teaching and Learning

- IV. The next meeting of the Education Committee will take place at 4:00 p.m., Wednesday, November 20, 2013, Winslow Township School District Administrative Office.

Winslow Township School Board
BOARD OF EDUCATION
WTBOE Marketing Planning Committee

The Board Secretary should receive this report one day after the meeting was held, for distribution to the entire board.

Committee: Marketing Planning Committee

Chairperson: Julie Peterson

Date of Meeting: October 16, 2013

Time: 7:30p.m. 8:00p.m.
(start / end)

Board Members in Attendance: Ewuniki Brown, Cheryl Pitts, and Julie Peterson

Administrators in Attendance: Dr. H. Major Poteat

The Marketing Planning Committee met via conference call to review status of items that were approved by the board on September 11, 2013.

Business Discussed:

- A. Status of District Facebook Page – Dr. Poteat indicated that the launched date of November 1, 2013 is in place for the district’s Facebook page designed by SJTP. Darryl Scott will serve as the monitor for the district Facebook page.
- B. “Community Connections Night” formally referred to as the board’s “Working Session” will be implemented January 2014.
 1. Advertisement Strategies
 - a. Electronic Boards Marquees
 - b. Facebook Page
 - c. District Webpage
 - d. Parent Letters
 2. Potential Partners: HSA

Action Items: