

WINSLOW TOWNSHIP BOARD OF EDUCATION

Board of Education
30 Coopers Folly Road
Atco. NJ 08004

September 16, 2009

7:00 p.m.

MINUTES

I. **PUBLIC NOTICE** of this meeting was given to all Board Members and Associates in a notice dated **04/30/09 and 08/10/09**. It was also advertised in the Courier Post, The Philadelphia Inquirer, The Press of Atlantic City and posted in all schools, the Administration Office, the Municipal Building, the Library, Bud Duble Center and Winslow Township Post Offices.

II. MISSION STATEMENT

The **Mission** of the Winslow Township School District, a large diverse and growing community, is to educate all students to become independent, life-long learners, critical thinkers and caring and confident members of their community. The District, in partnership with the community, and in a climate of cooperation and mutual respect, will provide an academic environment which values excellence and diversity, encourages students to strive for personal excellence, and assists them in acquiring the knowledge, skills and attitudes necessary to contribute positively to a rapidly changing world.

III. **ROLL CALL** – In roll call the following Board members were noted present:

Present	Mark Benjamin, Sr.	Cheryl Pitts
	Dino Capaldi	Angelia M. Tutt
	Paul DiMeglio	Deborah Yanez
	Eartha Mitchell	John Tomasello, President

Also Present	H. Major Poteat, Ed.D., Superintendent
	Ann Garcia, Ed.D., Business Administrator/Board Secretary
	Mark Toscano, Comegno Law Group

IV. PLEDGE OF ALLEGIANCE

V. BOARD OF EDUCATION - CODE OF ETHICS (N.J.S.A. 18A: 12-24.1)

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

5. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action that may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Chief School Administrator.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Chief Administrative Officer and will act on the complaints at public meetings only after failure of an administrative solution.

Mr. Tomasello recognized Mayor Metzner of Winslow Township in the audience.

VI. AWARDS & PRESENTATION

1. Employee Recognition – Ms. Immaculate Williams

Ms. Williams was awarded the "Going the Extra Mile Award". In addition to her regular duties Ms. Williams investigated workmen's compensation insurance claims for the past three years and recovered \$126,492.00 for the district from a previously unused workmen's compensation insurance policy.

- VII.** Public Hearing Resolution A motion made by Ms. Pitts, seconded by Mr. Benjamin, to open the meeting to the Public required by the Act.

RESOLUTION FOR PUBLIC HEARING ON RENEGOTIATED AGREEMENT FOR DR. H. MAJOR POTEAT AS SUPERINTENDENT

WHEREAS, the State of New Jersey has enacted P.L. 2007, c.53, An Act *Concerning School District Accountability*; and,

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A:11-11 to require the Winslow Township Board of Education to provide public notice of the above action 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with Dr. H. Major Poteat, Superintendent; and,

WHEREAS, Said 30 day advance public notice was provided to the public via postings in the Office of the Board Secretary, located at 30 Coopers Folly Road, Atco, NJ 08004 on April 30, 2009, and on the Board's public website, mailing to the Board's official newspapers and filing with the clerk of Winslow Township for public posting on April 30, 2009; and,

WHEREAS, Section 5 of the Act amended N.J.S.A. 18A:11-11 to require the Winslow Township Board of Education to provide 10 days advance notice of a public hearing prior to the renegotiation, extension, amendment, or alteration of an employment contract with the Superintendent, Assistant Superintendent or School Business Administrator; and,

WHEREAS, said 10 day advance notice of the public hearing was provided to the public via posting in the Office of the Board Secretary, located at 30 Coopers Folly Road, Atco, NJ 08004 on August 10, 2009, and on the Board's public website, mailing to the Board's official newspapers and filing with the clerk of Winslow Township for public posting on August 10, 2009; now therefore be it

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Ellery Karl – Middle School Teacher

Mr. Karl congratulated Ms. Williams on her recognition. He noted that Dr. Poteat is in the second year of a three year contract and questioned the urgency of renewing it at this time and is concerned that the salary increase is not in the current budget and that the money could be used for the education of the students. Suggests that it is tabled until the end of the third year.

Lisa Garvey – Resident

Ms. Garvey understood that the district had no money because of staff layoffs and questioned whether Dr. Poteat would receive more money in the new contract.

Gulab Gidwani – Resident

Mr. Gidwani questioned the process and why the hurry to renew the current contract and suggested that we wait another year.

Heather Ackerman – Parent

Ms. Ackerman wanted to make a statement about the Winslow Township Schools and was asked to hold until Public Session.

Pamela Valentino – Parent

Ms. Valentino questioned the urgency to renew the contract and whether Dr. Poteat is entitled to job security when there were so many staff layoffs. Have not seen results of job performance.

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to close the public hearing required by the Act at 7:25 p.m.

Voice Vote: All in favor

VIII. CORRESPONDENCE

Exhibit VIII

- 1. New Jersey Clean Energy Program

IX. MINUTES

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve the minutes of the following meetings:

Regular Meeting	Wednesday, August 19, 2009	Open
Regular Meeting	Wednesday, September 2, 2009	Open

August 19 and September 2 Closed Session Minutes held for Executive Session and with the noted changes to the August 19 Open Session.

Roll Call:

Mr. Benjamin, Sr.	yes	abstain Aug 19	Ms. Pitts	yes
Mr. Capaldi	yes		Ms. Tutt	yes
Mr. DiMeglio	yes		Ms. Yanez	yes abstain Sept 2
Ms. Mitchell	yes	abstain Sept 2	Mr. Tomasello	yes

Motion Carried

X. BOARD COMMITTEE REPORTS

XI. PUBLIC PARTICIPATION (Time Limited)

A motion was made by Mr. Capaldi, seconded by Mr. Mitchell, to open the meeting to public participation at 7:26 p.m.

Notation of Public Comments on Agenda Items – The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedures:

- 1. State your full name and address.
- 2. Please limit your comments to five minutes.

Voice Vote: All in favor

Karen Tomczak – Teacher School # 4

Ms. Tomczak reported to the Board the sad news that Joan Pedrick a teacher who dedicated over thirty years of her life to teaching had passed away that afternoon. Deepest sympathy was extended to her family.

A moment of silence was observed in honor of Joan Pedrick.

Heather Ackerman – Parent

Ms. Ackerman is the product of Winslow Township schools and the parent of an autistic child. The child was assigned the wrong bus the first few days of school and she had to drive the child to school. Ms. Ackerman wanted to know what policies have taken place to ensure that the children are safe and protected, especially from bullying, since the reduction in the police force at the Middle and High Schools. The customer service at the Middle School is not warm or positive and there is a lack of communication. Residents are using the Charter School not public school.

Katherine Pointer – Resident

School dress at the schools is embarrassing and we need to have school uniforms.

Aleta Sturdivant – Resident

Ms. Sturdivant is a retired teacher who questioned the safety of the children this year during lunch with no lunch aides and only a few teachers to handle all of the children. Is there enough time for the children to go outside? She also questioned the wasted and lost instructional time during teacher lunch duty.

Robert Nevitt – President WTEA

Mr. Nevitt questioned Item # 10 on the Personnel Agenda and stated that per the WTEA contract the staff should be paid an hourly rate.

Gulab Gidwani – Resident

Ms. Gidwani is waiting for the student test results to be posted on the district website per his request at the September 2, 2009 Board Meeting.

Pamela Valentino – Parent

Ms. Valentino stated that the Board has been elected to represent Winslow Township taxpayers. No information is shared and no answers are given at Board Meetings. The handbooks policies are not

accurate. Transportation issues were not resolved; she spoke with the assistant when she called the BA at the Board Office.

Rita Brown – Teacher School # 4

Ms. Brown spoke about the Instructional Council. Teachers volunteer their time on the committee and administrators who can make district decisions are needed to attend the meetings as well. Together we can make Winslow Township School District the great district it can be.

Michael Cummings – Parent

Mr. Cummings has two children at the High School who require a 504 Plan because of having diabetes. Has spoken with the superintendent but is still waiting for a response from the district.

Lynne VanArtsdalen – Parent

Ms. VanArtsdalen has a daughter who attends Winslow Township High School. She is concerned because there were no books for the AP course she was taking. Also concerned about no busing to day care providers and that as a result, her four year old child was left at a bus stop.

Sheree Alexander – Parent

Ms. Alexander stated that it takes a partnership to educate a child and we should all work together. She has no issues at the moment and in the past has found the Principals to be helpful. Safety is important but parents have to share responsibility and ownership of their situation. Change is difficult and she appreciates that the administration, School Board and teachers continue to work together for the children of Winslow Township.

Jennifer Morganti – Resident

Ms. Morganti urged the Board to listen to the residents who have spoken. She is concerned that the students suffer when you move teachers from one grade to another. Also appreciates that change is difficult but that Board Members and staff should work together to make things better for the children.

Debra Dickerson – Parent

Her daughter is a senior at the High School and was notified on the first day of school about the grading change and that it will affect seniors. Curriculum structure changes also need to be made. The district website should be updated. Suggested a focus group to assist us in working together.

Grandparent of Winslow Students

Has five grandchildren in Winslow schools and is willing to volunteer in the schools. Suggested that the list of supplies for the High School be posted on the website during the summer to enable the parents to purchase the supplies at a cheaper price.

Sharon Thompson – Parent

Ms. Thompson stated that it takes a village to raise a child and that we should cut through the bickering and work together.

Merle O'Brien – Teacher Middle School

Ms. O'Brien read the Mission Statement of the Board of Education and stated that there should be mutual respect, she takes the words seriously and to heart.

XII. ADJOURNMENT OF PUBLIC PARTICIPATION

A motion was made by Mr. DiMeglio, seconded by Ms. Pitts, to adjourn public participation at 8:20 p.m.

Voice Vote: All in favor

Mr. Benjamin, Sr. made a public statement.

XIII. SUPERINTENDENT'S REPORT

A motion was made by Mr. Capaldi, seconded by Ms. Pitts, to approve action items # 1 through #12 as recommended by the Superintendent.

A. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | | |
|----|---|---------------------------|
| 1. | <u>First Reading of Policies & Regulations</u> | None at this time. |
| 2. | <u>Second Reading of Policies & Regulations</u> | None at this time. |
| 3. | <u>Fire Drill Report</u> | None at this time. |
| 4. | <u>Field Trips</u> | Exhibit XIII A: 4 |
| 5. | <u>Approve Field Trips, as per the attached exhibit.</u>
<u>Professional Development/Workshops & Conferences</u> | Exhibit XIII A: 5 |
| a. | Approve Professional Development/Workshops & Conferences, as listed in the attached exhibit. | |

- b. Approve Mr. Thomas Shown, SMART-Certified Trainer, to provide three two-hour SMART Board training sessions to teachers on September 22, September 29 and October 6, 2009 at a cost of \$1,200.

Note: The training will be funded through NCLB Title II D (Professional Development).

6. Tuition Student

Approve the following out-of-district student placements for the 2009/2010 school year:

Student	Placement	Grade/Class	Effective	Cost
920131	Burlington County Special Services	10/ED	09/02/09	*N/A
402382	GCSS Bankbridge Regional	12/OI	09/04/09	\$32,200

*The Old Bridge School District is responsible for tuition for this student.

7. Terminate Out-of-District Placement

Approve the termination of the following out-of-district student placements for the 2009/2010 school year.

Student	Placement	Grade/Class	Effective	Cost	Reason
402382	Abilities Center	12/OI	09/04/09	\$31,290	Change in Placement
216064	Bankbridge Regional	04/MD	09/18/09	\$25,000	Transferred Out of District

8. Homebound Instruction

None at this time.

9. Fundraiser(s)

Exhibit XIII A: 9

Approve the following fundraisers for the 2009/2010 school year as listed below and as per the attached exhibits:

School No. 6

- o Cherrydale – H.S.A. (September 25 – October 16)

WTMS

- o Joe Corbi Pizza – 6th Grade

WTHS

- o Green Fundraiser – Boys Soccer
- o Texas Roadhouse Night – Boys Soccer
- o Ovens of Ashley Pies – Concert Choir
- o Hadley Farms – Concert Choir
- o Patron Ads – Drama Club/Stage Crew
- o Theatre Club Sweatshirts – Drama Club
- o Stage Crew Sweatshirts – State Crew

- Cook Book – Student Government
- 9th Annual Pineland Golf Tournament (Oct. 10) – Baseball Team
- T-shirt Sale – Student Government
- Pampered Chef – Student Government
- Flower Sale – Renaissance
- Homecoming Dance Tickets – Student Government

10. WTHS Fall Play “A Christmas Story” - Elementary/MS Students

Approve Ms. Linda DiAngelo, WTHS Drama Director, to allow approximately 25 Elementary and Middle School students to participate in the Fall Play, “A Christmas Story.”

Note: The students will be required to audition for these roles.

11. School No. 5 – Terrific Kids Program

Exhibit XIII A: 11

Approve School No. 5, in conjunction with the Kiwanis Club, to participate in the “Terrific Kids Program” for the 2009/2010 school year at no cost to the Board.

12. School No. 2 – 2009/2010 Assembly Programs

Approve School No. 2 to provide the following assembly programs to students during the 2009/2010 school year, at no cost to the district:

- “Box Out Bullying” (October 2, 2009) – An interactive assembly program focused on bullying prevention.
- “The Missing Piece” (October 14, 2009) – A Blue Sky Puppet Theatre anti-bullying presentation which focuses on the root of bullying and student fears related to bullying.
- “Building Bridges” (January 11, 2010) – A Blue Sky Puppet Theatre presentation on peaceful conflict resolution.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

B. Principal’s Update(s)

None at this time.

XIV. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

A motion was made by Mr. DiMeglio, seconded by Mr. Benjamin, Sr. to approve action items # 1 through #14 as recommended by the Business Administrator/Board Secretary.

A. Reports

- | | |
|---|---------------------------|
| 1. Facilities/Maintenance Update – Mr. Bob Austin | None at this time. |
| 2. Transportation Update – Mr. John Gaskill | None at this time. |
| 3. Sodexo Food Services Update – Mr. Howard Ellis | None at this time. |

B. THE BUSINESS ADMINISTRATOR/BOARD SECRETARY RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS:

- | | |
|-------------------------------|-------------------------|
| 1. <u>Line Item Transfers</u> | Exhibit XIV B: 1 |
|-------------------------------|-------------------------|

Approve the Line Item Transfers, for the month of June 2009, as per the attached exhibit.

- | | |
|---------------------|-------------------------|
| 2. <u>Bill List</u> | Exhibit XIV B: 2 |
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Approve the Bill List, as listed below, and as per the attached exhibit.

- o Vendor Bill List \$2,087,755.17

- | |
|-------------------|
| 3. <u>Payroll</u> |
|-------------------|

Approve Payroll, for the month of August 2009, as listed below:

- o August 15, 2009 \$593,344.81
- o August 30, 2009 \$613,633.65

- | |
|---|
| 4. <u>Board Secretary Certification</u> |
|---|

Approve that the Board of Education certify that as of June 2009 and after review of the secretary's monthly financial report for this period ending June 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of June 2009.

- | | |
|------------------------------|-------------------------|
| 5. <u>Treasurer's Report</u> | Exhibit XIV B: 5 |
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Approve the Treasurer's Report, for the month of June 2009, as per the attached exhibit.

- | | |
|------------------------------------|-------------------------|
| 6. <u>Board Secretary's Report</u> | Exhibit XIV B: 6 |
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Approve the Board Secretary's Report, for the month of June 2009, as per the attached exhibit.

7. Use of Facilities Report **Exhibit XIV B: 7**

Approve the Use of Facilities Report as per the attached exhibit.

8. Joint Transportation Agreement – Gloucester County Special Services **Exhibit XIV B: 8**

Approve the Joint Transportation Agreement for the 2009 – 2010 School Year between the Winslow Township Board of Education and the Gloucester County Special Services School District for the transportation of one (1) student to the Pineland Learning Center per the attached exhibit.

9. Outstanding Tuition Balances **Exhibit XIV B: 9**

Approve to cancel outstanding tuition balances for the following students:

- a. Atlantic City School District for student Q.T. 2006-2007 School Year.
- b. Camden City School District for student T.S. 2007-2008 School Year.

10. Disposal of School Property **Exhibit XIV B: 10**

Approve the Disposal of School Property/Textbooks for the following Departments:

Location	Department	Description
Board of Education	Business	2 Computers – broken
School # 2	Technology	8 Computers – broken
		5 Monitors - broken
		1 HP Printer - broken
Schools # 1, 2, 3, 4, 5, 6	Elem. Educ.	Silver-Burdett Science Textbooks (1989-1993)
		342 1 st Grade Books – 20 years old not in use
		377 2 nd Grade Books – 20 years old not in use
		338 3 rd Grade Books – 20 years old not in use
		346 4 th Grade Books – 20 years old not in use
		326 5 th Grade Books – 20 years old not in use

11. Camden County Educational Services Commission Non-Public Auxiliary Services PL 192-193 Contracts for 2009 – 2010 **Exhibit XIV B: 11**

Approve the Non-Public Auxiliary Agreement between the Camden County Educational Services Commission and the Winslow Township Board of

Education for services for the following schools from September 1, 2009 – June 30, 2010:

- Littlest Angels School, P.O. Box 269, Sicklerville, NJ 08081
- South Jersey Christian Academy, 406 Church Road, Sicklerville, NJ 08081

12. Sodexo Management, Inc. – Contract

Approve a one-year service contract beginning on July 1, 2009 and ending on June 30, 2010, between Winslow Township School District and Sodexo Management, Inc. (FSMC).

The FSMC shall be entitled to the following fees:

- Administrative/Management Fee in the amount of Nine Cents (\$0.09) per meal.
- Support Services in the amount of Ten Cents (\$0.10) per meal.

The FSMC guarantees a return of \$51,332.00 to the district for the 2009-2010 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

13. NCLB Consolidated Formula Grant Allocations 2009 – 2010

Approve the NCLB Consolidated Formula Grant allocations September 1, 2009 through August 31, 2010 as listed below:

Sub-Grant	Allocation
Title 1 Part A	\$961,165.00
Title 11 Part A	\$262,045.00
Title 11 Part D	\$10,117.00
Title 111	\$12,763.00
Title 1V	\$19,400.00

14. NCLB Title 1 ARRA Consolidated Formula Grant Allocations 2009-2011

Approve the NCLB Title 1 ARRA Consolidated Formula Grant allocations July 1, 2009 through August 31, 2011.

Sub Grant	Allocation
Title 1 Part A	\$628,141.00
Title 1 SIA Part A	\$40,394.00

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes Recluse on B.2
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

XV. INFORMATIONAL ITEMS

Ms. Pitts reported that several members of the Board had attended a workshop on September 12, 2009 "Preparing for Bargaining" in preparation for upcoming negotiations.

XVI. OLD BUSINESS

XVII. NEW BUSINESS (Discussion Items)

Executive Session Resolution A motion was made by Mr. DiMeglio, seconded by Ms. Tutt, for adoption of the Executive Session Resolution and adjournment to Executive Session at 8:30 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- o Student Hearings
- o Personnel Matters
- o Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

Return to Public Session A motion was made by Ms. Tutt, seconded by Ms. Yanez, to return to public session at 10:05 p.m.

A motion was made by Mr. DiMeglio, seconded by Ms. Tutt to approve recommended Addendum items # 1 through # 4.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S/ SUPERINTENDENT/ PERSONNEL REPORTS

ADDENDUM

1. Line Item Transfers

Exhibit 1

Approve the Line Item Transfers, for the month of July 2009, as per the attached exhibit.

2. Board Secretary Certification

Approve that the Board of Education certify that as of July 2009 and after review of the secretary's monthly financial report for this period ending July 2009, and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the month of July 2009.

3. Treasurer's Report

Exhibit 3

Approve the Treasurer's Report, for the month of July 2009, as per the attached exhibit.

4. Board Secretary's Report

Exhibit 4

Approve the Board Secretary's Report, for the month of July 2009, as per the attached exhibit.

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

A motion was made by Ms. Pitts, seconded by Ms. Tutt, to approve recommended Addendum items # 5 through # 17. Item # 7 is tabled, Mr. Benjamin, Sr. and Ms. Yanez were added to # 17.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S/ SUPERINTENDENT/ PERSONNEL REPORTS

ADDENDUM

5. 2009/2010 Board Goals

Approve the acceptance of the 2009/2010 Board Goals as follows:

- a. Continue to allow the Chief School Administrator (CSA) to run the district and complete the CSA evaluation accordingly.
- b. Continue our commitment as a Board to receive ongoing training.

6. 2009/2010 District Goals

Approve the acceptance of the 2009/2010 District Goals as follows:

- a. To review and assess in a systematic manner, using data, district curriculum and student needs to raise student achievement.
- b. Continue to implement the revised NJ QSAC Improvement Plan.

Note: The Superintendent will develop an Action Plan to carry-out these goals.

7. Men Empowering Nations (M.E.N) – Request for Transportation

TABLED Approve the use of Winslow Township School District buses for the Men Empowering Nations (M.E.N) mentoring program during the 2009/2010 school year as follows:

Total Number of Buses:	1 (one) bus at a rate of \$60.00 (est.) per run
Dates:	Every Thursday Beginning 09/17/09
Hours:	8:00 p.m. to 9:00 p.m.

8. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	Sch	Position	From	To	
A	Lemons, Lena	No. 1	2 nd Grade	10/5/09-	9/14/09-	U/P

	(revision)		Teacher	12/23/09	9/25/09 9/28/09- 1/29/10	U
B	Garrett, Ida	No. 3	Secretary	9/11/09	9/30/09	P
C	Barber, Rosemarie	No. 4	Educational Student Aide	9/8/09	9/18/09	P

9. Resignation

Approve the following Resignation pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Duckett, Charles	HS	Custodian	9/15/09

Note: Proper documentation has been submitted and is on file for the above Resignation.

10. Retirement

Approve the following Retirement pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Garrett, Ida	No. 3	Secretary	10/1/09

Note: Proper documentation has been submitted and is on file for the above Retirement.

11. Rescission of Appointments

Approve the following Rescission of Appointments for the 2009/2010 school year:

	Name	School	Position
A	Davis, Denisha	No. 3	Educational Student Aide
B	Stiehl, Barbara	No. 3	Educational Student Aide

12. Volunteers

Approve the appointment of the following Volunteers for the 2009/2010 school year:

	Name	Activity	School
A	Isbill, Orsola	Italian Club	HS
B	Maxwell, Robert	Assistant Football Coach	HS

13. College Placements

Approve the following College Placements for the 2009/2010 school year:

College	Student	Experience	Cooperating Teacher/Sch	Dates	Subject Area
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A	Camden County College	Shorter, LaRae	15 Hour Field Experience	No. 4/Tomczak, Karen	9/17/09-11/20/09	Elementary
B	Camden County College	Keppel, Thomas	15 Hour Field Experience	HS/Clark, Jena	9/17/09-11/20/09	High School

14. Voluntary Transfer

Approve the following Voluntary Maintenance & Operations Shift Change for the 2009/2010 school year:

	Name	From		To		Effective Date
		Sch	Shift Change	Sch	Shift Change	
A	Lietwiler, Sharon	HS	6:00 a.m.-2:00 p.m.	HS	5:00 a.m.-1:00 p.m.	9/11/09

15. Sixth Period

Approve the following Sixth Period Class at the Middle School for the 2009/2010 school year:

	Teacher	Subject	Stipend
A	Gavalo-Brito, Maria	Spanish	\$7,155.00

16. Co-Curricular Club/Activity Advisors

Approve the following Club/Activity Advisors at the Middle School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Pires, Allyson	Girl's Field Hockey Coach	\$2,410	2
B	Ware, Brianna	Assistant Field Hockey Coach	\$1,483	1
C	Huntoon, Tracey	8 th Grade Class Co-Advisor	\$711 (split)	1
D	McBride, Christa	8 th Grade Class Co-Advisor	\$711 (split)	1
E	Gavalo-Brito, Maria	Spanish Club Co-Advisor	\$653 (split)	1
F	Johnson, David	Spanish Club Co-Advisor	\$653 (split)	1
G	Williams, Arthur	Robotics & Engineering Club Advisor	\$1,306	1

17. New Jersey School Boards Association – Professional Development Professional Development/Board Members

WHEREAS, The Winslow Township Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of board members' duties; and,

WHEREAS, The Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and,

WHEREAS, The Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and,

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the federal Internal Revenue Service mileage reimbursement rate of \$.31 per mile is a reasonable rate; and,

WHEREAS, The Board of Education has determined that participation in the NJSBA training and informational programs are in compliance with the district policy on travel; therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Winslow Township Board of Education authorizes in advance, as required by statute, attendance at ***the following NJSBA training program and informational event:***

<u>Board Member Name</u>	<u>Program Name</u>	<u>Date</u>	<u>Event Cost</u>
Eartha Mitchell	Fall Public Relations Forum	09/29/09	\$50.00
Cheryl Pitts	Fall Public Relations Forum	09/29/09	\$50.00
Mark Benjamin, Sr.	Fall Public Relations Forum	09/29/09	\$50.00
Deborah Yanez	Fall Public Relations Forum	09/29/09	\$50.00

Roll Call:

Mr. Benjamin, Sr.	yes	abstain #17 self	Ms. Pitts	yes	abstain # 17 self
Mr. Capaldi	yes		Ms. Tutt	yes	
Mr. DiMeglio	yes		Ms. Yanez	yes	abstain # 17 self
Ms. Mitchell	yes	abstain #17 self	Mr. Tomasello	yes	

Motion Carried

XX. PERSONNEL

A motion was made by Mr. DiMeglio, seconded by Ms. Tutt, to approve items # 1 through # 12 with regard to personnel.

1. Leaves of Absence

Approve the following Leaves of Absence pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	From	To	
A	Krier, M. Janelle	No. 2	2 nd Grade Teacher	9/11/09 9/15/09	9/11/09 9/16/09 (Intermittent FMLA)	U U
B	Smith, Edward (revision)	RDS	Custodian	6/18/09-6/30/09 7/1/09-7/31/09 8/4/09-9/11/09 9/1/09	6/18/09-6/30/09 7/1/09-7/31/09 8/4/09-8/31/09 12/8/09	U P U/P U

2. Resignations

Approve the following Resignations pursuant to documents filed in the Office of Human Resources:

	Name	School	Position	Effective
A	Cornwell, Rosemary	No. 3	Teacher Assistant	9/3/09
B	Branch, Sylvia	No. 3	Guidance Counselor	9/3/09

Note: Proper documentation has been submitted and is on file for the above Resignations.

3. Retirements

None at this time.

4. New Hires

None at this time.

5. Transfers

a. Approve the following Involuntary Transfers for the 2009/2010 school year:

	Name	From		To		Effective Date
		Sch	Position	Sch	Position	
A	Richards, Deborah	No. 2	Teacher Assistant	No. 3	Teacher Assistant	9/1/09
B	Fry, Kathy	No. 2	Educational Student Aide	No. 1	Educational Student Aide	9/1/09
C	Eme, Michelle	No. 2	Educational Student Aide	No. 3	Educational Student Aide	9/1/09
D	Jeziarski, Doreen	No. 6	Educational Student Aide	MS	Educational Student Aide	9/1/09
E	Fraser, Cindy	No. 5	Educational Student Aide	MS	Educational Student Aide	9/1/09
F	Worlds, Mary	No. 5	Educational Student Aide	No. 3	Educational Student Aide	9/9/09
G	Krier, M. Janelle	No. 5	5 th Grade Teacher	No. 2	2 nd Grade Teacher	9/1/09

- b. Approve the following Voluntary Maintenance & Operations Shift Change for the 2009/2010 school year:

	Name	From		To		Effective Date
		Sch	Shift Change	Sch	Shift Change	
A	Williams, John	HS	11:00 a.m.-7:00 p.m.	HS	9:00 a.m.-5:00 p.m.	9/8/09

6. Co-Curricular Club/Activity Advisors

- a. Approve the following Club/Activity Advisors at the High School for the 2009/2010 school year:

	Activity Advisor	Activity	Stipend	Step
A	Liddell, Cheryl	Yearbook Business Advisor	\$1,701.00	1

- b. Approve the following High School Set Builder for the 2009/2010 school year:

	Set Builder	Play	Stipend
A	Sands, David	Fall Play – November 2009 Spring Musical – March 2010	\$1,000.00 \$1,200.00

7. College Placements

- a. Approve the following revision of a College Placement for the 2009/2010 school year:

	College	Student	Experience	FROM	TO	Dates	Subject Area
				Cooperating Teacher/Sch	Cooperating Teacher/Sch		
A	Rowan University	Bourne, Jessica	MST Clinical Experience	Livingston, Shannon/No. 3	Dolbow, Jennifer. No. 3	9/8/09-12/18/09	Elementary

- b. Approve the following College Placement for the 2009/2010 school year:

	College	Student	Experience	Cooperating Teacher/Sch	Dates	Subject Area
A	Camden County College	Amarando, Samantha	15 Hour Field Experience	#5/Edel, Jennifer & Schmidt, Melissa	9/17/09-11/20/09	Elementary

8. Substitutes

Approve the following Winslow Township Certified/Non-Certified Substitutes for the 2009/2010 school year.

	Certified		Non-Certified
A	Appelbaum, Julie	Q	Carbone, Kacie
B	Bartley, Kristina	R	Baylock, Kim
C	Bullock, Evenna	S	Moore, Wayne
D	Carnge, Bette	T	Richardson, Michael
E	Christy, Mike	U	Hawkins, Geraldine
F	Clarkson, Linda		
G	Hauler, Kelly		
H	Henszey, Brittani		
I	Hudson, Veronica		
J	Leach, Victoria		
K	Mathis, Richard		
L	McClintock, Tiffany		
M	Miller, Joe		
N	Schwartz, Stephen		
O	Scott, Kenneth		
P	Wahid, Samira		

9. Home Tutor

Approve the following Teacher to provide Home Tutoring for the 2009/2010 school year:

	Teacher	Subject	Hourly Rate
A	Coley, Pat	Special Ed Teacher	\$36.88

10. Game Monitors/Ticket Takers/Clock Operators/Security Monitors

Approve the following Game Monitors, Ticket Takers, Clock Operators and Security Monitors for the 2009/2010 school year:

	Name		Name
A	Baptiste, Eileen	O	Martin, Chris
B	Bernardo, Robert	P	McCracken, Amelia
C	Brown-Self, Shawnnika	Q	Minchak, Kathleen
D	Cabot, Tina	R	Mitchell, Lenora
E	Chieves, Rosalyn	S	Moore, Wayne
F	Covington, John	T	Parrella, Brenda
G	Douglass, Crystal	U	Rongone, Karen

H	Fletcher, Cynthia	V	Rossi, Ron
I	Fry, Kathy	W	Sabota, Sara
J	Gladden, John	X	Sanders, Mabel
K	Handy, Sylvia	Y	Stowell, Allen
L	Hatch, Sandra	Z	Stowell, Bruce
M	Kirby, Yvonne	AA	Webb, John
N	Letterman, Angelus	BB	Wilkinson, Rosalind

11. Sixth Period

Approve the following Sixth Period Class at the High School for the 2009/2010 school year:

	Teacher	Subject	Stipend
A	Phillips, Timothy	AP U.S. History	\$7,155.00

12. Employment Contract

Rescind the five-year Employment Contract for Dr. H. Major Poteat, Superintendent dated September 1, 2008 and approve the new revised contract for the following school years:

- o 2009-2010
- o 2010-2011
- o 2011-2012
- o 2012-2013
- o 2013-2014

Roll Call:

Mr. Benjamin, Sr.	yes	Ms. Pitts	yes
Mr. Capaldi	yes no # 12	Ms. Tutt	yes
Mr. DiMeglio	yes no # 12	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

A motion was made by Mr. DiMeglio, seconded by Ms. Mitchell, to approve the Executive Minutes from the August 19, 2009 meeting

Roll Call:

Mr. Benjamin, Sr.	abstain	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	yes
Ms. Mitchell	yes	Mr. Tomasello	yes

Motion Carried

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, to approve the Executive Minutes from the September 2, 2009 meeting.

Roll Call:

Mr. Benjamin, Sr.	abstain	Ms. Pitts	yes
Mr. Capaldi	yes	Ms. Tutt	yes
Mr. DiMeglio	yes	Ms. Yanez	abstain
Ms. Mitchell	abstain	Mr. Tomasello	yes

Motion Carried

**Executive Session
Resolution**

A motion was made by Mr. DiMeglio, seconded by Mr. Capaldi, approval is granted for adoption of the Executive Session Resolution and adjournment to Executive Session at 10:19 p.m.

BE IT RESOLVED, the Board of Education will entertain a motion to adjourn into Executive/Closed Session for the purpose of:

- Student Hearings
- Personnel Matters
- Legal Matters

The information discussed in Executive/Closed Session may be disclosed to the public after formal action is taken by the Board of Education on these issues. Certain information that will be discussed in Executive/Closed Session is not to be disclosed to the Public; however, the Board may contemplate taking action at the conclusion of Executive/Closed Session.

PRESIDENT

Business Administrator/Board Secretary

Voice Vote: All in favor

XXI. ADJOURNMENT A motion was made by Mr. DiMeglio, seconded by Ms. Pitts, to adjourn the meeting at 11:07 p.m.

Voice Vote: All in favor

Ann F. Garcia, Ed.D.
Business Administrator/Board Secretary